THE VILLAGE OF DEXTER
VILLAGE COUNCIL MEETING
MONDAY February 26, 2007
**********7:30pm **********
Dexter Senior Center, 7720 Dexter Ann Arbor Road

A. CALL TO ORDER AND PLEDGE OF *ALLEGIANCE*

B. ROLL CALL: President Seta J.Carson P. Cousins S. Keough J. Semifero R. Tell D. Fisher

C. APPROVAL OF THE MINUTES

1. Regular Council Meeting Minutes – February 12, 2007 **Page#1-5**

D. PRE-ARRANGED PARTICIPATION:

Pre-arranged participation will be limited to those who notify the Village office before 5:00 p.m. Tuesday of the week preceding the meeting, stating name, intent and time requirements. ***(10-minute limit per participant)***

Huron Valley Ambulance- Dale Berry CEO

DTE Government Representative- Paul Ganz

E. APPROVAL OF AGENDA:

F. PUBLIC HEARINGS

Action on each public hearing will be taken immediately following the close of the hearing

None

"This meeting is open to all members of the public under Michigan Open Meetings Act."

www.villageofdexter.org

G. NON-ARRANGED PARTICIPATION:

Non-arranged participation will include those in the audience not listed on the agenda that wish to speak. At the Village President's discretion, members of the audience may be called on to speak at any time. Those addressing the Council will state their name, and address. This section is limited to 5-minutes per participant or 10-minutes for group representatives

H. COMMUNICATIONS :

1. MML- Revenue Sharing Video & Toolkit 2-15-07
2. Lima Township Board Meeting 3-12-07
3. Destination Ann Arbor 2-12-07

Page#7-14

I. REPORTS:

1. Board and Commission Reports
   Library Board Representative- Pat Cousins

2. Subcommittee Reports
   Facilities Subcommittee 2-22-07

3. Village Manager Report **Page#15-16**

4. President's Report

J. CONSENT AGENDA

Bills & Payroll will be a standing item under consent agenda. Discussion of the Budget and Financial matters will be covered under the Presidents Report as a standing item. Items under consent agenda are considered routine and will be acted upon in one motion. There will be no separate discussion of these items unless a Council Member so requests, and the item will be removed from Consent and added to the regular agenda at the end of New Business.

1. Consideration of: Bills & Payroll in the amount of: **$238,144.71**
   Page#17-24

2. Consideration of: Dexter Criterium 2007, Michigan Championship Race Event Form Conditional Approval **Document separate in packet**

K. OLD BUSINESS- Consideration and Discussion of:

1. Consideration of: 1981 Promulgation of Annexation Agreement Summary Analysis Report **Page#25-46**

L. NEW BUSINESS- Consideration and Discussion of:

1. Consideration of: Council Rules Proposed Amendments **Page#47-52**

2. Consideration of: Appointment of remaining member for the DDA Development Plan Citizen Advisory Committee

M. COUNCIL COMMENTS

N. NON-ARRANGED PARTICIPATION

Same as item F. Those addressing the Council will state their name, and address. This section is limited to 5-minutes per participant or 10-minutes for group representatives.

O. ADJOURNMENT:

AGENDA 2-26-07
ITEM C-1

DEXTER VILLAGE COUNCIL
REGULAR MEETING
MONDAY, FEBRUARY 12, 2007

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:30 by President Seta in the Dexter Senior Center located at 7720 Dexter Ann Arbor Rd. in Dexter, Michigan

B. ROLL CALL:

S. Keough	J. Semifero	J. Carson
D. Fisher	P. Cousins	
J. Seta	R. Tell	

C. APPROVAL OF THE MINUTES

Minutes of the Regular council meeting of January 22, 2007.

Work Session Meeting Minutes of January 29, 2007

Correction request for minutes December 11, 2006

Motion Semifero, support Carson to approve the aforementioned minutes as presented.

Ayes: Cousins,Fisher,Keough,Semifero,Tell,Carson,and Seta.
Nays: none
Motion carries

D. PREARRANGED PARTICIPATION

None

E. APPROVAL OF THE AGENDA

Motion Tell, support Cousins to approve the agenda as presented.

Ayes: Keough,Semifero,Tell,Carson,Fisher,Cousins,Seta.
Nays: none
Motion carries

F. PUBLIC HEARINGS

None

G. NON-ARRANGED PARTICIPATION:

None

H. COMMUNICATIONS:

1. Dept. of Treasury- Approval Letter 1-24-07
2. Change in status email- Lieutenant Filipiak 1-26-07
3. Washtenaw County BOC – Appointments 1-22-07
4. Pam Byrnes- Senior Center Support Letter 1-23-07
5. U of M Dearborn – (IFLG) March & April seminars 1-22-07
6. Cable Franchise legislative update 12-22-06
7. HBA update Michigan Court of Appeals decision 1-11-07
8. DEQ letter re: DAPCO 1-26-07
9. DAFD Updated 2007 Budget

I. REPORTS

1. Community Development Manager- Allison Bishop

2. Board and Commission Reports
   Main Street Bridge meeting summaries

3. Subcommittee Reports
   City Study committee Packet- January 29, 2007
   5th Well Update

4. Village Manager Report
   Mrs. Dettling submits her report as per packet
   Mrs. Dettling introduces the Village's intern, Valerie Tchorz

5. Assistant Village Manager Report
   Public Works Building Project Update

6. President's Report
   Dexter/Scio Update
   1. Carson and Seta met with Scio officials, Scio seems happy with plan for less than 575 residences.

      Scio attorney is advocating a "land use" agreement prior to the 425 agreement.

      A 15-year agreement is O.K., not 50 years

Next meeting is February 26th at 5:00

2. Joint Dexter/DCS Board meeting, 6:00 same night as next Council Meeting.

3. Seta attended a "Destination Ann Arbor" meeting 2-12-07, Many levels of government and various associations attended. Apparent need to define goals in order to move forward.

J. CONSENT AGENDA

1. Consideration of: Bills and Payroll in the amount of $162,653.59

Motion Fisher, support Semifero to approve the consent agenda as presented..

Ayes: Semifero,Tell,Fisher,Carson,Cousins,Keough,Seta.
Nays: None
Motion carries

K. OLD BUSINESS-Consideration and Discussion of:

1. Consideration of: Recommendation from Planning commission to adopt amendments to Article 7, sign Regulations of the Village's Zoning Ordinance.

Postponed from 1-22-07

Motion Keough, support Carson to accept the recommendation from Planning commission to adopt the amendments to Article 7, Sign Regulations of the Village's zoning Ordinance.

Ayes: Tell,Carson,Cousins,Keough,Fisher,Semifero,and Seta.
Nays: none
Motion carries

L. NEW BUSINESS-Consideration of and Discussion of:

1. Consideration of: Dexter Senior Center 2007 Rental Agreement

Motion Cousins, support Carson to approve the Dexter Senior Center 2007 Rental Agreement.

Ayes: Carson,Cousins,Fisher,Keough,Semifero,Tell,and Seta.

Nays: none
Motion carries

2. Discussion of: Council rules shall be reviewed within 90 days following the regular village election at a Council Work Session. Council rules may be altered or amended by a vote of a majority of the members, if notice of the proposed change shall have been given at a preceding meeting of the Council, and a written copy of the proposed change has been distributed to all members.

3. Consideration of: RESOLUTION FOR THE PURPOSE OF ESTABLISHING ORGANIZATIONAL MATTERS FOR THE VILLAGE OF DEXTER

Motion Tell, support Fisher to approve the resolution for the purpose of establishing organizational matters for the Village of Dexter.

Motion Semifero, support Tell to remove Semifero as President Pro Tem from said resolution.

Ayes: Keough,Semifero,Tell,Carson,Fisher,Cousins,Seta.
Nays: none
Motion carries

Motion Semifero, support Tell to add in Keough as President Pro Tem in the resolution for the purpose of establishing organizational matters for the Village of Dexter.

Ayes: Semifero,Tell,Fisher,Carson,Cousins,Keough,Seta.
Nays: none
Motion carries

original motion:

Ayes: Cousins,Fisher,Keough,Semifero,Tell,Carson,and Seta.
Nays: none
Motion carries

4. Consideration of: Award of Bids- Public Works Building for: Resilient Tile to PM Commercial Flooring $1,799; Toilet Partitions to IBP $1,215 and Painting to B/C Painting $14,025

Motion Semifero, support Tell to approve the award of bids- public works building for: Resilient tile to PM Commercial Flooring $1,799; toilet Partitions to IBP $1,215 and painting to B/C Painting $`14,025

Ayes: Tell,Carson,Cousins,Keough,Fisher,Semifero,,and Seta.
Nays: none
Motion carries

M. COUNCIL COMMENTS

Keough	no
Semifero	no
Carson	Mr. Carson is joining the Dexter Lions
Boyle	Mr. Boyle is joining the Detroit Lions
Fisher	no
Cousins	need someone to attend the Watershed Council meeting 2-21-07 will be out of town for the Chamber meeting, can someone attend also, the outreach workshop
Tell	need to know the location and time of the next DART MEETING

N. NON-ARRRANGED PARTICIPATION

None

O. ADJOURNMENT

Motion Fisher, support Semifero to adjourn at 8:29
Unanimous voice vote

Respectfully submitted,

David F. Boyle
Clerk, Village of Dexter

Approved for Filing:_____

AGENDA 2-26-07

ITEM H-1,2,3

MICHIGAN MUNICIPAL LEAGUE

President
Vicki Barnett
Mayor,
Farmington Hills

Vice President
Gladys A. Solokis
Mayor, Gaylord

Trustees
Robin E. Beltramini
Councilmember, Troy

Robert F. Cameron
Village President,
Newberry

LaVern Dittenber
Mayor, AuGres

Deborah L. Doyle
Councilmember,
Durand

Dana W. Foster
City Manager, Brighton

George Heartwell
Mayor, Grand Rapids

Jeffrey Jenks
Mayor Pro Tem
Huntington Woods

Kwame M. Kilpatrick
Mayor, Detroit

Linda L. Gedeon-Kuhn
Commissioner,
Bridgman

Larry Nielsen
City Manager, Bangor

John C. Siira
City Manager,
Wakefield

Karl S. Tomion
City Manager,
Port Huron

Kenneth Tousignant
Mayor, Iron Mountain

Gary Tuzinowski
Councilmember,
Algonac

Thomas L. Youatt
City Administrator,
Harbor Beach

John J. Zech
City Manager, Wayne

Executive Director
Daniel P. Gilmartin

February 15, 2007

Mrs. Donna M. Dettling
Village Manager
Dexter
8140 Main St.
Dexter, MI 48130-1092

Dear Mrs. Dettling,

In a broad-based effort to create public awareness of how state reductions to revenue sharing impact local government services, the Michigan Municipal League is thrilled to provide you with the enclosed DVD entitled "Revenue Sharing: Impacting Your Quality of Life."

This 8-minute educational video describes the critical services contributing to quality of life in Michigan and explains how these services are funded through revenue sharing. The League has distributed this video to each of its member communities, urging everyone to use it as an educational resource.

Enclosed is a presentation guide on how best to use the video, talking points, a list of suggested audiences to target and recommendations on how to localize the material so it is compelling to your constituents.

The video and video toolkit can also be downloaded from the MML's website, www.mml.org.

We are available to discuss this tool and its many benefits with you or a member of your staff. If you have any questions or would like to speak with us, please contact Andrea Messinger at amessinger@mml.org.

Sincerely,

Daniel P. Gilmartin

Daniel P. Gilmartin
Executive Director

State and Federal Affairs Division
320 N. Washington Square, Suite 110, Lansing, MI 48933 • Phone: 517-485-1314 • Fax: 517-372-7476 • www.mml.org

Donna Dettling

From: Allison Bishop
Sent: Wednesday, February 21, 2007 10:36 AM
To: 'Derk Wilcox'; Jim Carson (E-mail); John Bellefleur (E-mail); Kim Clugston (E-mail); 'Mary Kimmel (E-mail)'; 'Matt home'; 'Matt Kowalski (E-mail)'; 'Matt McCormack'; 'Scott Bell (E-mail)'; 'Tom Phillips'; Alan Green (E-mail); Deanna Steffey (E-mail 2); Joe Semifero (E-mail); John Coy (E-mail); Karen Jovanelly (E-mail); 'Paul Kepler'; 'Toni Henkemeyer (E-mail)'; Donna Dettling; 'Donna Fisher (E-mail)'; 'Jim Seta (E-mail)'; John Hanifan (E-mail); Paul Cousins (E-mail); Ray Tell (E-mail 2); Ray Tell (E-mail); 'Shawn Keough (E-mail)'
Subject: Lima Township Board meeting

FYI -

The Lima Township Board meeting in which the Lima Township Master Plan will be discussed will be on March 12th at 8:00pm at the Lima Township Hall. The agenda will be available the week before the meeting.

It has been mentioned that the Lima Township Board is considering adding a reference to supporting the Parker Road bypass back into the Master Plan. The Lima Township Planning Commission recommended removal of the reference at the Master Plan public hearing held earlier this month.

Allison J. Bishop, AICP
Community Development Manager
Village of Dexter
734.426.8303 ext. 15

QuickTime™ and a
TIFF (LZW) decompressor
are needed to see this picture.

Preliminary Marketing Program

For

Destination Ann Arbor

By

Eiler Communications

February 12, 2007

This proposal, and the ideas and concepts it contains, are the exclusive property of Eiler Communications. They may not be transferred to others or copied, and must be returned upon request. They are loaned solely for confidential consideration in the selection of a public relations agency, and with the mutual understanding that they will not be implemented without appropriate compensation or used in any manner detrimental to the interests of Eiler Communications. © 2007 Eiler Communications. All Rights Reserved

A. Purpose

To build awareness of Ann Arbor Region as a great place to live – vibrant work force, distinctive culture, numerous emerging and established companies and all the other attributes.

B. Initial Ad Hoc Steering Committee

The Home Builders Association is the catalyst to organize and propel this program, but prefers not to run it. Rather, this committee will be the guiding group for the program.

Destination Ann Arbor Steering Committee

Karen Walworth -- McKinley Properties.
kwalworth@mckinley.com

Elizabeth Parkinson – director of marketing & public relations, SPARK.
Elizabeth@annarborspark.org

Brian Beaulac – Creative Windows.
bbeaulac@creativewindows.com

Gretchen Driskell -- mayor, Saline.
mayor@ci.saline.mi.us

Ann Feeney – mayor, Chelsea.
afeeney@city-chelsea.org

Craig Welch – president & CEO, Wexford Homes.
cwelch@wexfordhomes.com

John Petz – director of government & community relations, Domino's Pizza.
jpetz@dominosfarms.com

Mary Kerr – president & CEO, Ann Arbor Convention & Visitors Bureau.
mkerr@annarbor.org

Bob Guenzel, Administrator, Washtenaw County.
rguenzel@washtenaw.org

Jim Kosteva, director of community relations, University of Michigan.
jkosteva@umich.edu

Mark Ouimet – Washtenaw County commissioner
mco3502@aol.com

Nancy Merdzinski – Executive officer, Ann Arbor Area Board of Realtors.
nancy@aaabor.com

Jim Seta – president of Dexter.
jwseta@yahoo.com

Maureen Sloan – chief executive officer, Home Builders Association.
msloan@hbawc.com

Matt Sharp – director of sales & marketing, M Biz Review publications.
msharp@mbizreview.com

Keith Peters – president, Ypsilanti Area Chamber of Commerce.
keith@ypsichamber.org

Jesse Bernstein, president, Ann Arbor Chamber of Commerce.
jesse@annarborchamber.org

Larry Eiler, chairman & CEO, Eiler Communications.
larry@eilerpr.com

C. Goals

• Increase awareness of Ann Arbor Region as a great place to live and work, often ranked among "best places."

• Establish a sound and affordable marketing program designed to attract people to the area in a way to complement SPARK's economic development is to attract companies to the Ann Arbor Region.

D. Strategy

• Determine primary target audiences and build messages to elicit their interest and broaden awareness of the Ann Arbor Region for its many benefits, citing "best places," arts, music, awards.

• Use Steering Committee and/or beta group to test messages through focus groups, in person with people we hand select based on their moving to the area or relevance to the input we need.

• Tie entire effort into SPARK's Strategic Action team for quality of life and its program.

• Create a marketing blueprint that identifies all activities, the team to develop and conduct the work led by Eiler and the duties and costs for these participants.

• Coordinate all activities with other organizations doing similar things but with different goals and audiences.

The initial partners we will seek include SPARK; Washtenaw County; Ypsilanti; Ann Arbor; cities and townships in Washtenaw County; downtown development authorities; Workforce Development Board; Michigan Department of Labor, Michigan Economic Development Corporation; realtors; home builders and companies that serve these and rental property agents; educational institutions at all levels; the MEGA program; building, residential rental groups; major corporations; financial institutions such as banks and insurance firms; automobile dealers; restaurants; theaters and area business associations.

• Develop a close tie with MEDC to participate in its cooperative ad program for communities if qualified.

• Focus on the same areas of economic growth as SPARK so that we appeal to target audiences in these areas as opposed to focus on certain regions or municipalities.

E. Tactics

• Consider all methods of marketing to reach target audiences, including a broad PR push for media relations, speeches to community and business groups, an e-newsletter, a dedicated web site, lifestyle stories about people who live here that can be pitched to appropriate national and regional media, case studies of these families about lifestyle, various activities in culture, sports, music, offbeat things to do, restaurants.

• Build target group of media that we call together to inform, or meet with individually.

• Create innovative and attention-creating communications for use in target media to reach audiences we define

• Meet with major employers to learn their needs and the issues they deal with.

• Create an effective and wide=ranging media program to reach national outlets as well as regional and lifestyle publications and writers. Target, for example, women's media on quality of schools. Health and active living media on bike-ability, trails, parks.

• Focus on earning awards for "best places" judgings and target "best places to live" sections in Outside, Fortune, e news and feature sites.

• Create or tie in with a blog for all to participate in to tell Ann Arbor stories. Promote this blog through web sites for SPARK, University of Michigan, Eastern Michigan, major businesses.

F. Timetable, Staffing, Cost Estimates

Eiler will continue to devote all required time to get this program developed, up and running – with the counsel and guidance of the Steering Committee and its leaders. Larry Eiler is leading this work with help of staff as needed when the program goes to action. We will partner with firms whose work complements ours.

The preliminary timetable for this activity is:

January

• Develop Steering Committee, seek its thinking and ideas, present initial plan.

• Begin to make asks for financial participation by target list of parties.

• Consider initial name ideas.

February

- Continue financial asks.

- Move plan to reality with creation of final project team. Present preliminary plan February 12.

- Determine if subcommittees are needed to perform various tasks.

- Develop budget that fits scope of program and probable available funds.

- Complete the marketing team and focus.

- Sign Letter of Agreement.

- Agree on name

- Research on potential projects to be a part of the program, such as specific PR programs (speeches, media, special events, brochure, web site), costs for radio and print ads, target media for print and broadcast.

- Meet with MEDC to present the plan and seek its engagement.

- Begin initial design for research – focus groups, surveys, and use existing information of SPARK and other groups as much as possible.

March

- Finalize the program plan, budget and assignments.

- Complete financial asks.

- Commence PR program and finalize ad program.

VILLAGE OF DEXTER

ddettling@villageofdexter.org
8140 Main Street Dexter, MI 48130-1092 Phone (734)426-8303 Fax (734)426-5614

MEMO

To: **President Seta and Council Members**
From: **Donna Dettling, Village Manager**
Date: **February 26, 2007**
Re: **VM Report**

1. Meeting Review:
   - February 12th – OHM Update and I-Track Demo
   - February 14th – Bob Overhiser, Jeffords/Mill Creek Project
   - February 15th – MERS Overview Premier Health Program
   - February 15th – Gordon Darr, DACC Marketing Representative
   - February 21st – Huron River Watershed Plan
   - February 22nd – Facility Committee meeting
   - February 23rd – Jones & Henry

2. Newsletter Calendar. REMINDER! Any items you have for the March Newsletter are due to Marie Monday, February 26th

3. Reminder- Citizen Open House. A copy of the published notice is attached to my report. Please plan to attend the Open House to review the draft City Study Report on Wednesday, February 28, 2007 from 7:00 p.m. to 8:30 p.m. at Mill Creek Middle School Commons.

CITIZEN OPEN HOUSE

Notice is hereby given that the Dexter City Study Committee will hold a Citizen Open House to review the DRAFT City Study Report on Wednesday, February 28, 2007 at 7:00 p.m. at Mill Creek Middle School Commons– 7305 Dexter-Ann Arbor Road, Dexter, Michigan for the purpose of hearing public comment regarding the City Study Committees' report and recommendations.

A copy of the DRAFT City Study Report is posted to the Village's website www.villageofdexter.org and hard copies are available at the Village Office located above the National City Bank at 8123 Main Street. Copies of the report will also be available at the Open House.

John Coy
Chairman Dexter City Study Committee

Publish: February 15, 2007
February 22, 2007

AGENDA 2-26-07
ITEM J-1

SUMMARY OF BILLS AND PAYROLL

26-Feb-07

Payroll Check Register	02/14/07	$33,287.59	Bi-weekly payroll processing
		$33,287.59	**GROSS PAYROLL TOTAL**
Account Payable Check Register	02/15/07	**$184,113.76**	
	02/21/07	**$20,743.36**	
		$238,144.71	**TOTAL BILLS & PAYROLL EXPENDED ALL FUNDS**

Summary Items from Bills & Payroll	Amount	Comments

ALL PAYABLES ARE WITHIN ACCEPTABLE BUDGET LIMITS
DETAIL VENDOR LIST AND ACCOUNT SUMMARY PROVIDED

"This is the summary report that will be provided with each packet. Approval of the total bills and payroll expended, all funds will be necessary."

VENDOR APPROVAL SUMMARY REPORT

Date: 02/15/2007
Time: 3:56pm
Village of Dexter Page: 1

Vendor Name	Vendor Number	Description	Check Amount	Hand Check Amount
BLUE CARE NETWORK OF MICHIGAN	BLUE CARE	COVERAGE 03/01/07-03/31/07	19,797.81	0.00
DENTAL NETWORK OF AMERICA	DENTAL NET	COVERAGE 03/01/07-03/31/07	233.40	0.00
DEXTER AREA FIRE DEPARTMENT	DAFD	FIRST QUARTER	80,622.00	0.00
DONALD DETTLING	D DETTLING	PATIENT:DONNA DETTLING	178.00	0.00
FORT DEARBORN LIFE INSURANCE	FORT DEAR	COVERAGE 03/01/07-03/31/07	200.00	0.00
KEITH KITCHEN	KIRCHEN/KE	KEROSENE	50.79	0.00
LOWE'S BUSINESS ACCOUNT	LOWE S	SHEETING	32.64	0.00
MICHIGAN MUNICIPAL RISK	MI RISK MG	PREMIUM DUE	16,994.00	0.00
MML WORKERS COMPENSATION FUND	MML	QUARTERLY PAYMENT	5,182.00	0.00
NEXTEL COMMUNICATIONS	NEXTEL COM	CELLULAR SERVICE	439.24	0.00
STAPLES BUSINESS ADVANTAGE	STAPLES OF	OFFICE	546.91	0.00
WASHTENAW COUNTY TREASURER	W CTY TREA	FEBRUARY SERVICE	26,353.89	0.00
WASTE MANAGEMENT	WASTE MANA	COMMERCIAL	33,503.08	0.00
		Grand Total:	184,133.76	0.00

Fund / Department / Account	GL Number Abbrev	Vendor Name / Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: General Fund						
Dept: Village Manager						
101-172.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN COVERAGE 03/01/07-03/31/07	0	02/15/07	02/15/2007	1,082.08
101-172.000-721.000	Health & L	DENTAL NETWORK OF AMERICA COVERAGE 03/01/07-03/31/07	0	124552	02/15/2007	116.70
101-172.000-721.000	Health & L	FORT DEARBORN LIFE INSURANCE COVERAGE 03/01/07-03/31/07	0	02/15/07	02/15/2007	50.00
101-172.000-727.000	Office Sup	STAPLES BUSINESS ADVANTAGE OFFICE SUPPLIES	0	3079268873	02/15/2007	114.27
				Total Village Manager		1,363.05
Dept: Village Treasurer						
101-253.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN COVERAGE 03/01/07-03/31/07	0	02/15/07	02/15/2007	1,082.08
101-253.000-721.000	Health & L	FORT DEARBORN LIFE INSURANCE COVERAGE 03/01/07-03/31/07	0	02/15/07	02/15/2007	12.50
101-253.000-727.000	Office Sup	STAPLES BUSINESS ADVANTAGE OFFICE SUPPLIES	0	3079268873	02/15/2007	43.60
				Total Village Treasurer		1,138.18
Dept: Buildings & Grounds						
101-265.000-727.000	Office Sup	STAPLES BUSINESS ADVANTAGE OFFICE SUPPLIES	0	3079268873	02/15/2007	125.35
101-265.000-727.000	Office Sup	STAPLES BUSINESS ADVANTAGE OFFICE	0	3079268874	02/15/2007	21.92
101-265.000-727.000	Office Sup	STAPLES BUSINESS ADVANTAGE OFFICE	0	3079268875	02/15/2007	19.41
101-265.000-920.001	Telephones	NEXTEL COMMUNICATIONS CELLULAR SERVICE	0	02/15/07	02/15/2007	129.15
				Total Buildings & Grounds		295.83
Dept: Law Enforcement						
101-301.000-803.000	Contracted	WASHTENAW COUNTY TREASURER FEBRUARY SERVICE	0	14382	02/15/2007	26,353.89
				Total Law Enforcement		26,353.89
Dept: Fire Department						
101-336.000-721.000	Health & L	DONALD DETTLING PATIENT:DONNA DETTLING	0	02/15/07	02/15/2007	178.00
101-336.000-803.000	Contracted	DEXTER AREA FIRE DEPARTMENT FIRST QUARTER	0	02/15/07	02/15/2007	80,622.00
				Total Fire Department		80,800.00
Dept: Planning Department						
101-400.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN COVERAGE 03/01/07-03/31/07	0	02/15/07	02/15/2007	952.29
101-400.000-721.000	Health & L	FORT DEARBORN LIFE INSURANCE COVERAGE 03/01/07-03/31/07	0	02/15/07	02/15/2007	12.50
101-400.000-727.000	Office Sup	STAPLES BUSINESS ADVANTAGE OFFICE	0	3079268874	02/15/2007	82.50
101-400.000-727.000	Office Sup	STAPLES BUSINESS ADVANTAGE OFFICE	0	3079268875	02/15/2007	139.86
				Total Planning Department		1,187.15
Dept: Department of Public Works						
101-441.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN COVERAGE 03/01/07-03/31/07	0	02/15/07	02/15/2007	670.89
101-441.000-721.000	Health & L	DENTAL NETWORK OF AMERICA COVERAGE 03/01/07-03/31/07	0	124552	02/15/2007	116.70
101-441.000-721.000	Health & L	FORT DEARBORN LIFE INSURANCE COVERAGE 03/01/07-03/31/07	0	02/15/07	02/15/2007	15.50
101-441.000-740.000	Operating	LOWE'S BUSINESS ACCOUNT SHEETING	0	02323	02/15/2007	32.64
101-441.000-920.001	Telephones	NEXTEL COMMUNICATIONS CELLULAR SERVICE	0	02/15/07	02/15/2007	129.15
				Total Department of Public Works		964.88
Dept: Solid Waste						
101-528.000-805.000	Solid Wast	WASTE MANAGEMENT RESIDENTIAL	0	1449147	02/15/2007	15,828.96

Fund / Department / Account	GL Number Abbrev	Vendor Name / Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: General Fund						
Dept: Solid Waste						
101-528.000-805.000	Solid Wast	WASTE MANAGEMENT COMMERCIAL	0	1271627	02/15/2007	17,674.12
				Total Solid Waste		33,503.08
Dept: Parks & Recreation						
101-751.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN COVERAGE 03/01/07-03/31/07	0	02/15/07	02/15/2007	108.21
101-751.000-721.000	Health & L	FORT DEARBORN LIFE INSURANCE COVERAGE 03/01/07-03/31/07	0	02/15/07	02/15/2007	2.50
				Total Parks & Recreation		110.71
Dept: Insurance & Bonds						
101-851.000-721.001	Retiree He	BLUE CARE NETWORK OF MICHIGAN COVERAGE 03/01/07-03/31/07	0	02/15/07	02/15/2007	2,033.87
101-851.000-910.000	Work Comp	MML WORKERS COMPENSATION FUND QUARTERLY PAYMENT	0	02/15/07	02/15/2007	2,616.91
101-851.000-911.000	Insurance	MICHIGAN MUNICIPAL RISK PREMIUM DUE	0	91299-3	02/15/2007	7,355.00
				Total Insurance & Bonds		12,005.78
					Fund Total	157,722.55
Fund: Major Streets Fund						
Dept: Routine Maintenance						
202-463.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN COVERAGE 03/01/07-03/31/07	0	02/15/07	02/15/2007	562.68
202-463.000-721.000	Health & L	FORT DEARBORN LIFE INSURANCE COVERAGE 03/01/07-03/31/07	0	02/15/07	02/15/2007	13.00
202-463.000-910.000	Work Comp	MML WORKERS COMPENSATION FUND QUARTERLY PAYMENT	0	02/15/07	02/15/2007	238.37
202-463.000-911.000	Insurance	MICHIGAN MUNICIPAL RISK PREMIUM DUE	0	91299-3	02/15/2007	1,585.54
				Total Routine Maintenance		2,399.59
Dept: Traffic Services						
202-474.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN COVERAGE 03/01/07-03/31/07	0	02/15/07	02/15/2007	173.13
202-474.000-721.000	Health & L	FORT DEARBORN LIFE INSURANCE COVERAGE 03/01/07-03/31/07	0	02/15/07	02/15/2007	4.00
202-474.000-910.000	Work Comp	MML WORKERS COMPENSATION FUND QUARTERLY PAYMENT	0	02/15/07	02/15/2007	82.91
202-474.000-911.000	Insurance	MICHIGAN MUNICIPAL RISK PREMIUM DUE	0	91299-3	02/15/2007	198.83
				Total Traffic Services		458.87
Dept: Winter Maintenance						
202-478.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN COVERAGE 03/01/07-03/31/07	0	02/15/07	02/15/2007	346.27
202-478.000-721.000	Health & L	FORT DEARBORN LIFE INSURANCE COVERAGE 03/01/07-03/31/07	0	02/15/07	02/15/2007	8.00
202-478.000-910.000	Work Comp	MML WORKERS COMPENSATION FUND QUARTERLY PAYMENT	0	02/15/07	02/15/2007	121.78
202-478.000-911.000	Insurance	MICHIGAN MUNICIPAL RISK PREMIUM DUE	0	91299-3	02/15/2007	297.40
				Total Winter Maintenance		773.45
					Fund Total	3,631.91
Fund: Local Streets Fund						
Dept: Routine Maintenance						
203-463.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN COVERAGE 03/01/07-03/31/07	0	02/15/07	02/15/2007	173.13
203-463.000-721.000	Health & L	FORT DEARBORN LIFE INSURANCE COVERAGE 03/01/07-03/31/07	0	02/15/07	02/15/2007	4.00
203-463.000-910.000	Work Comp	MML WORKERS COMPENSATION FUND QUARTERLY PAYMENT	0	02/15/07	02/15/2007	72.55
203-463.000-911.000	Insurance	MICHIGAN MUNICIPAL RISK PREMIUM DUE	0	91299-3	02/15/2007	396.36

Fund / Department / Account	GL Number Abbrev	Vendor Name / Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: Local Streets Fund						
Dept: Routine Maintenance						
				Total Routine Maintenance		646.04
Dept: Traffic Services						
203-474.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN COVERAGE 03/01/07-03/31/07	0	02/15/07	02/15/2007	43.28
203-474.000-721.000	Health & L	FORT DEARBORN LIFE INSURANCE COVERAGE 03/01/07-03/31/07	0	02/15/07	02/15/2007	1.00
203-474.000-910.000	Work Comp	MML WORKERS COMPENSATION FUND QUARTERLY PAYMENT	0	02/15/07	02/15/2007	25.91
203-474.000-911.000	Insurance	MICHIGAN MUNICIPAL RISK PREMIUM DUE	0	91299-3	02/15/2007	198.18
				Total Traffic Services		268.37
Dept: Winter Maintenance						
203-478.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN COVERAGE 03/01/07-03/31/07	0	02/15/07	02/15/2007	86.57
203-478.000-721.000	Health & L	FORT DEARBORN LIFE INSURANCE COVERAGE 03/01/07-03/31/07	0	02/15/07	02/15/2007	2.00
203-478.000-910.000	Work Comp	MML WORKERS COMPENSATION FUND QUARTERLY PAYMENT	0	02/15/07	02/15/2007	57.00
203-478.000-911.000	Insurance	MICHIGAN MUNICIPAL RISK PREMIUM DUE	0	91299-3	02/15/2007	296.87
				Total Winter Maintenance		442.44
					Fund Total	1,356.85
Fund: Sewer Enterprise Fund						
Dept: Sewer Utilities Department						
590-548.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN COVERAGE 03/01/07-03/31/07	0	02/15/07	02/15/2007	11,437.21
590-548.000-721.000	Health & L	FORT DEARBORN LIFE INSURANCE COVERAGE 03/01/07-03/31/07	0	02/15/07	02/15/2007	45.00
590-548.000-740.000	Operating	KEITH KITCHEN KEROSENE	0	02/15/07	02/15/2007	50.79
590-548.000-910.000	Work Comp	MML WORKERS COMPENSATION FUND QUARTERLY PAYMENT	0	02/15/07	02/15/2007	1,399.14
590-548.000-911.000	Insurance	MICHIGAN MUNICIPAL RISK PREMIUM DUE	0	91299-3	02/15/2007	4,954.52
590-548.000-920.001	Telephones	NEXTEL COMMUNICATIONS CELLULAR SERVICE	0	02/15/07	02/15/2007	103.32
				Total Sewer Utilities Department		17,989.98
					Fund Total	17,989.98
Fund: Water Enterprise Fund						
Dept: Water Utilities Department						
591-556.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN COVERAGE 03/01/07-03/31/07	0	02/15/07	02/15/2007	1,046.12
591-556.000-721.000	Health & L	FORT DEARBORN LIFE INSURANCE COVERAGE 03/01/07-03/31/07	0	02/15/07	02/15/2007	30.00
591-556.000-910.000	Work Comp	MML WORKERS COMPENSATION FUND QUARTERLY PAYMENT	0	02/15/07	02/15/2007	567.43
591-556.000-911.000	Insurance	MICHIGAN MUNICIPAL RISK PREMIUM DUE	0	91299-3	02/15/2007	1,711.30
591-556.000-920.001	Telephones	NEXTEL COMMUNICATIONS CELLULAR SERVICE	0	02/15/07	02/15/2007	77.62
				Total Water Utilities Department		3,432.47
					Fund Total	3,432.47
					Grand Total	184,133.76

VENDOR APPROVAL SUMMARY REPORT

Date: 02/21/2007
Time: 3:36pm
Village of Dexter Page: 1

Vendor Name	Vendor Number	Description	Check Amount	Hand Check Amount
ALEXANDER CHEMICAL CORPORATION	ALEXANDER	CREDIT	535.20	0.00
AT&T	AT&T	731 426 1425 243 0	32.94	0.00
COMCAST	COMCAST	VILLAGE OFFICE	95.00	0.00
COMCAST - DPW	COMCAST -	DPW	100.00	0.00
CORRIGAN OIL COMPANY	CORRIGAN O	NO LEAD	1,232.66	0.00
DEPT. OF ENVIRN. QUALITY	DEQ	2200 W. PARKER RD	14.00	0.00
DEXTER CARDS & GIFTS SHOP	DEX CARDS	OFFICE SUPPLIES	19.65	0.00
DEXTER VILLAGE	DEXVIL	8140 MAIN	624.23	0.00
DTE ENERGY	DET EDISON	3219 953 0003 5	7,617.19	0.00
DTE ENERGY-STREET LIGHTING	DTE ENERGY	ITEM 12529	4,509.51	0.00
EARTHLINK INC.	EARTH	ANNUAL FEE	78.40	0.00
ENVIRONMENTAL RESOURCE ASSOC	ENVIR RESO	COLIFORM	235.48	0.00
HACH COMPANY	HACH CO	ROLLER ASSEMBLY	282.40	0.00
HERITAGE NEWSPAPERS	HERITAGE N	ARTICLE 19	76.50	0.00
MICHIGAN MAP ASSOCIATION OF	MICH MAP	WORKSHOP HANDBOOK	500.00	0.00
MORTON SALT	MORTON SAL	SALT	1,740.83	0.00
MUNICIPAL CODE CORPORATION	MUNI CODE	FULL SEAL CLAMP	1,075.27	0.00
NORTH CENTRAL LABORATORIES	NORTH CENT	HYDROXIDE	318.88	0.00
PRINTING SYSTEMS	PRINTING S	SHUT OFF NOTICES	166.42	0.00
RADTKE TRUCKING, LLC	ROY R	SAND	480.00	0.00
ROTO ROOTER	ROTO ROOTE	ALLEY BETWEEN 3RD & 4TH	475.00	0.00
TECH RESOURCES, INC.	TECH RESOU	LABOR	42.50	0.00
TRIMATRIX LABORATORIES	TRIM	CYANIDE	130.00	0.00
UNITED STATES POSTAL SERVICE	USPS	PERMIT FIRST CLASS	160.00	0.00
VARNUM, RIDDERING, SCHMIDT	VARNUM, RI	SEWER PERMIT	136.30	0.00
WASHTENAW COUNTY SOIL EROSION	SOIL EROSI	DPW SITE	65.00	0.00
		Grand Total:	20,743.36	0.00

INVOICE APPROVAL LIST BY FUND

Village of Dexter

Date: 02/21/2007
Time: 3:41pm
Page: 1

Fund / Department / Account	GL Number Abbrev	Vendor Name / Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: General Fund						
Dept: Buildings & Grounds						
101-265.000-727.000	Office Sup	DEXTER CARDS & GIFTS SHOP OFFICE SUPPLIES	0	1037	02/21/2007	19.65
101-265.000-728.000	Postage	UNITED STATES POSTAL SERVICE PERMIT FIRST CLASS	0	02/21/07	02/21/2007	160.00
101-265.000-920.000	Utilities	DTE ENERGY 2949 542 0005 0	0		02/21/2007	239.80
101-265.000-920.000	Utilities	COMCAST VILLAGE OFFICE	0	02/21/07	02/21/2007	95.00
101-265.000-936.000	Equip Serv	EARTHLINK INC. ANNUAL FEE	0	308470395	02/21/2007	78.40
101-265.000-936.000	Equip Serv	TECH RESOURCES, INC. LABOR	0	55.37	02/21/2007	42.50
				Total Buildings & Grounds		635.35
Dept: Law Enforcement						
101-301.000-920.000	Utilities	PRINTING SYSTEMS SHUT OFF NOTICES	0	45835	02/21/2007	49.93
101-301.000-920.000	Utilities	DEXTER VILLAGE 8140 MAIN	0	8140 MAIN	02/21/2007	66.62
				Total Law Enforcement		116.55
Dept: Fire Department						
101-336.000-920.000	Utilities	PRINTING SYSTEMS SHUT OFF NOTICES	0	45835	02/21/2007	66.57
101-336.000-920.000	Utilities	DEXTER VILLAGE 8140 MAIN	0	8140 MAIN	02/21/2007	88.82
				Total Fire Department		155.39
Dept: Planning Department						
101-400.000-901.000	Printing &	HERITAGE NEWSPAPERS ARTICLE 19	0	1883637	02/21/2007	40.50
101-400.000-960.000	Education	MICHIGAN MAP ASSOCIATION OF WORKSHOP HANDBOOK	0	4924	02/21/2007	500.00
				Total Planning Department		540.50
Dept: Zoning Board of Appeals						
101-410.000-901.000	Printing &	HERITAGE NEWSPAPERS ZBA- SLOTNICK	0	1881761	02/21/2007	36.00
				Total Zoning Board of Appeals		36.00
Dept: Department of Public Works						
101-441.000-751.000	Gasoline &	CORRIGAN OIL COMPANY DIESEL MIX	0	1416923	02/21/2007	812.20
101-441.000-920.000	Utilities	COMCAST - DPW DPW	0	02/21/07	02/21/2007	100.00
101-441.000-920.000	Utilities	PRINTING SYSTEMS SHUT OFF NOTICES	0	45835	02/21/2007	49.92
101-441.000-920.000	Utilities	DEXTER VILLAGE 8140 MAIN	0	8140 MAIN	02/21/2007	66.61
				Total Department of Public Works		1,028.73
Dept: Municipal Street Lights						
101-448.000-920.003	St Lights	DTE ENERGY-STREET LIGHTING ITEM # 12526	0	4674952	02/21/2007	2,573.65
101-448.000-920.003	St Lights	DTE ENERGY-STREET LIGHTING	0	4701488	02/21/2007	88.68
101-448.000-920.003	St Lights	DTE ENERGY-STREET LIGHTING ITEM #12528	0	4674676	02/21/2007	1,603.54
101-448.000-920.003	St Lights	DTE ENERGY-STREET LIGHTING ITEM 12529	0	4675099	02/21/2007	243.64
				Total Municipal Street Lights		4,509.51
					Fund Total	7,022.03
Fund: Local Streets Fund						
Dept: Winter Maintenance						
203-478.000-740.000	Operating	MORTON SALT SALT	0	179297	02/21/2007	1,740.83

Fund / Department / Account	GL Number Abbrev	Vendor Name / Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: Local Streets Fund						
Dept: Winter Maintenance						
				Total Winter Maintenance		1,740.83
					Fund Total	1,740.83
Fund: Special Projects Fund						
Dept: DPW Building						
401-902.000-974.006	DPW Constr	WASHTENAW COUNTY SOIL EROSION DPW SITE	0	0600346-13107	02/21/2007	65.00
				Total DPW Building		65.00
					Fund Total	65.00
Fund: Sewer Enterprise Fund						
Dept: Sewer Utilities Department						
590-548.000-742.000	Chem Plant	ALEXANDER CHEMICAL CORPORATION CHEMICALS	0	0374637	02/21/2007	950.20
590-548.000-742.000	Chem Plant	ALEXANDER CHEMICAL CORPORATION CREDIT	0	0374638	02/21/2007	-415.00
590-548.000-743.000	Chem Lab	HACH COMPANY ROLLER ASSEMBLY	0	5025907	02/21/2007	282.40
590-548.000-743.000	Chem Lab	NORTH CENTRAL LABORATORIES FILTERS	0	212819	02/21/2007	181.98
590-548.000-743.000	Chem Lab	NORTH CENTRAL LABORATORIES HYDROXIDE	0	213141	02/21/2007	136.90
590-548.000-751.000	Gasoline &	CORRIGAN OIL COMPANY NO LEAD	0	1416924	02/21/2007	420.46
590-548.000-802.000	Profession	ROTO ROOTER ALLEY BETWEEN 3RD & 4TH	0	645352	02/21/2007	475.00
590-548.000-802.000	Profession	VARNUM, RIDDERING, SCHMIDT SEWER PERMIT	0	721596	02/21/2007	136.30
590-548.000-824.000	Testing &	ENVIRONMENTAL RESOURCE ASSOC COLIFORM	0	473104	02/21/2007	235.48
590-548.000-824.000	Testing &	TRIMATRIX LABORATORIES CYANIDE	0	0700594	02/21/2007	130.00
590-548.000-920.000	Utilities	AT&T 731 426 1425 243 0	0	02/21/07	02/21/2007	32.94
590-548.000-920.000	Utilities	DTE ENERGY 3219 953 0010 0	0		02/21/2007	4,285.83
590-548.000-920.000	Utilities	DEXTER VILLAGE WWTP	0	02/21/07	02/21/2007	402.18
				Total Sewer Utilities Department		7,254.67
					Fund Total	7,254.67
Fund: Water Enterprise Fund						
Dept: Water Utilities Department						
591-556.000-741.000	Road Repai	RADTKE TRUCKING, LLC SAND	0	02/21/07	02/21/2007	480.00
591-556.000-824.000	Testing &	DEPT. OF ENVIRN. QUALITY 2200 W. PARKER RD	0	426635	02/21/2007	14.00
591-556.000-920.000	Utilities	DTE ENERGY 3219 953 0008 4	0	02/21/07	02/21/2007	55.66
591-556.000-920.000	Utilities	DTE ENERGY 3219 953 0004 3	0		02/21/2007	26.34
591-556.000-920.000	Utilities	DTE ENERGY 3219 953 0003 5	0		02/21/2007	3,009.56
591-556.000-977.000	Equipment	MUNICIPAL CODE CORPORATION FULL SEAL CLAMP	0	INV49612	02/21/2007	1,075.27
				Total Water Utilities Department		4,660.83
					Fund Total	4,660.83
					Grand Total	20,743.36

Report: Analysis considering the annexation of areas under the 1981 promulgation of annexation agreement with Scio Township AGENDA 2-26-07

ITEM K-1

Prepared by: Donna Dettling, Village Manager
This is a summary of all the information compiled from a number of sources.

REVENUE

There are a total of 104 parcels of which approximately 93 are residential and 11 are commercial. There are a total of 277 acres with approximately 99 acres of vacant or park land. The taxable value of the 104 parcels is $12,424,379 and represents an additional $168,427 in tax revenue at the Village's current millage rate of 13.5562. The road miles included in this area is 3.5 miles of which 1.4 miles are classified Local and 2.1 miles are classified Major. The total Act 51 or State Road money represents $22,359 per year. Note that Act 51 revenue applies if the Village accepts jurisdiction over the roads. This matter is discussed in more detail under "Jurisdiction".

- **The estimated total revenue is $190,786 annually**

EXPENSES

Estimates for the incremental cost to service 277 acres are based on the percent increase in number of households and percent increase in number of road miles. These percent increases were applied to current budget operational costs that could experience increased cost. For example, 93 more households would increase the village's exposure for fire incidents and therefore the fire budget. An additional $21,000 or a 6% increase in the current fire budget is projected for illustration purposes.

A 22% increase in road miles will increase operation cost in several funds; General Fund, Major and Local Streets. It is assumed that Street operations will take longer, but will not require more staff or equipment. Therefore a straight 22% increase in these funds would produce an overstated expense. An estimate of the incremental costs for Street operations is projected at $60,000 to cover general supplies and fuel. A logical assumption is that the overall cost of service (all fixed costs) per household would decrease as expenses are spread over more households. For example police services, the probability is that the current level of expense will continue without the need to contract for another police officer.

- **The estimated additional expenses are $81,000 annually.**

Increased Solid Waste and Water/Sewer expenses would be managed as enterprise cost centers that are required to stand on their own. This means the additional expense for each refuse stop would be collected from the residents receiving the service. A recent rate study completed by ACI Finance found that the financial performance of water and sewer operations budgets demonstrated that more users on the system helps stabilize rates due to the amount of fixed costs that can be spread out over more users.

Discussion of the water and sewer infrastructure needed to connect the 104 parcels to water and sewer will be discussed under the water & sewer/SAD information section later in this report.

ZONING ORDINANCE

The Village Master Plan anticipated the need for a zoning district to accommodate this area. A district for Suburban Density with a recommended density of two to three dwelling units per acre is illustrated in the Village Master Plan. For your review a copy of page 104 of the Master Plan and the Future Land Use Map are attached. Article IX Establishment of Zoning Districts and Maps would need to be amended to include the new district as well as an amendment to Article X District descriptions. A copy of both Article IX and X are included for your review. It was recommended that amendments to the Zoning Ordinance be made prior to formal annexation of the 104 parcels into the Village. Language for the Suburban Density District would need to be developed to deal with setbacks, lot coverage, minimum lot width, etc.

JURISDICTION

Concerns were raised regarding jurisdiction over roads and bridges of an area annexed into the village. Bill Beach addresses this question in his letter dated January 19, 2007, which is attached. The short answer is "The County retains jurisdiction over its roads and bridges unless the village agrees in writing to assume jurisdiction over the roads in question". For more detail and MCL reference, please refer to the letter.

Steve Puuri was asked to respond to the question of jurisdiction and in a letter dated January 8, 2007 stated the following: "I do not feel that your request for the Road Commission's opinion can be adequately answered with a brief response; therefore, I suggest that we meet to discuss this issue in greater detail. In addition, please understand that I cannot provide a definitive opinion on the proposed annexations prior to bringing this proposal to the Board of County Road Commissioners." In speaking with Mr. Puuri on this subject, he indicated that jurisdictional matters have been handled by the Road Commission on a case-by-case basis, typically in a negotiations format between the WCRC and the municipality.

WATER AND SEWER /Special Assessment District INFORMATION

OHM provided a cost estimate to extend Sanitary Sewer and Water Main to the 104 parcels. Included with this report are the support documents for OHM's cost estimates. The estimated project cost for the Sanitary Sewer Extension is $5.8 million, while the Water Extension estimated project cost is $2.7 million. The cost of extending these services is to be borne by those who receive the services through special assessment. These projects will be Village projects, which are Bonded by the Village and financially secured by establishing a Special Assessment District. A simple per parcel cost can be calculated for illustration purposes by taking the total construction cost and dividing by the number of parcels, then divided by the Bond period. For example, the total project cost of $8.5 million divided by 104 parcels = $81,730 divided by a 20 year Bond term, would require an annual assessment on each of the 104 parcels of $4,086.

- **Estimated annual Special Assessment per parcel $4,086 for 20 years.**

Each individual property owner would also be required to connect the water and sewer service lead into their property at their own expense, with a contractor of their choosing. Each property owner would also be required to properly abandon the septic system and well. Estimated cost to the property owner is $12,000 for sewer and $7,500 for water, which includes the village's connection fee. There may be an opportunity in this situation for the Village to waive the connection fee. Legal review would be required when setting up the SAD; establishing or

waiving fees, and any financial participation from the village. The example above is for illustration purposes only, further review of SAD requirements and options will be necessary.

The attached letter from Bill Beach of Miller Canfield addresses the question; Can the village set its own timetable as to when it will provide water and/or sewer to the dwellings in the newly annexed area? The short answer is yes; please refer to the letter for further explanation.

Bill Beach also addressed the water and sewer services question in his letter dated 8-27-06: "If the Village has capacity to provide the services, the Village may provide them to Phase I and II once they are annexed into the Village. There is no requirement to provide water unless there is a health issue. State law requires all residences within 200 feet of public sewer to hook up to the sewer. The cost of extending these services is to be borne by those who receive the services through special assessment."

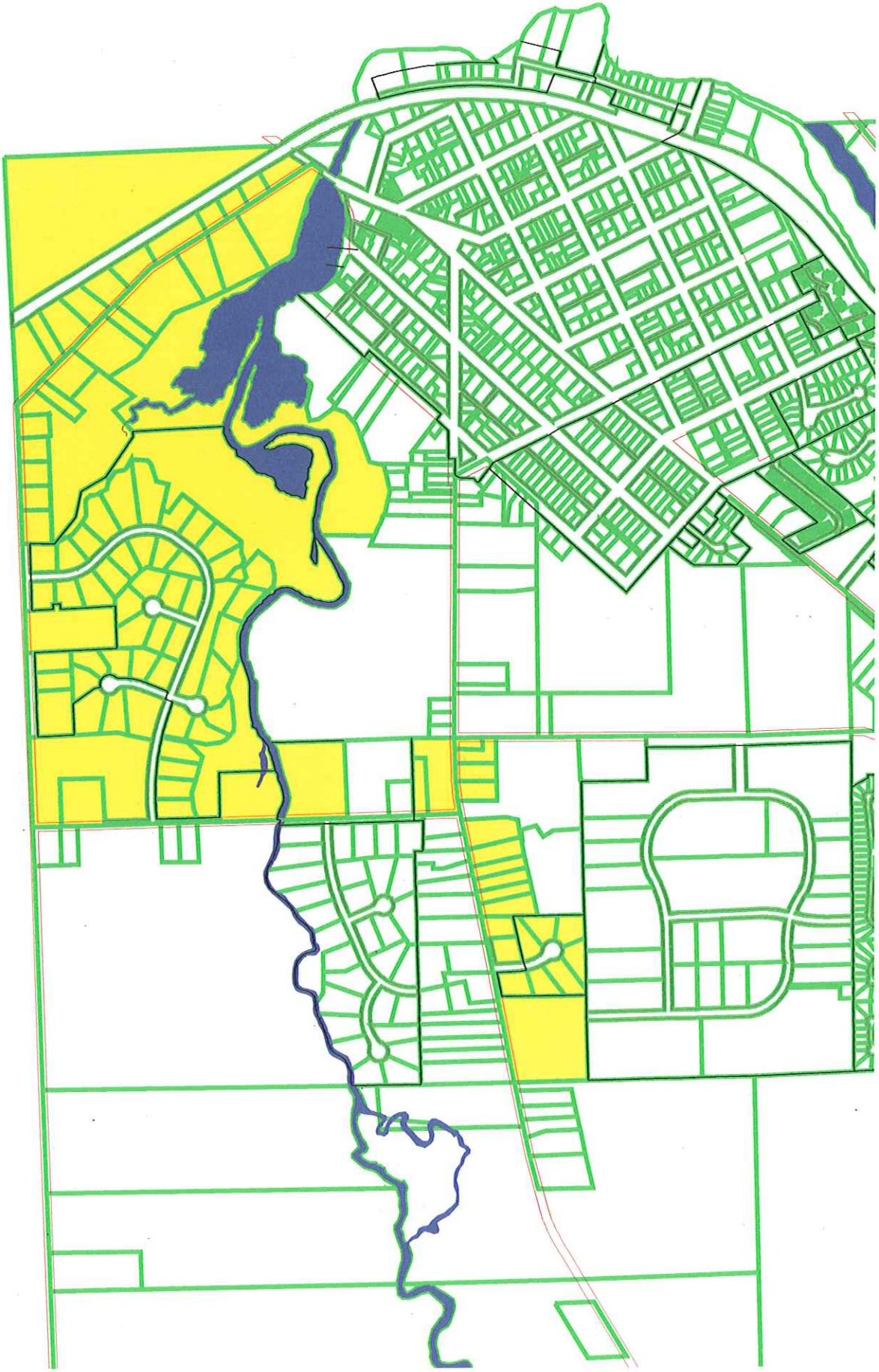
The Village's Utility Ordinance – Chapter 58 of the Code of Ordinances deals with nonconforming private wells and private wastewater disposal. Specifically, Section 58-123. Use of public sewers required, states that, "The owner of all houses, buildings or properties used for human occupancy, employment, recreation or other purposes, situated within the village and abutting on any street, alley or right-of-way in which there is now located or may in the future be located a public sanitary sewer of the village is hereby required at his expense to install suitable toilet facilities therein, and to connect such facilities directly with the proper public sewer in accordance with the provisions of this division, within 90 days after date of official notice to do so, provided that said public sewer is within 50 feet of the property line."

PROCESS/NEXT STEPS

Below is a review of what we might expect in the annexation process. A similar petition and resolution to the one submitted for the Sloan/Kingsley property would be submitted to the County BOC requesting a public hearing.

The main difference between petitions is the 1981 promulgation agreement which states: "The township agrees that it will not interpose objections to the Annexation of said territory or any portion thereof, in any proceeding upon such annexation before the Board of Commissioners of Washtenaw County, or court of law, provided that such annexation would not create an enclave of territory in the Township enclosed with the territory lacking contiguity with a then existing boundary line of the Village."

- No statutory requirement for the Village to hold a public hearing. Village Council action in support of the petition would place the annexation request before the County for action.
- County must hold a public hearing and the village must publish notice. The notice must be published one time ach week for 3 weeks immediately preceding the hearing on the petition.
- The Village would do a well thought-out presentation to the County.
- Township officials and township residents would express their opinion about the annexation.
- The County vote on the annexation is discretionary, but the board generally only looks at the process to determine if the property is contiguous, and does not create any enclaves.
- The County's decision on an annexation petition is a legislative prerogative of the county, which courts cannot second-guess.



- Single-family dwellings.
- Density of between 4 and 6 dwelling units per acre.

Single-Family Residential – Suburban Density

Intent: The intent of this category is to maintain and create a larger lot residential development pattern outside of the Village center and to provide direction for the development of vacant lands in a transitional manner that is still compatible with the Village center.

Description: The Single-Family Residential – Suburban Density designation is contained within four (4) peripheral locations in the Village, each having an area of land under development. The recommended density in this area is two (2) to three (3) dwelling units per acre.

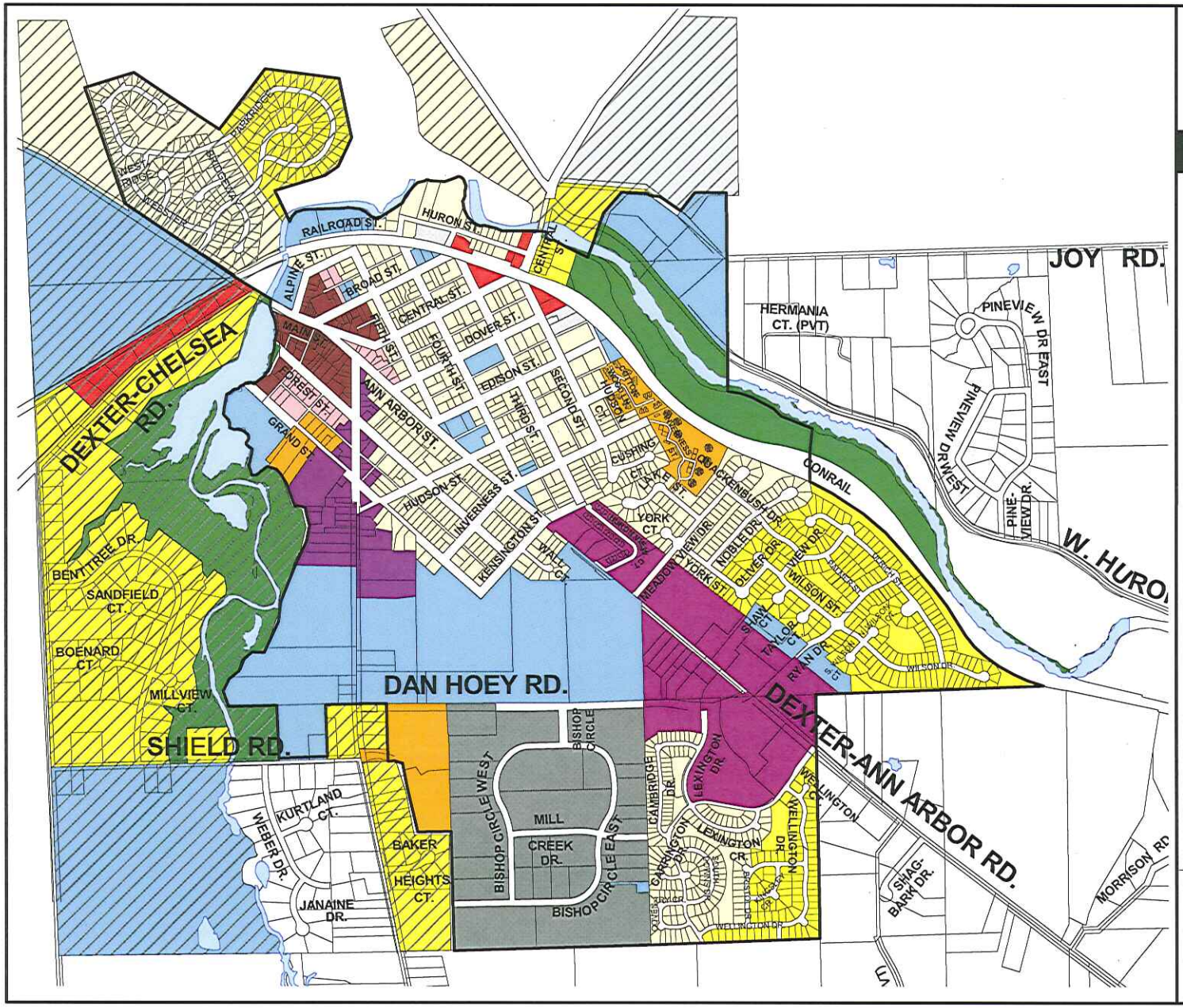
Relationship to Physical and Natural Features: The Single-Family Residential – Suburban Density land use category is located in areas where the public services and infrastructure are adequate to accommodate the anticipated density. The natural features outside of the Village center vary extensively, each depending on the previous land use for the site and/or in the area. Natural features within these areas must be considered and preserved where possible including: wetlands, woodlands, steep slopes, flood plain, etc.

Appropriate Uses: Desirable land uses and elements of the Single-Family Residential – Suburban Density land use include:

- Single-family dwellings.
- Density of between 2 and 3 dwelling units per acre.

Multiple Family Residential

Intent: The intent of this category is to provide for a mix of multiple family uses near the Village center.



VILLAGE OF DEXTER

Future Land Use

- VILLAGE DENSITY
- SUBURBAN DENSITY
- MULTIPLE FAMILY DENSITY
- VILLAGE COMMERCIAL
- COMMUNITY COMMERCIAL
- CENTRAL BUSINESS DISTRICT
- LIGHT INDUSTRIAL
- RESEARCH / DEVELOPMENT
- ARC SPECIAL PLANNING AREA
- BAKER ROAD SPECIAL PLANNNING AREA
- PUBLIC / SEMI-PUBLIC
- OPEN SPACE / RECREATION
- VILLAGE BOUNDARY
- AREA UNDER PROPERTY TRANSFER AGREEMENT

MAP 10

1000 0 1000 2000 Feet

Calrisle/Wortman Associates, Inc.
Community Planners & Landscape Architects
Revised : 3/30/05

Article IX

ESTABLISHMENT OF ZONING DISTRICTS AND MAP

Section 9.01 ESTABLISHMENT OF DISTRICTS

The Village of Dexter is hereby divided into the following zoning districts;

Residential Districts

R-1A	One-Family Residential District - Large Lot
R-1B	One-Family Residential District - Small Lot
VR	Village Residential District
R-3	Multiple-Family Residential District
MHP	Mobile Home Park Residential District

Non-Residential Districts

C-1	General Business District
VC	Village Commercial District
CBD	Central Business District
I-1	Limited Industrial District
RD	Research and Development District
EP	Environmental Protection District

Special Districts

PUD	Planned Unit Development District

Section 9.02 ADOPTION OF ZONING MAP

A. For the purpose of this ordinance, zoning districts are shown on "Zoning Map of Dexter Village". The official zoning map, with all explanatory matter thereon, is hereby made a part of this Ordinance.

B. Identification of Zoning Map - The Zoning Map shall be identified by the signature of the Village President, attested to kept and maintained including legal changes on two (2) official, signed and attached copies by the Village Clerk. Both copies of the Zoning Map shall be located in the office of the clerk and shall be open to public inspection.

C. Interpretation of District Boundaries - Where uncertainty exists as to the boundaries of zoning districts as shown on the official Zoning Map, the following rules for interpretation shall govern.

1. A boundary indicated as approximately following or parallel to the centerline of a highway, alley, easements recorded lot lines, municipal boundary, lines, railroad right-of-way, shorelines,

centerlines of rivers, streams, or canals shall be deemed as following or parallel to those lines, respectively shall be construed as following such centerline.

2. A distance not specifically indicated on the Zoning Map shall be determined by the scale of the map.

3. Where the district boundary line as determined by the Zoning Administrator where a physical or cultural feature existing on the ground is at variance with that shown on the official Zoning Map or any other circumstances not covered by 1 or 2 preceding, the Board of Appeals shall interpret the location of the zoning district boundary.

Section 9.03 ZONING OF ANNEXED AREAS

Whenever any area is annexed to the Village of Dexter land that is zoned previous to annexation shall be classified as being in whichever district of this Ordinance most closely conforms with the zoning that existed prior to annexation and the Council shall approve same by resolution.

Section 9.04 ZONING OF VACATED AREAS

Whenever any street, alley or other public way, within the Village of Dexter shall be vacated, such street, alley, or other public way or portion thereof, shall automatically be classified in the same zone district as the property to which it attaches. Ownership of vacated rights-of-way shall be by adjacent property owner to site unless other arrangements are specified by the Village.

Section 9.05 DISTRICT REQUIREMENTS

All buildings and uses in any District shall be subject to the provisions of Article XX - Schedule of Regulations and Article III - General Provisions.

Section 9.06 ZONING OF FILLED LAND

Whenever any fill is permitted in any stream or other body of water, the land created automatically and without further governmental action becomes subject to the same zoning regulations that are applicable to the land to which the newly-created land attaches.

Article X

R-1A AND R-1B ONE FAMILY RESIDENTIAL DISTRICT

Section 10.01 INTENT

This district is designed to encourage a suitable and healthy environment for family life, and to provide residential areas for one family residential densities and other facilities will serve the residents in the district.

Section 10.02 PERMITTED PRINCIPAL USES

A. Single-family detached dwellings.

B. Home occupations in accordance with Article III, Section 3.05.

C. On-site signs in accordance with Article VII.

D. Family day care homes and family foster care homes subject to the following provisions:

1. Such uses shall be duly licensed by the State Department of Social Services.

2. Buildings and lots so used shall conform to all state and local code requirements.

3. A minimum of thirty-five (35) square feet on indoor play area shall be provided for each child. Indoor play area shall be computed exclusive of hallways, bathrooms, reception and office areas, kitchens, storage areas and closets, basements, except those which are finished and have dual means of egress, and areas used exclusively for rest or sleep.

4. A minimum of one hundred-fifty (150) square feet of outdoor play area for each child. The total outdoor play area shall have a total minimum area of not less than five thousand (5,000) square feet.

E. Adult family (day care) homes and adult (foster care) homes.

F. Uses and structures accessory to principal permitted uses.

Section 10.03 SPECIAL USES

The following uses shall be permitted upon review by the Planning Commission and approval by the Village Council in accordance with the general standards for all Special Land Uses listed in Section 8.03 and the standards for the specific use listed in Section 8.11.

A. Accessory apartments within permitted single family homes.

B. Farms on lots having an area of not less than ten (10) acres of area.

C. Residential cluster development.

D. Churches.

E. Government or community-owned buildings.

F. Cemeteries.

G. Essential service building (without storage yards).

Donna Dettling

From: Beach, William B. [Beach@MillerCanfield.com]
Sent: Wednesday, February 07, 2007 4:46 PM
To: Donna Dettling
Subject: #2814140 v1 - annexation of the 104 lots questions.

Donna:

I am sorry about the delay in sending this. I found it at the bottom of the pile this morning. I hope it is still useful to you. Where have the discussions with the County gone?

Bill

Letter dated January 19, 2007

NOTICE TO PERSONS SUBJECT TO UNITED STATES TAXATION (MCPS)

DISCLOSURE UNDER TREASURY CIRCULAR 230: The United States Federal tax advice, if any, contained in this document and its attachments may not be used or referred to in the promoting, marketing or recommending of any entity, investment plan or arrangement, nor is such advice intended or written to be used, and may not be used, by a taxpayer for the purpose of avoiding Federal tax penalties.

Founded in 1852
by Sidney Davy Miller

MICHIGAN: Ann Arbor
Detroit • Grand Rapids
Howell • Kalamazoo
Lansing • Monroe
Saginaw • Troy

New York, NY

FLORIDA: Naples
Pensacola

CANADA: Windsor, ON

POLAND: Gdynia
Warsaw • Wrocław

WILLIAM B. BEACH
TEL: (313) 496-7617
FAX: (313) 496-8450
E-MAIL: beach@millercanfield.com

150 West Jefferson, Suite 2500
Detroit, Michigan 48226
TEL: (313) 963-6420
FAX: (313) 496-7500
www.millercanfield.com

January 19, 2007

Via E-mail:

Mrs. Donna Dettling
Village Manager
8140 Main Street
Village of Dexter, Mi 48130

This correspondence is protected from disclosure to anyone other than the intended addressee by the attorney-client privilege, violation of which is punishable by law.

Re: Tangential Issues Regarding Annexation of 104 Parcels Under 1981 Agreement

Dear Mrs. Detling:

You have asked me to respond to three questions triggered by the potential annexation of 104 parcels under the 1981 Agreement on the West side of town. Those questions are:

1. Could the village annex portions of a subdivision into the village rather than annexing the entire subdivision all at once? Can the annexation of a subdivision be done in phases?

2. Would the county retain jurisdiction over the roads and bridges in the subdivision if it was annexed into the village or would jurisdiction pass to the village?

3. Can the village set its own timetable for providing the annexed property with water and sewer?

Allow me to address each one of the questions in order as presented.

Does the subdivision have to be annexed as a whole or can it be annexed in phases?

The basic rules applied to property about to be annexed is (1) that it is contiguous to the village boundary, (2) that the contiguousness, the shared border, be proportionate to the entire parcel (This is to keep large properties from being annexed when the only common border is a mere touching of one lot or less), and (3) the annexation does not create any islands of township territory left inside the new village boundary. If these three rules are met with each phase of annexation, the legal sufficiency of the annexation should be upheld by the county commission. There are no statutes requiring subdivided parcels to be annexed as a whole subdivision or not at all. As far as I am aware, nor is there any case law on the subject either.

Does the county retain jurisdiction over roads and bridges of an area annexed into the village?

The short answer is "The county retains jurisdiction over its roads and bridges unless the village agrees in writing to assume jurisdiction over the roads in question."

Act 269 of PA 1969 (MCL 247.852) prohibits a county from transferring the jurisdiction of a highway from a county to a village without the consent of the city or village, except as provided by this act. The form of consent has to be a written agreement signed by both parties.

If the village does not consent to accepting jurisdiction over the highway, the county has 90 days to appeal the non-consent to a "highway jurisdiction determination board" consisting of one member appointed by the county and one appointed by the village. The village has to make its appointment within 30 days of receipt of notice of the county's appointment. Failure to do so automatically transfers jurisdiction to them. The two duly appointed members appoint a third member.

The "highway jurisdiction determination board" holds public hearings to take testimony and receive evidence about the proper level and character of service provided to the affected community, the traveling public and classification and jurisdiction of the highway.

If the "highway jurisdiction determination board" determines that jurisdiction over the highway should be transferred, it has to determine the reasonable acceptable

renovation or repair necessary to bring the highway up to acceptable standards for that classification of highway. Once determined, the county has to either complete the repair itself, pay the village the estimated cost of repair so the village can do the repair itself, or enter into a contract with the village to get the repair accomplished. Assuming that a bridge is an integral part of the highway, it would be logical that the above rules would apply equally to bridges. (This assumption doesn't have any legal basis, however, although I have not found a statute or case law to the contrary).

The provisions of Act 269 do not apply to unincorporated areas. Scio Charter Township in an "incorporated" township and is not exempt from the Act.

Can the village set its own timetable as to when it will provide water and/or sewer to the dwellings in the newly annexed area?

Again, the short answer is yes, in most circumstances. The state law does not require the village to provide those services. To do so would be an unfunded mandate. However, if the village has a local ordinance requiring a dwelling within 200 feet of a sewer to be hooked-up to the sewer, the owner of such dwelling could force the village to comply. If the wells or septic fields within the annexed area began to fail, the county health department might also "encourage" the village to provide those service. Or if the septic fields began to fail, the state DNR, because of the proximity to the river, might also request such structures be hooked up to the village sewer system. In all of the above circumstances, the property owners would be responsible to cover the costs of the connection to the service.

If there are any questions about any of these comments, please feel free to telephone me and ask them.

Very truly yours,

MILLER, CANFIELD, PADDOCK AND STONE, P.L.C.

By: _____
William B. Beach

WBB/dsh

February 12, 2007

OHM
Engineering Advisors

Village of Dexter
8140 Main Street
Dexter, MI 48130

Attn: Donna Dettling
Village Manager

Re: Cost Estimates for the 1981 Annexation Agreement Area including 104 Parcels

Dear Donna:

On January 18, 2007, the Village requested that cost estimates be provided showing approximate associated costs that would be incurred should municipal water and sewer service be provided to the 104 parcels that are included in the 1981 Annexation Agreement. The parcels are located on Baker Road, Baker Heights Court, Shield Road, Bent Tree Drive, Millview Court, Boenaro Court, Sandfield Court, Parker Road, and Dexter-Chelsea Road.

A specific scope and budget was not determined for this task, instead you requested that we begin working and keep you apprised of our progress and effort as we proceed. Through the past couple weeks we tried to remain in regular communication with you regarding this item. On February 8, 2007 you requested that we wrap-up the work we had completed and provide it as-is. Please understand that we had hoped to put our notes and diagrams in a more presentable format, but we can understand that Village budget constraints did not allow for additional time. OHM has currently invested approximately 40 hrs of effort in this review.

The investigation revealed that all flow from the subject area (based on estimated REUs shown on the Future Land-Use Map dated January 11, 2007) would need to be sent through the School Sanitary Trunk Sewer that runs along Dexter-Chelsea and Dexter-Pinckney Roads before entering the Westridge Subdivision to outlet at the wastewater treatment plant. When originally investigating the route that the sanitary sewer would extend, the possibility of sending some of the sewage through the Baker Road Trunk Sewer was considered to save on costs of extending sewer from Baker Rd to Dexter-Chelsea Rd. Unfortunately, the Baker Road Trunk Sewer is close to capacity (only 21 REUs are available within the sewer). Therefore, the entire 1981 Annexation Agreement area should be directed through the School Sanitary Trunk Sewer, as was part of the original design for the trunk sewer in January 1999.

In addition, the existing elevations (as shown on the GIS and the plans from the Dexter Community Schools Sanitary Sewer and Water Main Extensions projects) suggest that a pump station and force main would be necessary for the wastewater system. The possibility of servicing the entire area via-gravity does not appear feasible. A pump station was proposed on Bent Tree Road with a 4-in force main extending along portions of Bent Tree Rd and Parker Rd, discharging to a new gravity sewer on Parker Road, and eventually to the existing School Trunk Sewer. On a preliminary basis, this appears to be feasible, although approximately 1700 feet of the gravity sewer may exceed 25 feet in depth. Some general assumptions regarding the placement of the sewers, impacts to the existing infrastructure, and sizes were made, and are detailed on the cost estimates.

Water main was proposed to extend along all the streets within the area with a 12-in water main loop extending along Shield Rd, Parker Rd, Dexter-Chelsea Rd, and Dexter-Pinckney Rd. In addition, two small lengths of water main are proposed to be jack and bored under two tributaries of Mill Creek on Parker Rd and Baker Rd. The estimate assumed that the Village would have already made other necessary

34000 Plymouth Road | Livonia, Michigan 48150
p. (734) 522-6711 | f. (734) 522-6427
www.ohm-advisors.com

improvements for supply and storage requirements that have been identified in the most recent Reliability Study, and are currently being explored.

The attached cost estimates consider the findings noted above along with other assumptions. The assumptions have been listed on each cost estimate for reference. The cost estimates are based on current unit prices, and future construction will require a re-evaluation of the costs shown on the cost estimates. Further research into the type and size of pumps and pipes would be needed to verify the costs, but these estimates should suffice for the purposes of evaluating the magnitude of the projects, if municipal utilities were to be provided.

Additionally, OHM was asked to research costs associated with disconnecting the existing homes from privately-owned wells and septic tanks and connecting to the proposed Village water and sewer systems. Estimated costs for connection to the water and sewer systems are $7,500 and $12,000, respectively. The associated costs are shown on the attached tables and include Village tap fees. The costs connected with abandoning privately-owned wells or septic tanks are not eligible for funding through the Drinking Water Revolving Fund or the Clean Water State Revolving Fund. However, depending on the working state of the existing septic tanks, funding to abandon the septic tanks may be possible through the Strategic Water Quality Initiatives Fund.

Finally, the preliminary investigation of the water main and sanitary sewer route and sizing only considered the parcels within the 1981 Annexation Agreement area. Should further development be proposed beyond these parcels, the water main and sanitary sewer, including pump station, would need to be further analyzed to determine the appropriate sizing and design.

Should you have any additional comments and/or questions, please feel free to contact us.

Very Truly Yours,
Orchard, Hiltz & McCliment, Inc.

Christine A. Cale

Christine A. Cale, P.E.
Project Engineer

enclosures

1981 ANNEXATION AGREEMENT AREA
SANITARY SEWER EXTENSION
Preliminary Cost Estimate
Village of Dexter
February 9, 2007

Description	*Estimated Quantity*		*Unit Price*	*Amount*
Mobilization/Demobilization	1	lsum	$ 35,000.00	$ 35,000.00
Maintain Traffic	1	lsum	$ 25,000.00	$ 25,000.00
Soil Erosion Control	1	lsum	$ 20,000.00	$ 20,000.00
Remove Pavement	21,100	syd	$ 2.50	$ 52,750.00
Remove Tree	165	each	$ 800.00	$ 132,000.00
Clearing	14	sta	$ 1,000.00	$ 14,000.00
Dewatering	8,000	lft	$ 30.00	$ 240,000.00
Trench Undercut and Refill	2,600	ton	$ 30.00	$ 78,000.00
Driveway Culverts, CMP, 20 lft	52	each	$ 500.00	$ 26,000.00
4" HDPE Sanitary Force Main, Directional Bore	2,400	lft	$ 30.00	$ 72,000.00
4" Gate Valve and Well	1	each	$ 3,000.00	$ 3,000.00
4" Gate Valve and Well with Air Release and Vacuum Valve	1	each	$ 3,500.00	$ 3,500.00
4" Gate Valve and Well and Clean Out	1	each	$ 3,500.00	$ 3,500.00
8" PVC Truss Sanitary Sewer Pipe, <25 ft deep	5,900	lft	$ 50.00	$ 295,000.00
10" PVC Truss Sanitary Sewer Pipe, <25 ft deep	6,400	lft	$ 55.00	$ 352,000.00
10" Ductile Iron Sanitary Sewer Pipe, >25 ft deep	1,700	lft	$ 100.00	$ 170,000.00
10" PVC Truss Sanitary Sewer Pipe within 18" casing pipe	300	lft	$ 425.00	$ 127,500.00
6" SDR 26 Sanitary Sewer Lead	3,800	lft	$ 50.00	$ 190,000.00
Sanitary Pump Station	1	each	$ 400,000.00	$ 400,000.00
4' Diameter Sanitary Manhole, <25 ft deep	42	each	$ 3,500.00	$ 147,000.00
4' Diameter Sanitary Manhole, >25 ft deep	6	each	$ 7,000.00	$ 42,000.00
MDOT Class II Aggregate Shoulder, 5" Thick	9,800	syd	$ 6.00	$ 58,800.00
Gravel Driveway, 21AA Aggregate, 6" Thick	1,500	syd	$ 7.00	$ 10,500.00
MDOT 21AA Aggregate, 10" Thick	21,100	syd	$ 8.00	$ 168,800.00
MDOT Bituminous Mix 13A, 3" Thick	3,500	ton	$ 65.00	$ 227,500.00
MDOT Bituminous Mix 11A, 2" Thick	2,400	ton	$ 55.00	$ 132,000.00
MDOT Bituminous Mix 13A, 1.5" Thick, Driveway	100	ton	$ 150.00	$ 15,000.00
MDOT Bituminous Mix 11A, 1.5" Thick, Driveway	100	ton	$ 150.00	$ 15,000.00
Concrete Driveway, 6"	230	syd	$ 30.00	$ 6,900.00
MDOT Class II Sand, Compacted Sand Backfill	80,000	ton	$ 12.00	$ 960,000.00
3" Topsoil, Fertilizer, Seed and Mulch	34,500	syd	$ 3.00	$ 103,500.00

CONSTRUCTION COST	$ 4,130,000.00
15% Contingency	$ 620,000.00
25% Engineering	$ 1,040,000.00
TOTOL COST	**$ 5,790,000.00**

Assumptions
- Road width = 22 ft
- Gravel shoulder = 5 ft wide per Village Std, 5 in gravel
- Remove half of the roadway width with installation of gravity sewer <25 ft deep
- Remove entire roadway for gravity sewer >25 ft deep
- Directional drill 4" force main
- 300 ft run between sanitary manholes
- ROW for all roads = 66 ft wide
- Jack and bore under Mill Creek
- 104 parcels existing = 104 sanitary leads
- Road pavement to match WCRC cross-section for Typical Rural Residential
- Avg depth of sewer <25 ft deep is 17 ft deep. Avg depth of sewer >25 ft is 30 ft
- Number of trees and driveways estimated from GIS aerial: 9 grav
- Sewer to run along east side of Baker Rd, south side of Shield Rd, west and south side of Bent Tree Dr, west side of Parker, and on the south side of Baker Heights Ct, Millview Ct, Sandfield Ct and Boenaro Ct
- Compacted sand backfill in area under road influence
- Driveway cross-section is 3" HMA 13A over 6" aggregate
- Twenty-five percent of sewer to have trench undercut and refill
- Sanitary leads provided to the property line
- Future development south of annexation area not considered in preliminary design
- Use of grinder pumps at 2830 N Parker Rd and 8200 Shield Rd based on estimated basement depth 10 ft below grade
- Sewer to provide basement service. Basement estimated to be 10 ft below existing grades.
- Existing surface grades estimated from GIS aerial (2005, provided by Washtenaw County) and Dexter Community Schools Sanitary Sewer Ext and Water Main Ext projects
- Capacity of WWTP was not considered in the estimate

1981 ANNEXATION AGREEMENT AREA
WATER MAIN EXTENSION
Preliminary Cost Estimate
Village of Dexter
February 9, 2007

Description	*Estimated Quantity*		*Unit Price*	*Amount*
Mobilization	1	lsum	$ 35,000.00	$ 35,000.00
Traffic Maintenance and Control	1	lsum	$ 25,000.00	$ 25,000.00
Soil Erosion Control	1	lsum	$ 20,000.00	$ 20,000.00
Remove Pavement	300	syd	$ 6.00	$ 1,800.00
Remove Sidewalk	210	syd	$ 7.00	$ 1,470.00
Remove Tree	85	each	$ 1,000.00	$ 85,000.00
Trench Undercut and Refill	300	ton	$ 30.00	$ 9,000.00
8" Class 54 Ductile Iron Water Main, Trench A	90	lft	$ 60.00	$ 5,400.00
8" Class 54 Ductile Iron Water Main, Trench B	7400	lft	$ 50.00	$ 370,000.00
12" Class 54 Ductile Iron Water Main, Trench A	120	lft	$ 75.00	$ 9,000.00
12" Class 54 Ductile Iron Water Main, Trench B	10400	lft	$ 65.00	$ 676,000.00
12" Class 54 Ductile Iron Water Main Within 20" Casing Pipe, Bore and Jack	300	lft	$ 450.00	$ 135,000.00
1" Type K Copper Leads, Short	52	each	$ 1,250.00	$ 65,000.00
1" Type K Copper Leads, Long	52	each	$ 2,000.00	$ 104,000.00
8" Gate Valve and Well	8	each	$ 2,500.00	$ 20,000.00
12" Gate Valve and Well	12	each	$ 3,500.00	$ 42,000.00
Fire Hydrant Assembly	40	each	$ 3,000.00	$ 120,000.00
Connection to Existing Water Main	4	each	$ 3,500.00	$ 14,000.00
Gravel Driveway, 23A Aggregate, 6" Thick	1600	syd	$ 6.00	$ 9,600.00
Gravel Shoulder, 22A Aggregate, 5" Thick	1000	syd	$ 7.00	$ 7,000.00
MDOT Bituminous Mix 13A, 3" Thick	50	ton	$ 65.00	$ 3,250.00
MDOT Bituminous Mix 11A, 2" Thick	35	ton	$ 55.00	$ 1,925.00
MDOT Bituminous Mix 13A, 1.5" Thick, Driveway	100	ton	$ 150.00	$ 15,000.00
MDOT Bituminous Mix 11A, 1.5" Thick, Driveway	100	ton	$ 150.00	$ 15,000.00
Concrete Driveway, 6"	400	syd	$ 30.00	$ 12,000.00
Concrete Sidewalk, 4"	1900	sft	$ 4.00	$ 7,600.00
3" Topsoil, Class A Seed, Mulch	23100	syd	$ 3.00	$ 69,300.00

TOTAL BID AMOUNT	$ 1,880,000.00
15% Contingency	$ 290,000.00
25% Engineering	$ 470,000.00
TOTAL COST	**$ 2,640,000.00**

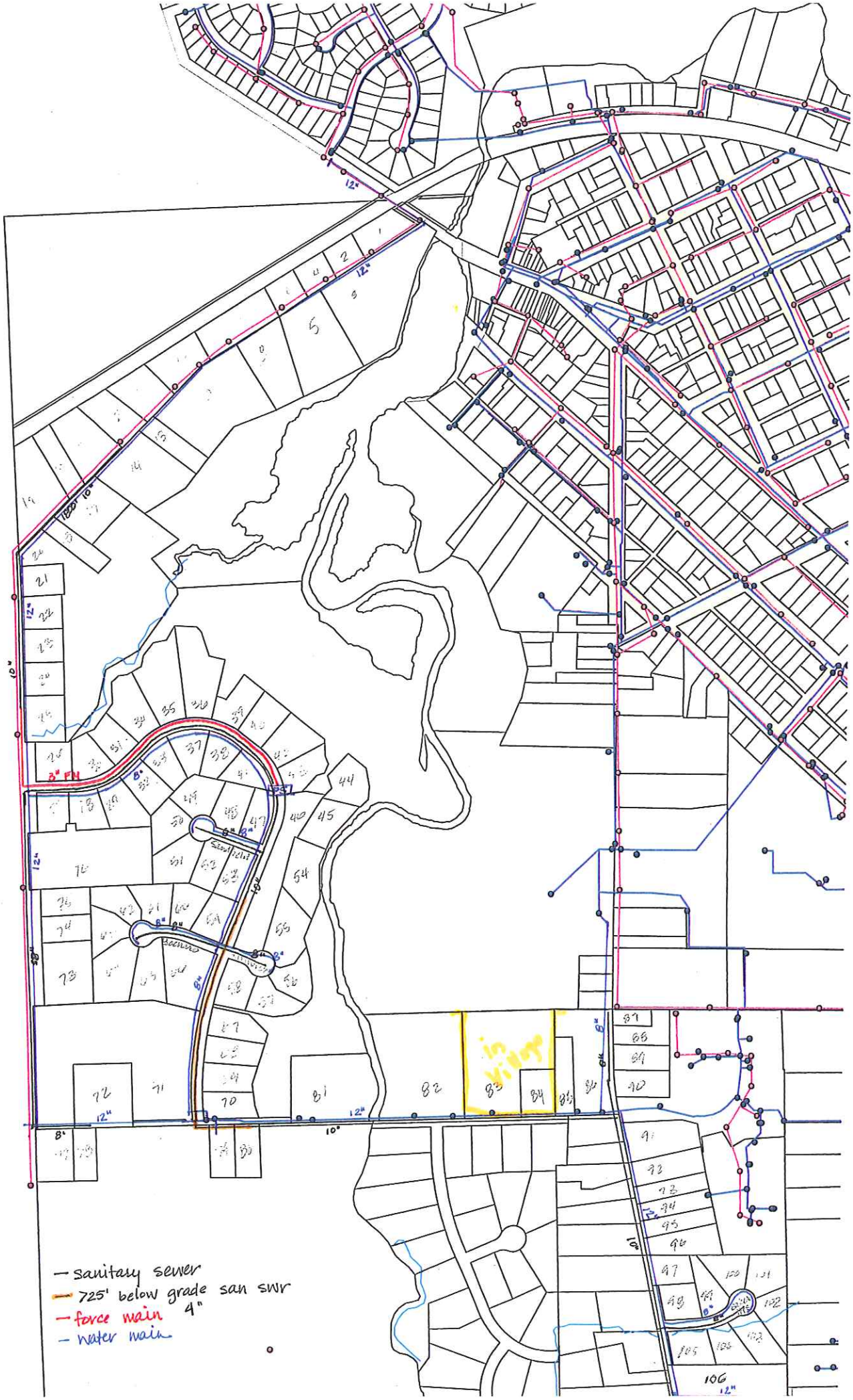
Assumptions
- Length of water main, and tree, driveway, and sidewalk quantities based on GIS aerial
- Driveways: 9 gravel, 33 asphalt, 12 concrete
- Approximately 7 road crossings
- Depth of water main is 5.5 ft below grade
- Width of roadways is 22 ft, include an additional 8 ft width for intersection radii
- Hydrants spaced approx 500 ft
- One gate valve for every 2 hydrants
- 106 homes serviced. For services, estimate 50% on each side of road.
- 10 percent of water main to influence existing shoulder - 5 ft wide
- Twenty-five percent of water main to have trench undercut and refill
- Jack and bore on Parker and Baker under Mill Creek tributaries
- Water main to run along west side of Baker Rd, north side of Shield Rd, east and north side of Bent Tree Dr, east side of Parker, and on the north side of Baker Heights Ct, Millview Ct, Sandfield Ct and Boenaro Ct
- Leads provided to the property line
- Available water was not considered in the estimate

Individual Property Costs - Sanitary Sewer

Description	*Cost*
6" Sewer Lead (house to property line approx 100 ft at $50/ft)	$ 5,000.00
Abandoning Septic System	$ 1,500.00
Minor Plumbing work	$ 500.00
Tap Fee Charge	$ 5,000.00
	$ 12,000.00

Individual Property Costs - Water Main

Description	*Cost*
1" Water Service (house to property line approx 100 ft at $30/ft)	$ 3,000.00
Abandoning Well	$ 1,000.00
Minor Plumbing work	$ 500.00
Tap Fee Charge	$ 3,000.00
	$ 7,500.00



— sanitary sewer
725' below grade san swr
— force main 4"
— water main

DEXTER VILLAGE COUNCIL RULES

AGENDA 2-26-07
ITEM L-1

Adopted: April 1986
Amended: August 24, 1987
Amended: September 14, 1987
Amended: March 26, 1991
Amended: September 23, 1991
Amended: April 13, 1992
Amended: June 8, 1992
Amended: September 28, 1992
Amended: May 12, 2003
Amended: October 27, 2003
Amended: April 12, 2004
Amended: May 9, 2005
Amended: February 26, 2007

RULE 1: MEETING OF THE COUNCIL

All meetings, regular and special, of the Council shall be held in Dexter Senior Center, 7720 Dexter Ann Arbor Road. However, any meeting of the Council can be adjourned to another location in order to accommodate the public.

The Council shall hold its regular meetings on the second and fourth Mondays of each month at 7:30 p.m.

Whenever a regular meeting falls on a legal holiday or Election Day it shall be held on the following day (Tuesday) at 7:30 P.M., or as determined by Council with adequate public notice.

RULE 2: REGULAR MEETING AGENDA

2.1 Preparation of agenda and materials

The Village Manager and Village President shall prepare the agenda of business for regularly scheduled council meetings. Any Council Member or representative of committees, boards or commissions desiring to place a matter on the agenda shall notify the Village Manager and/or the Village President of such items by 5 p.m. on the Tuesday preceding the next meeting. Items that are not received by the stated deadline shall not be considered by the Council except upon the unanimous consent of the members present.

2.2 Distribution of agenda and materials

Upon completion of the agenda the Village Manager and/or other responsible administrative officer or employee at the Village office, shall distribute the agenda and support materials on Thursday prior to the Monday meeting. The Village Manager and/or other responsible administrative officer or employee or designee at the Village office may distribute such material by mail, email or personal delivery.

2.3 Order of Business

The Village Manager in accordance with the following shall prepare an agenda for each Council Meeting:

A CALL TO ORDER / PLEDGE OF ALLIGENCE

B ROLL CALL OF TRUSTEES

C APPROVAL OF THE MINUTES

D PRE-ARRANGED PARTICIPATION

Pre-arranged participation will be limited to those who notify the Village office before 5:00 p.m. Tuesday preceding the meeting, stating their name, intent and time requirements. (10-minute limit)

E APPROVAL OF AGENDA

F PUBLIC HEARINGS

Action on each public hearing will be taken immediately following the Hearing.

G NON-ARRANGED PARTICIPATION

Non-arranged participation will include those not listed on the printed agenda that wish to speak. A time limit of 5 minutes will apply. A notation will appear on the agenda. The Village President, at his discretion, may call on members of the audience to speak at any time, or respond to their concerns.

H COMMUNICATIONS SPOKEN or WRITTEN

I REPORTS "As Scheduled"

1. VILLAGE STAFF AND DEPARTMENTS - Written & Oral Reports
   a. Village Manager
   b. Exoffico representatives of Planning and Parks Commission - monthly
   c. Community Development Manager – Minimum Quarterly, or as circumstances require
   d. Sheriff Department – Minimum Quarterly, or as circumstances require
   e. Finance Officer/Treasurer – Minimum Quarterly, or as circumstances require
   f. Department of Public Services –Minimum Quarterly, or as circumstances require

2. BOARDS AND COMMISSIONS – Written & Oral Reports

Minimum twice per year, on a pre-arranged schedule as created by the Village Manager each year.

   a. Downtown Development Authority (DDA)
   b. Planning Commission
   c. Parks Commission
   d. Library Board
   e. Dexter Area Fire Board (DAFD)
   f. Huron River Watershed Council (HRWC)
   g. Dexter Historical Society-Gordon Hall Management Team

3. SUB COMMITTEES – Reports from active committees, oral or written.

4. VILLAGE PRESIDENT REPORT

J CONSENT AGENDA

Bills & Payroll will be a standing item under consent agenda. Discussion of Budget and Financial Matters will be covered as a standing item on the Presidents Report, as needed under the Village Manager's report or during a quarterly Financial Report by the Treasurer. Items under Consent Agenda are considered routine by the Village Council and will be enacted in one motion. There will no separate discussion of these items, unless a Council Member so requests, in which event, the item(s) will be removed from Consent Agenda and added to the regular agenda at the end of Old or New Business

K OLD BUSINESS

This portion of the agenda is for action items tabled or postponed from a prior meeting.

L NEW BUSINESS

This portion of the agenda is for consideration of action items as well as discussion of items not previously tabled or postponed by Council.

M COUNCIL COMMENTS

This portion of the agenda is intended to provide elected officials an opportunity to share comments that benefit the Board as well as the community. These will not be actionable items, except that issues may be referred to committee or placed on an upcoming agenda.

N NON-ARRANGED PARTICIPATION

Non-arranged participation will include those not listed on the printed agenda that wish to speak. A time limit of 5 minutes will apply. A notation will appear on the agenda. The Village President, at his discretion, may call on members of the audience to speak at any time, or respond to their concerns.

O ADJOURNMENT

RULE 3: RECORD OF MEETINGS:

3.1 Recording responsibility

The Clerk shall be responsible for recording the official minutes of each meeting of the Council. The minutes shall include all the action of the Council with respect to motions. The record shall include the names of the mover and seconded and the vote of the Council. The record shall also state whether the vote was by voice or by roll call, and when by roll call, the record shall show the "yes", "no" and abstention for each member. The Clerk shall be responsible for recording a written summary of comments made by members of the public. The Village Manager shall maintain copies of minutes, resolutions and ordinances or other matters acted upon by the Council.

3.2 Requests for remarks to be included

Any member of the Council may request to have his or her comments printed as part of the record. If there are no objections by any members of Council, the comments may be included. If there is an objection to such printing of the comments, the Council shall decide the matter by majority vote. Such comments to be included, as part of the official record shall be provided in writing by the member or transcribed exactly by the Clerk.

3.3 Public access to meeting records

The Village Manager shall make available to members of the public the records and minutes of official meetings in accordance with the Freedom of Information Act. Minutes prepared by the Clerk, but not approved by the body shall be available for public inspection not more than 8 business days following the meeting or less. Minutes approved by the body shall be available within 5 business days from the date of the meeting at which they were approved. The Village Manager shall promptly post approved minutes to the Village website and send copies of minutes to persons who have requested them.

3.4 Publication of minutes

The Village Manager shall be responsible for posting minutes as established by Council by Resolution.

RULE 4: BEHAVIOR OF COUNCIL MEMBERS

The President or any Trustee may request a roll call of the Council, and the Clerk shall note the names of absentees. The Council shall take such action, as it deems appropriate to reprimand Council members absent without reasonable excuse.

The Council shall determine if the behavior of any of its members, or any Village Official present at the meeting, is interfering with Council business. Upon concurrence of 2/3 of Council any member or official shall be excused from the Council meeting.

RULE 5: ***VOTING***

All votes of the Council shall be by roll call, except adjournment. The Village President shall be the last to vote on all roll call votes, and all other trustees shall vote in random order. All Trustees shall vote on all matters before the Council, unless a Trustee has a financial interest in any matter before the Council, in which case the Trustee shall not vote on the matter (Abstain).

RULE 6: ***CONDUCT OF DISCUSSION – DEBATE***

During Council discussion and debate, no trustee shall speak until recognized by the President. Discussion and debate must be addressed to the President not other trustees or public. A trustee shall confine their comments to the question at hand and avoid personalities and or character insult. Each trustee shall speak no more than two times on a given question and for no longer than five minutes each time, unless the Trustees give unanimous consent. Debate will be limited to voting members of Council and those participants recognized by the Village President.

Conduct Norms

- Be prepared for the meeting and contact the Manager to get questions answered prior to the meeting, when possible.
- Listen to one another
- Debate issues not persons
- Respect one another's views in spite of differences in opinion
- Respect the fact that we will not always agree on issues; indeed, the diversity of views and perspective may strengthen the decision-making process
- Members must abide by the decision of the Council once a decision has been made.
- Resist the temptation, when you disagree with a decision, to try and undermine the decision; continuing concerns about a decision should be expressed privately.

RULE 7: ***PUBLIC HEARINGS***

Any citizen may address Council at a Public Hearing. The citizen must give their name and address to be recorded by the Village Clerk. The citizen must limit their presentation to five minutes. Any citizen representing a bona fide group may speak for ten minutes.

RULE 8: ***RIGHT TO DELAY CERTAIN PROCEEDINGS***

No resolution or proceeding of the Council imposing taxes or assessments or requiring the payment, expenditure of money or property, or creating a debt or liability, shall be allowed at the same meeting at which it is introduced, if objection be made by one member, unless by a two-thirds vote of the members present. Two-thirds = or 7 members present 5 votes, 6 members present 4 votes, 5 members present 4 votes. Any motion to adjourn shall always be in order, except when the last preceding business was a motion to adjourn. A motion to adjourn and motions to lie on the table and to limit debate shall be decided without debate.

RULE 9: ***ORDER OF MOTIONS DURING DEBATE***

When any question is under debate, no motion shall be received but the following, and they shall have precedence in the order listed below:

MOTION TO ADJOURN
MOTION TO LAY ON TABLE
MOTION TO LIMIT DEBATE
MOTION TO POSTPONE TO A CERTAIN DAY
MOTION TO REFER TO COMMITTEE
MOTION TO AMEND
MAIN MOTION

RULE 10: ***MOTION TO LIMIT DEBATE***

At any time during a discussion or debate of a question, a Trustee may move to limit debate. This motion after receiving the affirmative votes of at least two-thirds of the Trustees present, (Two-thirds = or 7 members present 5 votes, 6 members present 4 votes, 5 members present 4 votes.) will have the effect of limiting any member to speak for not more than one additional five-minute period on the basic question, provided that member has not spoken twice, in which case they may not speak again. This motion, upon being made and supported shall not be debated.

RULE 11: ***RECONSIDERATION OF QUESTION***

When a question has been taken it shall be in order for any member voting with the prevailing side to move a reconsideration thereof at the same or next regular meeting, but no question shall be considered a third time.

RULE 12: ***ALTERING AND AMENDING COUNCIL RULES***

Council rules shall be reviewed within 90 days following the regular village election at a Council Work Session. Council rules may be altered or amended by a vote of a majority of the members, if notice of the proposed change shall have been given at a preceding meeting of the Council, and a written copy of the proposed change has been distributed to all members.

RULE 13: ***CITIZENS ADDRESSING COUNCIL DURING COUNCIL MEETINGS***

Any citizen addressing Council at the appropriate portion of the agenda shall limit their comment time to five minutes, unless speaking for a bona fide group, in which case ten minutes shall be allowed.

RULE 14: ***TAPING OF COUNCIL MEETINGS***

Any citizen may tape a Council meeting by audio or video machines. All recording equipment or personnel shall be positioned behind the last row of the audience chairs in such a manner as not to interfere with the audience's view.

RULE 15: ***ABSENCE OF RULES***

In the absence of a Council rule, Robert's Rules of Order will prevail. An abbreviated version of Robert's Rules shall be made part of this document.

RULE 16: ***WAIVING COUNCIL RULES –SUSPEND RULES***

Any Council rule shall be waived by a simple majority of the Council members present. (7 members present 4 votes, 6 members present 4 votes, and 5 members present 3 votes)

RULE 17: ***BOARDS & COMMISSIONS***

Council members may serve as regular members of Village Boards and Commissions. The Village President shall appoint within 90 days following the regular village election trustees to serve on Boards and Commission. Commissions will include, but not be limited to the following:

Planning Commission
Zoning Board of Appeals
Parks Commission
Dexter Area Fire Department

Appointments: The Village President shall make appointments to all Boards and Commissions upon confirmation by Village Council. Appointment recommendations will be affirmed by a majority of Council (Requires 4 votes to affirm an appointment)

To avoid issues of incompatible offices or legal liability, other then the appointments under this section, the Village President and Trustees will not be permitted serve Boards and Commissions as paid staff or contracted employees. See GLV 64.21 for further clarification.

RULE 18: ***FILLING VACANCY ON COUNCIL***

When the position of trustee becomes vacant for any reason, the following process shall be followed and the position shall be filled as quickly as possible.

1.) Officially vacate the trustee position if required.
2.) Provide adequate notification to the public regarding the open position through the village newsletter, a newspaper, the Internet, or any other means deemed appropriate.
3.) The applicant will write a letter of intent or fill out an application within (2) weeks of the public notice.
4.) At the next council meeting the President will announce all the applicants and provide copies of applications or letters of intent.
5.) The President makes the first nomination and any council member can also make one nomination if they choose.
6.) The nominees are then voted on in the same order in which they were nominated.
7.) When one nominee receives 4 votes, the affirmation of nominees is then closed and that nominee is then appointed and sworn into office.
8.) If in the event no nominee receives 4 votes, each nominee is allowed to confirm their intent to fill the open council seat and the nomination process begins again at step 5.

RULE 19: ***AUTHORIZATION FOR CONTACTING THE VILLAGE ATTORNEY***

The following officials (by title) are authorized to contact the Village Attorney regarding municipal matters:

Village President
Village Manager