THE VILLAGE OF DEXTER
VILLAGE COUNCIL MEETING
MONDAY December 13, 2004
**********7:30pm **********

Dexter Senior Center, 7720 Dexter Ann Arbor Road

A. CALL TO ORDER AND PLEDGE OF *ALLEGIANCE*

B. ROLL CALL: President Seta J.Carson P. Cousins S. Keough J. Semifero T.Walters D. Fisher

C. APPROVAL OF THE MINUTES

1. Regular Council Meeting Minutes-November 22, 2004 **Page#1-6**

D. PRE-ARRANGED PARTICIPATION:

Pre-arranged participation will be limited to those who notify the Village office before 5:00 p.m. Tuesday of the week preceding the meeting, stating name, intent and time requirements. ***(10-minute limit per participant)***

1.

E. APPROVAL OF AGENDA:

F. PUBLIC HEARINGS & SHOW CAUSE HEARINGS

Action on each public hearing or show cause hearing will be taken immediately following the close of the hearing.

G. NON-ARRANGED PARTICIPATION:

Non-arranged participation will include those in the audience not listed on the agenda that wish to speak. At the Village President's discretion, members of the audience may be called on to speak at any time. Those addressing the Council will state their name, and address. This section is limited to 5-minutes per participant or 10-minutes for group representatives.

H. COMMUNICATIONS :

1. Planning Advisory Boards- Email 11-24-04 **Page #7-8**
2. Washtenaw County – 11-15-04 **Page #9**

I. REPORTS:

1. Washtenaw County Sheriff Department- Sergeant Filipiak **Page #11-42**
   Reports for August, September, October

2. Board and Commission Reports
   1. Library Board Representative- Pat Cousins **Page#43-58**
   2. **Community Development Report –Allison Bishop Page #59-64**
      CIP –Included separately

4. Subcommittee Reports
   1.

5. Village Manager Report

VILLAGE OFFICES WILL BE CLOSED ON FRIDAY, DECEMBER 24TH AND MONDAY DECEMBER 27TH IN OBSERVANCE OF THE CHRISTMAS HOLIDAY

LEAF COLLECTION IS OVER FOR THE SEASON. RESIDENTS MAY STILL BAG LEAVES AND PLACE AT CURB FOR FRIDAY COLLECTION UNTIL IT SNOWS

THE NEXT COUNCIL WILL BE HELD ON TUESDAY, DECEMBER 28TH

3. President's Report

J. CONSENT AGENDA

Bills & Payroll will be a standing item under consent agenda. Discussion of the Budget and Financial matters will be covered under the Presidents Report as a standing item. Items under consent agenda are considered routine and will be acted upon in one motion There will be no separate discussion of these items unless a Council Member so requests, and the item will be removed from Consent and added to the regular agenda at the end of New Business.

1. Consideration of: Bills & Payroll in the amount of:$153,538.77 **Page# 65-72**

K. OLD BUSINESS- Consideration and Discussion of:

1. Consideration of: Blackhawk Development and issuance of three Certificates of Occupancy **Page #73**

L. NEW BUSINESS- Consideration and Discussion of:

1. Consideration of: Recommendation to appoint John Coy to the Parks Commission for the term ending April 2007. **Page#75**

2. Consideration of: Recommendation from Planning Commission to amend Section 8.11.B.27, Outdoor Seating Requirements **Page#77-88**

3. Consideration of: Recommendation from Planning Commission to amend Article 15, Village Commercial District **Page# 88-96**

4. Consideration of: Recommendation from Planning Commission to amend Article 15A, Central Business District **Page#97-104**

5. Consideration of: Recommendation from Planning Commission to amend Article 5, Parking & Loading **Page# 105-118**

M. COUNCIL COMMENTS

N. NON-ARRANGED PARTICIPATION

Same as item F. Those addressing the Council will state their name, and address This section is limited to 5-minutes per participant or 10-minutes for group representatives

O. ADJOURNMENT:

AGENDA 12-D-04
ITEM C-1

DEXTER VILLAGE COUNCIL
REGULAR MEETING
MONDAY, November 22, 2004

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:30 by President Seta in the Dexter Area Senior Center, located at 7720 Dexter-Ann Arbor Street in Dexter, Michigan.

B. ROLL CALL: President Seta J. Carson T. Walters
S. Keough D. Fisher
P. Cousins J. Semifero

C. APPROVAL OF THE MINUTES

Minutes of the Regular Council meeting of November 8, 2004.

Motion Semifero, support Walters to approve the minutes as presented.

Ayes: Cousins, Fisher, Keough, Semifero, Walters, Carson, Seta.
Nays: none.
Motion carries.

D. PRE-ARRANGED PARTICIPATION

1. Special presentation by Congressman Nick Smith's Office.
   Presentation by Ed Sharkey to D. Fisher.

E. APPROVAL OF THE AGENDA

Motion Semifero, support Walters to approve the agenda with the following change:

Item O. be changed so that council may go into a closed session per the OPEN MEETINGS ACT, MCL 15.268, section 8 (C), for a strategy session concerning the negotiation of a collective bargaining agreement.

Also, adding item L. 0 Discussion of Blackhawk outstanding issues.

Ayes: Keough, Semifero, Walters, Carson, Fisher, Cousins, Seta.
Nays: none

Motion carries.

F. PUBLIC HEARINGS & SHOW CAUSE HEARINGS.

None

G. NON-ARRANGED PARTICIPATION

Mike Bostic, 515 Sewell Ann Arbor owner of Clockworks Coffee House expanding the operation to a full service restaurant, applying for a liquor license as well as an outdoor seating permit.

H. COMMUNICATIONS

1. Letter to Blackhawk Development 11/15/04.
2. Letter from Blackhawk Development 11/12/04.
3. Email re: Victoria Condos 11/16/04.

I. REPORTS

1. Community Development Department-Allison Menard

2. Board and Commission reports
   None

3. Subcommittee Reports
   None

4. Village Manager's Report
   1. Ms. Eureste submits her report as per packet.

5. President's Report
   1. Thank you to all Main St. Bridge task force attendees.

J. CONSENT AGENDA

1. Consideration of: Bills & Payroll in the amount of: $168,892.65

Motion Semifero, support Fisher to accept the consent agenda as presented.

Ayes: Semifero, Walters, Fisher, Carson, Cousins, Keough, Seta.
Nays: none
Motion carries.

K. OLD BUSINESS

None.

L. NEW BUSINESS

0. Motion Keough, support Fisher to authorize the Village Manager to enter into discussions Blackhawk to resolve punch list items for the entire development, as well as tap fees regarding building F.
Additionally, the Village Manager may enter into discussions with Blackhawk to resolve the certificate of occupancy issue regarding three condos; with bonding arrangements for a fair amount should the Village participate in completing punch list items.

Ayes: Walters, Carson, Cousins, Keough, Fisher, Semifero.
Nays: Seta.
Motion carries.

1. Consideration of: Recommendation to enter into a 3-year contract with Post, Smythe, Lutz, and Zeil LLP for the Village's auditing services and GASB34 compliance requirements.

Motion Semifero, support Keough to enter into a 3-year contract with Post, Smythe, Lutz and Zeil as presented.

Ayes: Carson, Cousins, Fisher, Keough, Semifero, Walters, Seta.
Nays: None.
Motion carries.

2. Consideration of: Village Purchasing Policy.

   1. A standardized purchasing is presented for Council perusal.

3. Consideration of: Master Plan Resolution.

Motion Keough, support Fisher to assert the Village Council's right to approve or reject

the Village of Dexter Master Plan pursuant to the Municipal Planning Act 285 of 1931 as amended.

Ayes: Cousins, Fisher, Keough, Walters, Carson, Seta.
Nays: Semifero
Motion carries.

4. Consideration of: Recommendation from Park Board on the restoration of the small gazebo in Monument Park.

Motion Semifero, support Carson to approve the recommendation from the Park Board on the restoration of the small gazebo in Monument Park.

Ayes: Keough, Semifero, Walters, Carson, Fisher, Cousins, Seta
Nays: none
Motion carries.

5. Consideration of: Land Division Application for property located at 3647 and 3667 Inverness Street with the provision that the applicant must install the signage requested by the Zoning Board of Appeals.

Motion Semifero, support Walters to approve the Land Division Application for the property located at 3647 and 3667 Inverness Street as submitted with the provision noted.

Ayes: Semifero, Walters, Fisher, Carson, Cousins, Keough, Seta.
Nays: None
Motion carries.

6. Consideration of: Entering into a Professional Services Contract for the Middle Huron Watershed Initiative.

Motion Cousins; support Keough to enter into a Professional Services Contract for the Middle Huron Watershed Initiative.

Ayes: Walters, Carson, Cousins, Keough, Fisher, Semifero, Seta.
Nays: None
Motion carries.

7. Consideration of: Accepting Stormwater Study

Motion Cousins, support Fisher to accept the Stormwater Study as presented.

Ayes: Carson, Cousins, Fisher, Keough, Semifero, Walters, Seta.
Nays: None
Motion carries.

8. Consideration of: Recommendation and update on the 1996 Alley Vacation issue.

Motion Keough, support Semifero to pass a resolution declaring the Village's intent to vacate alleys in the recorded plat of the Village of Dexter.

Ayes: Cousins, Fisher, Keough, Semifero, Walters, Carson, Seta.
Nays: None.
Motion carries.

9. Consideration of: Recommendation to re-bid the Dexter Business and Research Park Detention Basin improvements.

Motion Semifero, support Fisher to re-bid the Dexter Business and Research Park Detention improvements.

Ayes: Keough, Semifero, Walters, Carson, Fisher, Cousins, Seta.
Nays: None
Motion carries.

M. COUNCIL COMMENTS

Carson attended Chelsea Area Planning meeting with John Hanifan.
Keough with Carson, met with Allison Menard re: master plan and new zoning areas
Walters need a meeting with Scio Township re: many issues

N. NON-ARRANGED PARTICIPATION

Heather Lutz, no address regarding the Blackhawk certificate of occupancy.
Kathy Ganz, 962 Daisy Lane also regarding the Blackhawk occupancy issue.

Both request Council support to allow them to move in.

O. CLOSED SESSION

Motion Keough, support Cousins to go into a closed session per the OPEN MEETINGS ACT,MCL 15.268, section 8 (C), for a strategy session concerning the negotiation of a collective bargaining agreement. 8:59 P.M.

Ayes: Semifero, Walters, Fisher, Carson, Cousins, Keough, Seta.
Nays: None
Motion carries.

D. Fisher left at 9:45.

Motion Semifero, support Walters to end closed session at 9:51 P.M.

Ayes: Walters, Carson, Cousins, Keough, Fisher, Semifero, Seta.
Nays: None.
Motion carries.

P. ADJOURNMENT:

Motion Cousins; support Keough to adjourn at 9:52.
Motion carries unanimously.

Respectfully submitted,

David F. Boyle, Village Clerk

Donna Eureste

From: Mechelle Hardy [Hardym@ewashtenaw.org]
Sent: Wednesday, November 24, 2004 11:47 AM
To: deureste@villageofdexter.org; jwallace@vil-manchester.org
Subject: FW: Planning Advisory Board

Dear Village Managers:

The Washtenaw County Board of Commissioners recognizes that increasing local government representation on the Planning Advisory Board is essential as we face the challenges and opportunities of continued growth. On behalf of the Board, I am requesting your assistance in soliciting nominees to fill two upcoming at-large positions for three year terms expiring December 31, 2007.

The Planning Advisory Board meets on the fourth Monday of each month and duties include review of local master plan amendments and updates, implementation and monitoring the county-wide plan, facilitating planning education and, advising the Board of Commissioners on various ordinances and applications. A detailed listing of Planning Advisory Board charges and duties is attached for your review.

I would appreciate your assistance in forwarding this letter to your elected officials and planning commissions. Interested persons or nominees designated by your Board or Commission will need to submit a letter of interest and resume, including a home address, to Tammy Richards, County Administrator's Office; P.O. Box 8645; Ann Arbor, Michigan 48107. Letters and resumes may be transmitted via email to richardt@ewashtenaw.org, or faxing Tammy Richards, County Administrator's Office at (734) 222-6715.

If you any questions or need additional information, please contact Tony VanDerworp, Director of Planning and Environment at 222-6843 or via e-mail at vanderworpa@ewahtenaw.org.

I know each of you has a busy schedule already and your interest in helping us reach our vision is greatly appreciated.

Sincerely

Tony VanDerworp, AICP
Director of Planning and Environment

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Mechelle
Washtenaw County
Department of Planning and Environment
705 N. Zeeb Road
Ann Arbor, MI 48107-8645
734.222.6843 - Direct
734.994.2459 - Fax

Planning Advisory Board
Charge and Duties

Charge:

- To advise and make recommendations to the BOC and Administration on planning issues
- To implement BOC policies through discussion and development of planning initiatives
- To facilitate the cooperation and collaboration of the Planning and Environment Department with other county departments or agencies, especially those whose responsibilities affect planning issues
- To facilitate the cooperation and collaboration of Washtenaw County with other municipalities
- To support staff and the BOC in fulfilling planning responsibilities as mandated by Michigan law

Duties:

- To review staff responses to township master plan reviews and recommend position to the BOC
- To support staff work on regional plans and assist in communication with the BOC on County responses
- To support staff and the county community in completing the County basic development (comprehensive/master) plan, soliciting public comment, and presenting it to the BOC for approval
- To monitor updates of the County comprehensive plan through continued dialogue with all units of government in Washtenaw County
- To facilitate educational efforts and service to municipalities by review of staff documents, suggestions for initiatives, convening and participation in workshops and regional or countywide meetings
- Coordinate with regional and statewide planning organizations
- To communicate with neighboring counties on planning issues
- To assist in regular presentations to the BOC on planning policy issues
- To review and advise the BOC on proposed ordinances or ordinance amendments affecting planning issues
- To comment upon and forward to the BOC Historic District Commission reports
- To represent planning issues on Boards and Commissions as designated by the BOC
- To integrate planning activities of all County departments and County agencies through policy-level discussions and initiation of joint projects
- To assist and advise the BOC on review of County plans for specific related issues, for example the Consolidated Housing Plan, prior to BOC adoption and approval
- To consider and comment upon the effects of any County policies on planning issues and vice versa

Approved on March 19, 2003
Resolution Number: 03-0055

AGENDA 12-13-04
ITEM H-2

November 15, 2004

Village of Dexter Planning Commission
c/o Clerk
8140 Main Street
Dexter, MI 48130

Dear Planning Commission Chair:

On September 22, 2004, the Washtenaw County Board of Commissioners adopted *A Comprehensive Plan for Washtenaw County: Land Use, Infrastructure, Natural Resources*. The purpose of a county comprehensive plan is to provide a clear and compelling land use vision for the future and develop a set of goals and recommendations to reach that vision. The Plan is intended to provide guidance for residents, local and county officials, leaders, decision makers and other stakeholders involved with making land use decisions.

During the past year, the Department of Planning & Environment held over 45 public meetings to draft a plan through the year 2020, that addresses the current and future issues and opportunities identified by Washtenaw County residents. The Plan's vision – A Sense of Place, A Sustainable Future – came directly from residents, who expressed their desire to preserve, protect, and enhance our unique County landscapes. The Plan outlines how the vision can be achieved through its 11 Elements and their 186 recommendations for implementation. The next step, already in progress, involves the implementation of those recommendations with the assistance of residents, local units of government, County departments and agencies, and the countless public, private and non-profit entities already working toward shared goals.

The Department of Planning and Environment would like to thank all those involved in the Plan development process. Your input was crucial. We look forward to working together during this implementation phase of the process, ensuring that we meet the needs and concerns of our residents.

The Plan is available online at http://complan.ewashtenaw.org. The Plan is also available on CD or in hard format; please contact Jason Kaplan at 734-222-6848 for more information.

Sincerely,

J. Kaplan

Jason Kaplan
Principal Planner
Washtenaw County
Department of Planning and Environment

AGENDA 12-13-04

WASHTENAW COUNTY I-1
OFFICE OF THE SHERIFF

2201 Hogback Road ◆ Ann Arbor Michigan 48105-9732 ◆ OFFICE (734) 971-8400 ◆ FAX (734) 971-9248 ◆ EMAIL sheriff@co washtenaw mi us

DANIEL J. MINZEY
SHERIFF

HERBERT F. MAHONY
UNDERSHERIFF

November 8, 2004

Ms. Donna Eureste
Dexter Village Manager
8140 Main St.
Dexter, MI 48130

Dear Ms Eureste:

The following data summarizes the law enforcement activities conducted in Dexter Village during the month of October 2004.

I ask that you review and accept this report at your Board Meeting If you have any questions or require any additional information, please contact Sgt Brian Filipiak at 424-0587, or Lt Ed Toth at 994-8109.

Thank you.

Sincerely,

Ed Toth
1st Lieutenant

2004

Contract Area Dexter Village
# of PSU's 3

Month	Days in Month	Hours Needed for Contract	Monthly Actual Hours	Monthly Difference	YTD Hours Needed	YTD Hours Received	YTD Difference
January	31	458.6	471.0	12.4	458.6	471.0	12.4
February	29	429.0	470.0	41.0	887.7	941.0	53.3
March	31	458.6	434.0	-24.6	1346.3	1375.0	28.7
April	30	443.8	439.0	-4.8	1790.1	1814.0	23.9
May	31	458.6	542.0	83.4	2248.8	2356.0	107.2
June	30	443.8	378.0	-65.8	2692.6	2734.0	41.4
July	31	458.6	387.0	-71.6	3151.2	3121.0	-30.2
August	31	458.6	436.0	-22.6	3609.9	3557.0	-52.9
September	30	443.8	471.0	27.2	4053.7	4028.0	-25.7
October	31	458.6	508.0	49.4	4512.3	4536.0	23.7
November	30	443.8		-443.8	4956.2	4536.0	-420.2
December	31	458.6		-458.6	5414.8	4536.0	-878.8

Washtenaw Count Office of the Sheriff

Law Enforcement Activity Report

Contract Area:	Start Date:	End Date:
Dexter village	10/1/04	10/31/04

Activity Type	Time (minutes)	(hours)
Administrative Duty	1090	18.17
Briefing	2475	41.25
Court (Regular Time)	200	3.333
Community Relations	3375	56.25
Follow-Up	4395	73.25
Proactive Patrol	9385	156.4
Selective Enforcement	2555	42.58
Self-Initiated Activity	2745	45.75
Service Requests	3875	64.58
Traffic Stop	395	6.583
Total Time: All Activities	30490	508.17

Washtenaw County Office of the Sheriff

Law Enforcement Activity Report

Monthly Incident Summary

October 2004

Contract Area: Dexter village

Incident Type/Description		Incident Count
P	Property Check	1
BOL	BOL	1
1301	ASSAULT AND BATTERY (DOM ASSAULT=1304)	3
1304	ASSAULT/DOMESTIC-MISDEMEANOR	2
2300	LARCENY (RETAIL FRAUD USE 3000)	1
2305	Larceny From Auto	1
2600	FRAUDULENT ACTIVITIES	1
2900	MDOP/DAMAGE TO PROPERTY/VANDALISM	1
3500	DRUGS/VIOLATION OF PUBLIC HEALTH CODE	1
3600	SEX OFFENSES/GROSS INDECENCY	1
3890	JUVENILE INCORRIGIBILITY/TRUANCY	7
4000	PROSTITUTION-COMMERCIALIZED SEX OFFENSES	1
4800	OBSTRUCTING POLICE	1
5000	WARRANT ARREST/OBSTRUCTING JUSTICE	2
5030	PPO-PERSONAL PROTECTION ORDERS	1
5300	NOISE COMPLAINT/PUBLIC PEACE	1
5311	DISORDERLY CONDUCT	1
5401	HIT & RUN CRASH (PUBLIC AND PRIVATE)	2
5402	OUIL / OUID	2
5561	ANIMALS AT LARGE & CONFINED ANIMALS	2
5600	CIVIL RIGHTS VIOLATIONS	1
6200	HUNTING & CONSERVATION VIOLATIONS	1
7000	RUNAWAY/MISSING JUVENILE (AGE 11-16)	2
9001	ASSIST OTHER AGENCY-OUTSIDE ASSIGND AREA	6

Washtenaw County Office of the Sheriff

Law Enforcement Activity Report

Monthly Incident Summary

October 2004

Contract Area: Dexter village

Incident Type/Description		Incident Count
9301	TRAFFIC CRASH	5
9302	PRIVATE PROPERTY TRAFFIC CRASH	1
9303	TRAFFIC VIOLATIONS-HAZ OPS, IMPOUNDS,ETC	1
9304	ABANDON VEH, HAZARDS, ILLEGAL PARKING	4
9305	TRAFFIC HAZARD (NON-VEHICLE)	2
9307	INSPECTION-MOTOR VEHICLE	1
9314	Private Property Impound	1
9402	ALARM-BURGLARY	13
9403	ALARM-PANIC	1
9501	FIRE-ACCIDENTAL (HOUSE/UNATT CAR/OTHER)	1
9505	MEDICAL ASSIST-AMBULANCE REQUEST	1
9708	ACCIDENTAL DAMAGE TO PROPERTY	1
9803	PROPERTY CHECK/DIRECTED PATROL/VAC WATCH	1
9805	NEIGHBOR TROUBLE-NO CRIMINAL OFFENSE	1
9807	SUSPICIOUS SITUATIONS (CAR,PERSON,ETC)	13
9808	LOST & FOUND PROPERTY	2
9905	911 HANG UP CALL	2
	Total Incidents	94

Washtenaw County Office of the Sheriff

Law Enforcement Activity Report

Year-to-Date Incidents

10 / 2004 With Comparisons

Contract Area: Dexter village

Incident Type/Description		# Incidents Year-to-Date 2004	2003	2002
P	Property Check	2	0	0
T	Traffic Stop	0	0	0
BOL	BOL	10	14	20
0909	DEATH INVESTIGATION	3	0	1
1002	KIDNAPPING-PARENTAL	0	0	1
1100	CSC/CRIMINAL SEXUAL CONDUCT-RAPE	9	4	3
1206	ROBBERY-UNARMED	0	0	1
1301	ASSAULT AND BATTERY (DOM ASSAULT=1304)	5	4	7
1302	ASSAULT-FELONIOUS (DOMMESTIC USE 1305)	0	0	2
1303	THREATS/STALKING/ETHNIC INTIMIDATION	5	6	8
1304	ASSAULT/DOMESTIC-MISDEMEANOR	7	3	12
1305	ASSAULT/DOMESTIC-FELONIOUS/AGGRAVATED	0	0	0
1380	TX HARASSMENT/THREATS(OBSCENE USE 5372)	5	6	4
2200	BURGLARY	12	8	4
2210	BURGLARY-ATTEMPT	1	0	4
2298	ILLEGAL ENTRY-ENTRY WITHOUT PERMISSION	2	0	0
2299	B&E TO AUTOMOBILE	3	11	7
2300	LARCENY (RETAIL FRAUD USE 3000)	20	36	21
2302	PURSE SNATCHING WITHOUT EXCESSIVE FORCE	0	1	0
2305	Larceny From Auto	7	13	7
2379	LARCENY OF GAS-SELF SERVE	3	15	5
2401	UDAA/MOTOR VEHICLE THEFT	4	1	1
2402	UDAA Recovered-Mtr Veh As Stolen Propert	0	2	1
2405	FAIL TO RETURN RENTED/BORROWED VEHICLE	0	1	0
2500	FORGERY/COUNTERFEITING	0	0	0
2600	FRAUDULENT ACTIVITIES	10	13	7
2700	EMBEZZLEMENT	2	1	2
2800	STOLEN PROPERTY-RECEIVING/POSSESSION/ETC	0	0	1
2900	MDOP/DAMAGE TO PROPERTY/VANDALISM	13	34	35
3000	RETAIL FRAUD-INCLUDES SHOPLIFT/BEER RUN	5	2	2
3500	DRUGS/VIOLATION OF PUBLIC HEALTH CODE	4	5	6
3550	DRUG PARAPHERNALIA POSSESSION	0	0	1

Washtenaw County Office of the Sheriff

Law Enforcement Activity Report

Year-to-Date Incidents

10 / 2004 With Comparisons

Contract Area: Dexter village

	Incident Type/Description	# Incidents Year-to-Date 2004	2003	2002
3600	SEX OFFENSES/GROSS INDECENCY	1	1	0
3605	INDECENT EXPOSURE	1	1	0
3611	PEEPING TOM/WINDOW PEEPING	0	1	0
3800	CHILD/FAMILY ABUSE OR NEGLECT	1	6	1
3890	JUVENILE INCORRIGIBILITY/TRUANCY	34	9	22
4000	PROSTITUTION-COMMERCIALIZED SEX OFFENSES	1	0	0
4100	LIQUOR LAW VIOLATIONS	0	0	0
4104	MINOR IN POSSESSION OF ALCOHOL IN A VEH	0	1	3
4105	MINOR IN POSSESSION OF ALCOHOL-CIVIL INF	1	0	0
4111	LIQUOR INSPECTION FOR LCC LICENSE	4	2	2
4200	DRUNKENESS (USE 5311 IF DISORDERLY)	2	0	1
4800	OBSTRUCTING POLICE	1	0	0
4850	FLEEING AND ELUDING POLICE OFFICER	0	1	0
5000	WARRANT ARREST/OBSTRUCTING JUSTICE	11	11	9
5020	VIOLATION OF COURT ORDERS EXCEPT PPO	0	1	1
5030	PPO-PERSONAL PROTECTION ORDERS	1	0	0
5202	BOMBS/EXPLOSIVES	0	0	1
5203	WEAPONS OFFENSES - OTHER	1	1	0
5213	SHOTS FIRED-CARELESS USE OF FIREARM	2	4	3
5215	BOMB/ARSON THREAT	0	0	1
5282	FIREWORKS USE/POSSESSION/SALE	0	4	6
5300	NOISE COMPLAINT/PUBLIC PEACE	11	16	17
5309	TX-Harassing Calls-Hang Ups, Prank, Etc	1	2	1
5311	DISORDERLY CONDUCT	18	33	28
5372	OBSCENE TELEPHONE CALLS	0	0	1
5401	HIT & RUN CRASH (PUBLIC AND PRIVATE)	19	18	27
5402	OUIL / OUID	6	12	12
5403	TRAFFIC VIOLATION ARREST (EXCEPT OUIL)	1	2	3
5500	HEALTH & SAFETY	1	1	3
5560	ANIMAL BITES	5	4	0
5561	ANIMALS AT LARGE & CONFINED ANIMALS	16	8	22
5563	ANIMAL PROBLEMS(MISC), BARKING DOGS, ETC	4	5	4

Washtenaw County Office of the Sheriff

Law Enforcement Activity Report

Year-to-Date Incidents

10 / 2004 With Comparisons

Contract Area: Dexter village

Incident Type/Description		# Incidents Year-to-Date 2004	2003	2002
5564	ANIMAL-IMPOUNDED DOG	3	3	0
5586	ANIMAL CRUELTY	1	0	1
5593	TOBACCO PRODUCT VIOLATIONS	1	1	0
5600	CIVIL RIGHTS VIOLATIONS	1	0	0
5700	TRESPASSING/INVASION OF PRIVACY	2	4	1
5720	TRESPASS NOTICE SERVED	2	4	9
6200	HUNTING & CONSERVATION VIOLATIONS	3	3	3
6274	LITTERING	2	0	0
6276	SNOWMOBILE VIOLATIONS	0	0	1
6277	OFF ROAD VEHICLE VIOLATIONS	0	0	0
6300	VAGRANCY-LOITERING	1	0	0
7000	RUNAWAY/MISSING JUVENILE (AGE 11-16)	7	3	9
7001	RUNAWAY-RECOVERED FM OTHER JURISDICTION	1	0	0
7002	MISSING CHILD (AGE 10 AND UNDER)	0	4	1
7300	MISCELLANEOUS CRIMINAL OFFENSES	1	0	1
7500	SOLICITATION (PROSTITUTION USE 4000)	2	0	1
9000	ASSIST OTHER AGENCY-IN ASSIGNED AREA	7	10	6
9001	ASSIST OTHER AGENCY-OUTSIDE ASSIGND AREA	33	28	22
9005	PBT Test Given (Not Incident to Arrest)	0	5	0
9204	MENTAL HEALTH PROBLEMS	10	7	3
9301	TRAFFIC CRASH	67	69	79
9302	PRIVATE PROPERTY TRAFFIC CRASH	16	11	7
9303	TRAFFIC VIOLATIONS-HAZ OPS, IMPOUNDS,ETC	12	17	17
9304	ABANDON VEH, HAZARDS, ILLEGAL PARKING	12	13	12
9305	TRAFFIC HAZARD (NON-VEHICLE)	4	5	3
9306	TRAFFIC DIRECTION/CONTROL	2	1	0
9307	INSPECTION-MOTOR VEHICLE	4	0	3
9309	CAR ASSIST/CAR IN DITCH-NO DAMAGE	3	3	3
9314	Private Property Impound	5	3	10
9401	ALARM-ARMED ROBBERY	1	6	0
9402	ALARM-BURGLARY	106	111	119
9403	ALARM-PANIC	4	0	4

Washtenaw County Office of the Sheriff

Law Enforcement Activity Report

Year-to-Date Incidents

10 / 2004 With Comparisons

Contract Area: Dexter village

Incident Type/Description		# Incidents Year-to-Date		
		2004	2003	2002
9404	ALARM-FIRE	0	0	1
9501	FIRE-ACCIDENTAL (HOUSE/UNATT CAR/OTHER)	8	4	5
9504	HAZARDOUS MATERIAL CONDITION	0	0	1
9505	MEDICAL ASSIST-AMBULANCE REQUEST	31	11	25
9708	ACCIDENTAL DAMAGE TO PROPERTY	2	2	1
9801	MARINE COMPLAINTS (ACCIDENT USE 9704/5)	1	0	0
9803	PROPERTY CHECK/DIRECTED PATROL/VAC WATCH	5	2	5
9804	CIVIL (LEGAL) PROBLEM (NOT DOMESTIC,ETC)	4	5	10
9805	NEIGHBOR TROUBLE-NO CRIMINAL OFFENSE	6	5	5
9806	FAMILY TROUBLE-NO CRIMINAL OFFENSE	7	14	19
9807	SUSPICIOUS SITUATIONS (CAR,PERSON,ETC)	59	62	74
9808	LOST & FOUND PROPERTY	8	14	13
9810	REPOSSESSION OF VEHICLE	1	0	1
9902	Civil Standby	4	5	4
9903	MISSING PERSON (age 17 and older)	3	1	0
9905	911 HANG UP CALL	45	30	20
9908	GENERAL ASSISTANCE	23	17	18
9909	OTHER NON-CRIMINAL & UNKNOWN INCIDENTS	0	2	0
9915	DEXTER VILLAGE ORDINANCE COMPLAINTS	0	1	0
	Totals	795	810	848

DEXTER VILLAGE
Summary of Police Services
Oct-2004

MAJOR INCIDENTS				
Date	**Location**	**Incident**	**Deputy**	**Complaint #**
10/8/2004	Kookaburra Court/Dan Hoey	Possession of Marijuana	Blackwell	04-41390
10/8/2004	Kookaburra Court/Dan Hoey	Fugitive Warrant Arrest	Blackwell	04-41392
10/15/2004	3100 Block Baker	Stolen Vehicle Arrest	Voelkner	04-42619
10/17/2004	Dexter Ann Arbor/Dan Hoey	Drunk Driving Arrest	Blackwell	04-42713
10/17/2004	Dexter Ann Arbor/Dan Hoey	Fugitive Warrant Arrest	Blackwell	04-42714
10/17/2004	7500 Block Forest	MDOP to Tires	LeVanseler	04-42740
10/17/2004	2100 Block Dexter Ann Arbor	Larceny of Wheels	Boham	04-42859
10/18/2004	2600 Block Baker	Personal Protection Order	Mobbs	04-42865
10/20/2004	7500 Block Forest	Domestic Assault Arrest	Blackwell	04-43094
10/25/2004	7900 Block Grand	Assault and Battery	Blackwell	04-43852
10/26/2004	3000 Block Baker	Domestic Assault	LeVanseler	04-44097
10/28/2004	3000 Block Baker	Runaway	Sumner	04-44367

CITATIONS	
January	12
February	23
March	26
April	6
May	24
June	11
July	6
August	18
September	6
October	31
November	
December	

INCIDENTS						
	Crashes	B&E Alarms	Larceny Auto	B&E	Assaults	Drunk Driving
January	11	15	1	1	0	0
February	6	7	1	1	2	0
March	8	7	1	2	0	0
April	5	7	1	2	2	0
May	6	16	0	0	0	0
June	12	7	2	2	1	1
July	5	13	3	1	1	0
August	12	11	0	2	1	3
September	11	13	0	1	1	0
October	5	14	1	0	5	2
November						
December						

HOURS					
	Contract Hours	Actual Hours	Monthly Difference	YTD Hours	YTD Difference
January	458.6	471	12.4	471	12.4
February	414.2	470	41	941	53.3
March	458.6	434	-24.6	1375	28.7
April	443.8	439	-4.8	1814	23.9
May	458.6	542	83.4	2356	107.2
June	443.8	378	-65.8	2734	41.4
July	458.6	387	-71.6	3121	-30.2
August	458.6	436	-22.6	3557	-52.9
September	443.6	471	27.2	4028	-25.7
October	458.6	508	49.4	4536	23.7
November	443.6				
December	458.6				

TOTAL INCIDENTS		
	2004	2003
Jan	80	65
Feb	60	54
Mar	56	100
Apr	74	82
May	73	95
Jun	92	101
Jul	75	71
Aug	95	86
Sep	96	71
Oct	94	85
Nov		72
Dec		67

WASHTENAW COUNTY
OFFICE OF THE SHERIFF

2201 Hogback Road ◆ Ann Arbor, Michigan 48105-9732 ◆ OFFICE (734) 971-8400 ◆ FAX (734) 971-9248 ◆ EMAIL sheriff@co.washtenaw.mi.us

DANIEL J. MINZEY
SHERIFF

HERBERT F. MAHONY
UNDERSHERIFF

October 8, 2004

Ms. Donna Eureste
Dexter Village Manager
8140 Main St.
Dexter, MI 48130

Dear Ms. Eureste:

The following data summarizes the law enforcement activities conducted in Dexter Village during the month of September 2004.

I ask that you review and accept this report at your Board Meeting. If you have any questions or require any additional information, please contact Sgt. Brian Filipiak at 424-0587, or Lt. Ed Toth at 994-8109.

Thank you.

Sincerely,

Ed Toth
1st Lieutenant

Contract Hour Calculator

2004 PSU Hours Formula

Enter Number of PSU's Contracted For	3
Enter Number of Days In Month	30
Enter Day of Month	30

Hours Needed For Month	443.8
What Hours Should Be At **AFTER** Current Day	443.8

This is based on 365 days within the year

2004

Contract Area Dexter Village
# of PSU's 3

Month	Days in Month	Hours Needed for Contract	Monthly Actual Hours	Monthly Difference	YTD Hours Needed	YTD Hours Received	YTD Difference
January	31	458.6	471.0	12.4	458.6	471.0	12.4
February	29	429.0	470.0	41.0	887.7	941.0	53.3
March	31	458.6	434.0	-24.6	1346.3	1375.0	28.7
April	30	443.8	439.0	-4.8	1790.1	1814.0	23.9
May	31	458.6	542.0	83.4	2248.8	2356.0	107.2
June	30	443.8	378.0	-65.8	2692.6	2734.0	41.4
July	31	458.6	387.0	-71.6	3151.2	3121.0	-30.2
August	31	458.6	436.0	-22.6	3609.9	3557.0	-52.9
September	30	443.8	471.0	27.2	4053.7	4028.0	-25.7
October	31	458.6		-458.6	4512.3	4028.0	-484.3
November	30	443.8		-443.8	4956.2	4028.0	-928.2
December	31	458.6		-458.6	5414.8	4028.0	-1386.8

Washtenaw Count Office of the Sheriff

Law Enforcement Activity Report

Contract Area:	Start Date:	End Date:
Dexter village	9/1/04	9/30/04

Activity Type	Time (minutes)	(hours)
Administrative Duty	1210	20.17
Briefing	2440	40.67
Community Relations	3055	50.92
Follow-Up	4150	69.17
Proactive Patrol	8335	138.9
Selective Enforcement	2075	34.58
Self-Initiated Activity	1915	31.92
Service Requests	4870	81.17
Traffic Stop	210	3.5
Total Time: All Activities	**28260**	471

Washtenaw County Office of the Sheriff

Law Enforcement Activity Report

Monthly Incident Summary

September 2004

Contract Area: Dexter village

Incident Type/Description		Incident Count
BOL	BOL	1
0909	DEATH INVESTIGATION	1
1303	THREATS/STALKING/ETHNIC INTIMIDATION	4
1304	ASSAULT/DOMESTIC-MISDEMEANOR	1
1380	TX HARASSMENT/THREATS(OBSCENE USE 5372)	1
2200	BURGLARY	1
2298	ILLEGAL ENTRY-ENTRY WITHOUT PERMISSION	1
2300	LARCENY (RETAIL FRAUD USE 3000)	6
2401	UDAA/MOTOR VEHICLE THEFT	1
2900	MDOP/DAMAGE TO PROPERTY/VANDALISM	3
3000	RETAIL FRAUD-INCLUDES SHOPLIFT/BEER RUN	2
3500	DRUGS/VIOLATION OF PUBLIC HEALTH CODE	1
3890	JUVENILE INCORRIGIBILITY/TRUANCY	3
4105	MINOR IN POSSESSION OF ALCOHOL-CIVIL INF	1
4111	LIQUOR INSPECTION FOR LCC LICENSE	1
5000	WARRANT ARREST/OBSTRUCTING JUSTICE	1
5203	WEAPONS OFFENSES - OTHER	1
5300	NOISE COMPLAINT/PUBLIC PEACE	5
5311	DISORDERLY CONDUCT	1
5401	HIT & RUN CRASH (PUBLIC AND PRIVATE)	1
5560	ANIMAL BITES	1
5561	ANIMALS AT LARGE & CONFINED ANIMALS	3
5564	ANIMAL-IMPOUNDED DOG	1
6300	VAGRANCY-LOITERING	1

Washtenaw County Office of the Sheriff

Law Enforcement Activity Report

Monthly Incident Summary

September 2004

Contract Area: Dexter village

Incident Type/Description		Incident Count
7000	RUNAWAY/MISSING JUVENILE (AGE 11-16)	1
9001	ASSIST OTHER AGENCY-OUTSIDE ASSIGND AREA	4
9301	TRAFFIC CRASH	10
9302	PRIVATE PROPERTY TRAFFIC CRASH	1
9303	TRAFFIC VIOLATIONS-HAZ OPS, IMPOUNDS,ETC	1
9304	ABANDON VEH, HAZARDS, ILLEGAL PARKING	2
9306	TRAFFIC DIRECTION/CONTROL	1
9402	ALARM-BURGLARY	12
9403	ALARM-PANIC	1
9505	MEDICAL ASSIST-AMBULANCE REQUEST	1
9805	NEIGHBOR TROUBLE-NO CRIMINAL OFFENSE	1
9806	FAMILY TROUBLE-NO CRIMINAL OFFENSE	1
9807	SUSPICIOUS SITUATIONS (CAR,PERSON,ETC)	5
9808	LOST & FOUND PROPERTY	2
9905	911 HANG UP CALL	3
9908	GENERAL ASSISTANCE	7
	Total Incidents	96

Washtenaw County Office of the Sheriff

Law Enforcement Activity Report

Year-to-Date Incidents

9 / 2004 With Comparisons

Contract Area: Dexter village

Incident Type/Description		# Incidents Year-to-Date 2004	2003	2002
P	Property Check	1	0	0
I	Traffic Stop	0	0	0
BOL	BOL	9	12	18
0909	DEATH INVESTIGATION	3	0	1
1002	KIDNAPPING-PARENTAL	0	0	1
1100	CSC/CRIMINAL SEXUAL CONDUCT-RAPE	9	3	0
1206	ROBBERY-UNARMED	0	0	1
1301	ASSAULT AND BATTERY (DOM ASSAULT=1304)	2	3	6
1302	ASSAULT-FELONIOUS (DOMMESTIC USE 1305)	0	0	2
1303	THREATS/STALKING/ETHNIC INTIMIDATION	5	5	8
1304	ASSAULT/DOMESTIC-MISDEMEANOR	5	3	11
1305	ASSAULT/DOMESTIC-FELONIOUS/AGGRAVATED	0	0	0
1380	TX HARASSMENT/THREATS(OBSCENE USE 5372)	5	6	4
2200	BURGLARY	12	8	4
2210	BURGLARY-ATTEMPT	1	0	4
2298	ILLEGAL ENTRY-ENTRY WITHOUT PERMISSION	2	0	0
2299	B&E TO AUTOMOBILE	3	10	7
2300	LARCENY (RETAIL FRAUD USE 3000)	19	33	19
2302	PURSE SNATCHING WITHOUT EXCESSIVE FORCE	0	0	0
2305	Larceny From Auto	6	13	7
2379	LARCENY OF GAS-SELF SERVE	3	12	5
2401	UDAA/MOTOR VEHICLE THEFT	4	1	1
2402	UDAA Recovered-Mtr Veh As Stolen Propert	0	2	0
2405	FAIL TO RETURN RENTED/BORROWED VEHICLE	0	1	0
2500	FORGERY/COUNTERFEITING	0	0	0
2600	FRAUDULENT ACTIVITIES	9	12	6
2700	EMBEZZLEMENT	2	1	2
2800	STOLEN PROPERTY-RECEIVING/POSSESSION/ETC	0	0	1
2900	MDOP/DAMAGE TO PROPERTY/VANDALISM	12	26	31
3000	RETAIL FRAUD-INCLUDES SHOPLIFT/BEER RUN	6	2	2
3500	DRUGS/VIOLATION OF PUBLIC HEALTH CODE	3	3	6
3550	DRUG PARAPHERNALIA POSSESSION	0	0	1

Washtenaw County Office of the Sheriff

Law Enforcement Activity Report

Year-to-Date Incidents

9 / 2004 With Comparisons

Contract Area: Dexter village

Incident Type/Description		# Incidents Year-to-Date		
		2004	2003	2002
3600	SEX OFFENSES/GROSS INDECENCY	0	1	0
3605	INDECENT EXPOSURE	1	1	0
3611	PEEPING TOM/WINDOW PEEPING	0	1	0
3800	CHILD/FAMILY ABUSE OR NEGLECT	1	6	1
3890	JUVENILE INCORRIGIBILITY/TRUANCY	27	8	22
4100	LIQUOR LAW VIOLATIONS	0	0	0
4104	MINOR IN POSSESSION OF ALCOHOL IN A VEH	0	1	3
4105	MINOR IN POSSESSION OF ALCOHOL-CIVIL INF	1	0	0
4111	LIQUOR INSPECTION FOR LCC LICENSE	4	1	2
4200	DRUNKENESS (USE 5311 IF DISORDERLY)	2	0	1
4800	OBSTRUCTING POLICE	0	0	0
4850	FLEEING AND ELUDING POLICE OFFICER	0	1	0
5000	WARRANT ARREST/OBSTRUCTING JUSTICE	9	11	9
5020	VIOLATION OF COURT ORDERS EXCEPT PPO	0	1	0
5030	PPO-PERSONAL PROTECTION ORDERS	0	0	0
5202	BOMBS/EXPLOSIVES	0	0	1
5203	WEAPONS OFFENSES - OTHER	1	0	0
5213	SHOTS FIRED-CARELESS USE OF FIREARM	2	3	2
5215	BOMB/ARSON THREAT	0	0	1
5282	FIREWORKS USE/POSSESSION/SALE	0	4	6
5300	NOISE COMPLAINT/PUBLIC PEACE	10	14	16
5309	TX-Harassing Calls-Hang Ups, Prank, Etc	1	2	0
5311	DISORDERLY CONDUCT	17	30	24
5372	OBSCENE TELEPHONE CALLS	0	0	1
5401	HIT & RUN CRASH (PUBLIC AND PRIVATE)	17	16	21
5402	OUIL / OUID	4	12	10
5403	TRAFFIC VIOLATION ARREST (EXCEPT OUIL)	1	2	3
5500	HEALTH & SAFETY	1	1	3
5560	ANIMAL BITES	5	4	0
5561	ANIMALS AT LARGE & CONFINED ANIMALS	14	7	19
5563	ANIMAL PROBLEMS(MISC), BARKING DOGS, ETC	4	5	4
5564	ANIMAL-IMPOUNDED DOG	3	3	0

Washtenaw County Office of the Sheriff

Law Enforcement Activity Report

Year-to-Date Incidents

9 / 2004 With Comparisons

Contract Area: Dexter village

Incident Type/Description		# Incidents Year-to-Date		
		2004	2003	2002
5586	ANIMAL CRUELTY	1	0	1
5593	TOBACCO PRODUCT VIOLATIONS	1	0	0
5700	TRESPASSING/INVASION OF PRIVACY	2	3	1
5720	TRESPASS NOTICE SERVED	2	4	8
6200	HUNTING & CONSERVATION VIOLATIONS	2	2	2
6274	LITTERING	2	0	0
6276	SNOWMOBILE VIOLATIONS	0	0	1
6277	OFF ROAD VEHICLE VIOLATIONS	0	0	0
6300	VAGRANCY-LOITERING	1	0	0
7000	RUNAWAY/MISSING JUVENILE (AGE 11-16)	5	2	7
7001	RUNAWAY-RECOVERED FM OTHER JURISDICTION	1	0	0
7002	MISSING CHILD (AGE 10 AND UNDER)	0	4	1
7300	MISCELLANEOUS CRIMINAL OFFENSES	1	0	1
7500	SOLICITATION (PROSTITUTION USE 4000)	2	0	1
9000	ASSIST OTHER AGENCY-IN ASSIGNED AREA	7	9	6
9001	ASSIST OTHER AGENCY-OUTSIDE ASSIGND AREA	27	27	20
9005	PBT Test Given (Not Incident to Arrest)	0	5	0
9204	MENTAL HEALTH PROBLEMS	10	6	3
9301	TRAFFIC CRASH	62	59	68
9302	PRIVATE PROPERTY TRAFFIC CRASH	15	10	7
9303	TRAFFIC VIOLATIONS-HAZ OPS, IMPOUNDS,ETC	11	17	15
9304	ABANDON VEH, HAZARDS, ILLEGAL PARKING	8	13	11
9305	TRAFFIC HAZARD (NON-VEHICLE)	2	5	3
9306	TRAFFIC DIRECTION/CONTROL	2	1	0
9307	INSPECTION-MOTOR VEHICLE	3	0	3
9309	CAR ASSIST/CAR IN DITCH-NO DAMAGE	3	3	3
9314	Private Property Impound	4	2	9
9401	ALARM-ARMED ROBBERY	1	6	0
9402	ALARM-BURGLARY	93	103	107
9403	ALARM-PANIC	3	0	4
9404	ALARM-FIRE	0	0	1
9501	FIRE-ACCIDENTAL (HOUSE/UNATT CAR/OTHER)	7	4	5

Washtenaw County Office of the Sheriff

Law Enforcement Activity Report

Year-to-Date Incidents

9 / 2004 With Comparisons

Contract Area: Dexter village

	Incident Type/Description	# Incidents Year-to-Date 2004	2003	2002
9504	HAZARDOUS MATERIAL CONDITION	0	0	1
9505	MEDICAL ASSIST-AMBULANCE REQUEST	30	9	23
9708	ACCIDENTAL DAMAGE TO PROPERTY	1	2	1
9801	MARINE COMPLAINTS (ACCIDENT USE 9704/5)	1	0	0
9803	PROPERTY CHECK/DIRECTED PATROL/VAC WATCH	4	2	5
9804	CIVIL (LEGAL) PROBLEM (NOT DOMESTIC,ETC)	4	4	10
9805	NEIGHBOR TROUBLE-NO CRIMINAL OFFENSE	5	3	5
9806	FAMILY TROUBLE-NO CRIMINAL OFFENSE	7	13	16
9807	SUSPICIOUS SITUATIONS (CAR,PERSON,ETC)	46	56	71
9808	LOST & FOUND PROPERTY	6	12	13
9810	REPOSSESSION OF VEHICLE	1	0	0
9902	Civil Standby	4	5	4
9903	MISSING PERSON (age 17 and older)	3	1	0
9905	911 HANG UP CALL	43	25	19
9908	GENERAL ASSISTANCE	22	14	17
9909	OTHER NON-CRIMINAL & UNKNOWN INCIDENTS	0	2	0
9915	DEXTER VILLAGE ORDINANCE COMPLAINTS	0	1	0
	Totals	701	725	770

DEXTER VILLAGE
Summary of Police Services
Sep-2004

MAJOR INCIDENTS				
Date	**Location**	**Incident**	**Deputy**	**Complaint #**
9/7/2004	7900 Block Forest	Death Investigation--Natural	Boham	04-36533
9/12/2004	3600 Block Inverness	Juvenile Runaway	Saydak	04-37346
9/13/2004	7100 Block Dexter Ann Arbor	Larceny of Tires	LeVanseler	04-37412
9/13/2004	2600 Block Baker	Threats Investigation	Boham	04-37459
9/14/2004	7300 Block Dexter Ann Arbor	Threats Investigation	Mobbs	04-37780
9/16/2004	3400 Block Dover	Threats Investigation	Mesko	04-37940
9/18/2004	7500 Block Lake	Larceny of Prescription Pills	LeVanseler	04-38281
9/18/2004	8100 Block Fifth	MDOP to Lawn	Saydak	04-38331
9/21/2004	2900 Block Baker	Retail Fraud Arrest	Blackwell	04-38669
9/21/2004	2900 Block Baker	MIP Arrest	Blackwell	04-38671
9/25/2004	7100 Block Dexter Ann Arbor	Larceny of Tires	Boham	04-39644
9/28/2004	Bishop Circle/Dan Hoey	Possession of Marijuana	Blackwell	04-39783

CITATIONS	
January	12
February	23
March	26
April	6
May	24
June	11
July	6
August	18
September	6
October	
November	
December	

INCIDENTS						
	Crashes	B&E Alarms	Larceny Auto	B&E	Assaults	Drunk Driving
January	11	15	1	1	0	0
February	6	7	1	1	2	0
March	8	7	1	2	0	0
April	5	7	1	2	2	0
May	6	16	0	0	0	0
June	12	7	2	2	1	1
July	5	13	3	1	1	0
August	12	11	0	2	1	3
September						
October						
November						
December						

HOURS					
	Contract Hours	Actual Hours	Monthly Difference	YTD Hours	YTD Difference
January	458.6	471	12.4	471	12.4
February	414.2	470	41	941	53.3
March	458.6	434	-24.6	1375	28.7
April	443.8	439	-4.8	1814	23.9
May	458.6	542	83.4	2356	107.2
June	443.8	378	-65.8	2734	41.4
July	458.6	387	-71.6	3121	-30.2
August	458.6	436	-22.6	3557	-52.9
September	443.6	471	27.2	4028	-25.7
October	458.6				
November	443.6				
December	458.6				

TOTAL INCIDENTS		
	2004	2003
Jan	80	65
Feb	60	54
Mar	56	100
Apr	74	82
May	73	95
Jun	92	101
Jul	75	71
Aug	95	86
Sep	96	71
Oct		85
Nov		72
Dec		67

WASHTENAW COUNTY
OFFICE OF THE SHERIFF

2201 Hogback Road ◆ Ann Arbor Michigan 48105-9732 ◆ OFFICE (734) 971-8400 ◆ FAX (734) 971-9248 ◆ EMAIL sheriff@co.washtenaw.mi.us

DANIEL J. MINZEY
SHERIFF

HERBERT F. MAHONY
UNDERSHERIFF

September 9, 2004

Ms. Donna Eureste
Dexter Village Manager
8140 Main St.
Dexter, MI 48130

Dear Ms. Eureste:

The following data summarizes the law enforcement activities conducted in Dexter Village during the month of August 2004.

I ask that you review and accept this report at your Board Meeting. If you have any questions or require any additional information, please contact Sgt. Brian Filipiak at 424-0587, or Lt. Ed Toth at 994-8109.

Thank you.

Sincerely,

Ed Toth

Ed Toth
1st Lieutenant

Washtenaw County Office of the Sheriff

Law Enforcement Activity Report

Monthly Incident Summary

August 2004

Contract Area: Dexter village

Incident Type/Description		Incident Count
9309	CAR ASSIST/CAR IN DITCH-NO DAMAGE	2
9314	Private Property Impound	1
9402	ALARM-BURGLARY	11
9505	MEDICAL ASSIST-AMBULANCE REQUEST	5
9807	SUSPICIOUS SITUATIONS (CAR,PERSON,ETC)	4
9902	Civil Standby	1
9905	911 HANG UP CALL	7
9908	GENERAL ASSISTANCE	3
	Total Incidents	95

Washtenaw County Office of the Sheriff

Law Enforcement Activity Report

Year-to-Date Incidents

8 / 2004 With Comparisons

Contract Area: Dexter village

Incident Type/Description		# Incidents Year-to-Date 2004	2003	2002
P	Property Check	1	0	0
T	Traffic Stop	0	0	0
BOL	BOL	8	12	16
0909	DEATH INVESTIGATION	2	0	1
1002	KIDNAPPING-PARENTAL	0	0	1
1100	CSC/CRIMINAL SEXUAL CONDUCT-RAPE	9	3	0
1206	ROBBERY-UNARMED	0	0	0
1301	ASSAULT AND BATTERY (DOM ASSAULT=1304)	2	3	5
1302	ASSAULT-FELONIOUS (DOMMESTIC USE 1305)	0	0	2
1303	THREATS/STALKING/ETHNIC INTIMIDATION	1	5	8
1304	ASSAULT/DOMESTIC-MISDEMEANOR	4	3	11
1305	ASSAULT/DOMESTIC-FELONIOUS/AGGRAVATED	0	0	0
1380	TX HARASSMENT/THREATS(OBSCENE USE 5372)	4	5	2
2200	BURGLARY	11	8	1
2210	BURGLARY-ATTEMPT	1	0	4
2298	ILLEGAL ENTRY-ENTRY WITHOUT PERMISSION	1	0	0
2299	B&E TO AUTOMOBILE	3	10	7
2300	LARCENY (RETAIL FRAUD USE 3000)	13	25	15
2302	PURSE SNATCHING WITHOUT EXCESSIVE FORCE	0	0	0
2305	Larceny From Auto	6	12	7
2379	LARCENY OF GAS-SELF SERVE	3	11	4
2401	UDAA/MOTOR VEHICLE THEFT	3	1	1
2402	UDAA Recovered-Mtr Veh As Stolen Propert	0	2	0
2405	FAIL TO RETURN RENTED/BORROWED VEHICLE	0	1	0
2500	FORGERY/COUNTERFEITING	0	0	0
2600	FRAUDULENT ACTIVITIES	9	10	6
2700	EMBEZZLEMENT	2	1	2
2800	STOLEN PROPERTY-RECEIVING/POSSESSION/ETC	0	0	1
2900	MDOP/DAMAGE TO PROPERTY/VANDALISM	9	22	30
3000	RETAIL FRAUD-INCLUDES SHOPLIFT/BEER RUN	4	2	2
3500	DRUGS/VIOLATION OF PUBLIC HEALTH CODE	2	3	4
3550	DRUG PARAPHERNALIA POSSESSION	0	0	1

Washtenaw County Office of the Sheriff

Law Enforcement Activity Report

Year-to-Date Incidents

8 / 2004 With Comparisons

Contract Area: Dexter village

Incident Type/Description		# Incidents Year-to-Date 2004	2003	2002
3600	SEX OFFENSES/GROSS INDECENCY	0	1	0
3605	INDECENT EXPOSURE	1	1	0
3611	PEEPING TOM/WINDOW PEEPING	0	1	0
3800	CHILD/FAMILY ABUSE OR NEGLECT	1	4	1
3890	JUVENILE INCORRIGIBILITY/TRUANCY	24	6	20
4100	LIQUOR LAW VIOLATIONS	0	0	0
4104	MINOR IN POSSESSION OF ALCOHOL IN A VEH	0	1	3
4105	MINOR IN POSSESSION OF ALCOHOL-CIVIL INF	0	0	0
4111	LIQUOR INSPECTION FOR LCC LICENSE	3	1	2
4200	DRUNKENESS (USE 5311 IF DISORDERLY)	2	0	1
4800	OBSTRUCTING POLICE	0	0	0
4850	FLEEING AND ELUDING POLICE OFFICER	0	1	0
5000	WARRANT ARREST/OBSTRUCTING JUSTICE	8	8	7
5020	VIOLATION OF COURT ORDERS EXCEPT PPO	0	1	0
5030	PPO-PERSONAL PROTECTION ORDERS	0	0	0
5202	BOMBS/EXPLOSIVES	0	0	1
5203	WEAPONS OFFENSES - OTHER	0	0	0
5213	SHOTS FIRED-CARELESS USE OF FIREARM	2	3	2
5215	BOMB/ARSON THREAT	0	0	1
5282	FIREWORKS USE/POSSESSION/SALE	0	4	6
5300	NOISE COMPLAINT/PUBLIC PEACE	5	11	15
5309	TX-Harassing Calls-Hang Ups, Prank, Etc	1	2	0
5311	DISORDERLY CONDUCT	16	26	19
5372	OBSCENE TELEPHONE CALLS	0	0	1
5401	HIT & RUN CRASH (PUBLIC AND PRIVATE)	16	16	17
5402	OUIL / OUID	4	12	8
5403	TRAFFIC VIOLATION ARREST (EXCEPT OUIL)	1	2	3
5500	HEALTH & SAFETY	1	1	3
5560	ANIMAL BITES	4	4	0
5561	ANIMALS AT LARGE & CONFINED ANIMALS	11	6	14
5563	ANIMAL PROBLEMS(MISC), BARKING DOGS, ETC	4	5	3
5564	ANIMAL-IMPOUNDED DOG	2	3	0

Washtenaw County Office of the Sheriff

Law Enforcement Activity Report

Year-to-Date Incidents

8 / 2004 With Comparisons

Contract Area: Dexter village

Incident Type/Description		# Incidents Year-to-Date		
		2004	2003	2002
5586	ANIMAL CRUELTY	1	0	1
5593	TOBACCO PRODUCT VIOLATIONS	1	0	0
5700	TRESPASSING/INVASION OF PRIVACY	2	3	1
5720	TRESPASS NOTICE SERVED	2	3	0
6200	HUNTING & CONSERVATION VIOLATIONS	2	2	2
6274	LITTERING	2	0	0
6276	SNOWMOBILE VIOLATIONS	0	0	1
6277	OFF ROAD VEHICLE VIOLATIONS	0	0	0
7000	RUNAWAY/MISSING JUVENILE (AGE 11-16)	4	2	7
7001	RUNAWAY-RECOVERED FM OTHER JURISDICTION	1	0	0
7002	MISSING CHILD (AGE 10 AND UNDER)	0	4	1
7300	MISCELLANEOUS CRIMINAL OFFENSES	1	0	1
7500	SOLICITATION (PROSTITUTION USE 4000)	2	0	1
9000	ASSIST OTHER AGENCY-IN ASSIGNED AREA	7	8	4
9001	ASSIST OTHER AGENCY-OUTSIDE ASSIGND AREA	23	25	20
9005	PBT Test Given (Not Incident to Arrest)	0	5	0
9204	MENTAL HEALTH PROBLEMS	10	6	3
9301	TRAFFIC CRASH	52	52	62
9302	PRIVATE PROPERTY TRAFFIC CRASH	14	9	6
9303	TRAFFIC VIOLATIONS-HAZ OPS, IMPOUNDS,ETC	10	15	12
9304	ABANDON VEH, HAZARDS, ILLEGAL PARKING	6	11	10
9305	TRAFFIC HAZARD (NON-VEHICLE)	2	5	2
9306	TRAFFIC DIRECTION/CONTROL	1	0	0
9307	INSPECTION-MOTOR VEHICLE	3	0	3
9309	CAR ASSIST/CAR IN DITCH-NO DAMAGE	3	2	2
9314	Private Property Impound	4	2	9
9401	ALARM-ARMED ROBBERY	1	5	0
9402	ALARM-BURGLARY	81	98	97
9403	ALARM-PANIC	2	0	3
9404	ALARM-FIRE	0	0	1
9501	FIRE-ACCIDENTAL (HOUSE/UNATT CAR/OTHER)	7	4	4
9504	HAZARDOUS MATERIAL CONDITION	0	0	1

Washtenaw County Office of the Sheriff
Law Enforcement Activity Report

Year-to-Date Incidents

8 / 2004 With Comparisons

Contract Area: Dexter village

	Incident Type/Description	# Incidents Year-to-Date		
		2004	2003	2002
9505	MEDICAL ASSIST-AMBULANCE REQUEST	29	7	19
9708	ACCIDENTAL DAMAGE TO PROPERTY	1	2	1
9801	MARINE COMPLAINTS (ACCIDENT USE 9704/5)	1	0	0
9803	PROPERTY CHECK/DIRECTED PATROL/VAC WATCH	4	2	5
9804	CIVIL (LEGAL) PROBLEM (NOT DOMESTIC,ETC)	4	4	10
9805	NEIGHBOR TROUBLE-NO CRIMINAL OFFENSE	4	2	5
9806	FAMILY TROUBLE-NO CRIMINAL OFFENSE	6	13	14
9807	SUSPICIOUS SITUATIONS (CAR,PERSON,ETC)	41	49	66
9808	LOST & FOUND PROPERTY	4	11	9
9810	REPOSSESSION OF VEHICLE	1	0	0
9902	Civil Standby	4	5	4
9903	MISSING PERSON (age 17 and older)	3	1	0
9905	911 HANG UP CALL	40	22	18
9908	GENERAL ASSISTANCE	15	13	15
9909	OTHER NON-CRIMINAL & UNKNOWN INCIDENTS	0	2	0
9915	DEXTER VILLAGE ORDINANCE COMPLAINTS	0	1	0
	Totals	605	654	678

DEXTER VILLAGE
Summary of Police Services
Aug-2004

MAJOR INCIDENTS				
Date	**Location**	**Incident**	**Deputy**	**Complaint #**
8/6/2004	Dan Hoey/Bishop Circle	Drunk Driving Arrest	Sumner	04-31367
8/7/2004	7000 Block Wilson	B&E--Home under Construction	Boham	04-32051
8/10/2004	7100 Block Dexter Ann Arbor	B&E to Mobile Gas Station	Mercure	04-32036
8/10/2004	8000 Block Forest	MDOP to Motor Vehicle	Boham	04-32192
8/12/2004	Dexter Ann Arbor/Dan Hoey	Drunk Driving Arrest	Zachariah	04-32341
8/13/2004	Broad/Grand	Drunk Driving Arrest	Williams	04-32577
8/14/2004	Peach Park	MDOP to water fountain	Pasternak	04-32739
8/16/2004	7000 Block Dexter Ann Arbor	Counterfeit Bill	Blackwell	04-32970
8/20/2004	7000 Block Dexter Ann Arbor	MDOP to Motor Vehicle	Mobbs	04-33648
8/31/2004	7900 Block Grand	Assault & Battery Investigation	Boham	04-35428
8/31/2004	Baker/Hudson	Fugitive Warrant Arrest	Blackwell	04-35531

CITATIONS	
January	12
February	23
March	26
April	6
May	24
June	11
July	6
August	18
September	
October	
November	
December	

INCIDENTS						
	Crashes	B&E Alarms	Larceny Auto	B&E	Assaults	Drunk Driving
January	11	15	1	1	0	0
February	6	7	1	1	2	0
March	8	7	1	2	0	0
April	5	7	1	2	2	0
May	6	16	0	0	0	0
June	12	7	2	2	1	1
July	5	13	3	1	1	0
August	12	11	0	2	1	3
September						
October						
November						
December						

HOURS					
	Contract Hours	Actual Hours	Monthly Difference	YTD Hours	YTD Difference
January	458.6	471	12.4	471	12.4
February	414.2	470	41	941	53.3
March	458.6	434	-24.6	1375	28.7
April	443.8	439	-4.8	1814	23.9
May	458.6	542	83.4	2356	107.2
June	443.8	378	-65.8	2734	41.4
July	458.6	387	-71.6	3121	-30.2
August	458.6	436	-22.6	3557	-52.9
September	443.6				
October	458.6				
November	443.6				
December	458.6				

TOTAL INCIDENTS		
	2004	2003
Jan	80	65
Feb	60	54
Mar	56	100
Apr	74	82
May	73	95
Jun	92	101
Jul	75	71
Aug	95	86
Sep		71
Oct		85
Nov		72
Dec		67

Washtenaw County Office of the Sheriff

Law Enforcement Activity Report

Monthly Incident Summary

August 2004

Contract Area: Dexter village

Incident Type/Description		Incident Count
BOL	BOL	4
1301	ASSAULT AND BATTERY (DOM ASSAULT=1304)	1
2200	BURGLARY	2
2300	LARCENY (RETAIL FRAUD USE 3000)	2
2379	LARCENY OF GAS-SELF SERVE	1
2600	FRAUDULENT ACTIVITIES	5
2700	EMBEZZLEMENT	2
2900	MDOP/DAMAGE TO PROPERTY/VANDALISM	4
3890	JUVENILE INCORRIGIBILITY/TRUANCY	5
4200	DRUNKENESS (USE 5311 IF DISORDERLY)	1
5000	WARRANT ARREST/OBSTRUCTING JUSTICE	1
5311	DISORDERLY CONDUCT	3
5401	HIT & RUN CRASH (PUBLIC AND PRIVATE)	2
5402	OUIL / OUID	3
5560	ANIMAL BITES	1
5561	ANIMALS AT LARGE & CONFINED ANIMALS	3
5564	ANIMAL-IMPOUNDED DOG	1
5586	ANIMAL CRUELTY	1
9000	ASSIST OTHER AGENCY-IN ASSIGNED AREA	1
9001	ASSIST OTHER AGENCY-OUTSIDE ASSIGND AREA	2
9204	MENTAL HEALTH PROBLEMS	1
9301	TRAFFIC CRASH	11
9302	PRIVATE PROPERTY TRAFFIC CRASH	1
9303	TRAFFIC VIOLATIONS-HAZ OPS, IMPOUNDS,ETC	3

Washtenaw Count Office of the Sheriff

Law Enforcement Activity Report

Contract Area:	Start Date:	End Date:
Dexter village	8/1/04	8/31/04

Activity Type	Time (minutes)	(hours)
Administrative Duty	1175	19.58
Briefing	2310	38.5
Court (Regular Time)	115	1.917
Court(Overtime)	40	0.667
Community Relations	5745	95.75
Follow-Up	4195	69.92
Proactive Patrol	7075	117.9
Selective Enforcement	775	12.92
Self-Initiated Activity	1390	23.17
Service Requests	3015	50.25
Traffic Stop	295	4.917
Total Time: All Activities	**26130**	435.5

2004

Contract Area Dexter Village
# of PSU's 3

Month	Days in Month	Hours Needed for Contract	Monthly Actual Hours	Monthly Difference	YTD Hours Needed	YTD Hours Received	YTD Difference
January	31	458.6	471.0	12.4	458.6	471.0	12.4
February	29	429.0	470.0	41.0	887.7	941.0	53.3
March	31	458.6	434.0	-24.6	1346.3	1375.0	28.7
April	30	443.8	439.0	-4.8	1790.1	1814.0	23.9
May	31	458.6	542.0	83.4	2248.8	2356.0	107.2
June	30	443.8	378.0	-65.8	2692.6	2734.0	41.4
July	31	458.6	387.0	-71.6	3151.2	3121.0	-30.2
August	31	458.6	436.0	-22.6	3609.9	3557.0	-52.9
September	30	443.8		-443.8	4053.7	3557.0	-496.7
October	31	458.6		-458.6	4512.3	3557.0	-955.3
November	30	443.8		-443.8	4956.2	3557.0	-1399.2
December	31	458.6		-458.6	5414.8	3557.0	-1857.8

Contract Hour Calculator

2004 PSU Hours Formula

Enter Number of PSU's Contracted For	3
Enter Number of Days In Month	31
Enter Day of Month	31

Hours Needed For Month	458.6
What Hours Should Be At **AFTER** Current Day	458.6

This is based on 365 days within the year

AGENDA 12-13-04
ITEM I-2.1

Donna Eureste

From: paul mccann [pmccann@tln.lib.mi.us]
Sent: Friday, November 19, 2004 12:15 PM
To: Marty Davis; Donna Eureste; E. Spaulding Clark; Cliff Behrens; Harley Rider; Bill Spargur; Ron Miller
Subject: catching up on the library

04mn06.doc 04mn07.doc 04mn08.doc 04mn09.doc 04mn10.doc

Please find attached the minutes from the past several months. I hope you will distribute these to your governing boards and post for the public if you have bulletin board space. I apologize for not sending these sooner. I can't remember when I last sent the minutes, so some of the earlier ones may be repeats. There was no Board meeting in November due to lack of a quorum.

Please feel free to call me if you have any questions.

Thanks!
Paul

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****
Paul McCann, Library Director e-mail : pmccann@tln.lib.mi.us
Dexter District Library Phone: (734) 426-4477
8040 Fourth St. Fax: (734) 426-1217
Dexter, MI 48130 http://hvcn.org/info/ddl
****

Dexter District Library
Board of Trustees
Meeting Minutes
June 7, 2004

President Davis called the meeting to order at 7:35 p.m.

Members Present: Mike DeAngelo, Linda Chapman, Pat Cousins, Barbara Davenport, Martha Davis, Jim LaVoie, Donna Palmer, Rosemary Quigley

Members Absent: none

Others Present: Paul McCann, Catherine Cureton

Duplication of two old agenda items was noted on the draft June meeting agenda; they were marked for deletion.

McCann added an item on a TLN meeting under the director's report.

Palmer moved to accept the amended agenda; Davenport seconded. Approval was unanimous.

Chapman moved to accept the May minutes; Quigley seconded. Approval was unanimous.

There was no public comment.

Davis reported that the FRIENDS made $532.50 at the June book sale, making it one of the most successful monthly sales to date.

Treasurer's Report

McCann reported the following balances in the Library's accounts:

Business Sweep Checking	$205,813.94
Petty Cash	$50.00
CD –Flagstar Bank	$100,000.00
CD –Flagstar Bank	$50,371.48
Total	$356,325.42

Cousins moved to authorize May bill payments; Chapman seconded. Approval was unanimous.

McCann reported that the audit report was fully concluded. He also noted that staff training for a new cash register with additional features was being held Wednesday, June 9.

Discussion of reimbursements was postponed to the July meeting.

Director's Report

McCann reported that no circulation statistics for May (except the grand total of items circulated, 13,958) were available due to the change to the new circulation system. (TLN is configuring reports.) He noted that there might be lower figures for May, particularly due to the inability of patrons or staff to place holds during the changeover period.

During the month of May, the library staff answered 437 reference questions and withdrew 348 items from the collection. The library was visited 4,271 times during the month and there were 531 uses of the library's Internet terminals.

McCann noted continuing problems with the new circulation system, all of which are being addressed. These problems include frequent computer disconnections and some failures of the data from the stand-alone configuration to load properly.

McCann reported that stable funding from the state is anticipated per the most recent legislative report and that he will briefly mention to the local Chamber of Commerce an item concerning the privatization of public libraries in the recent Michigan legislative report. He does not see the need for any other action at this time.

He reminded board members that a trustee training module is available on the web and that feedback on it is welcome. He also noted that the discussion of consolidated elections is not yet complete, libraries having not been directly addressed in the pending legislation.

Direct deposit is still in process.

McCann invited any interested board member to attend an all-day workshop being held by TLN on June 18.

Committee Reports

Finance Committee

LaVoie reported that the committee is working on budgets and requested input from board members by June 17.

Policy Committee

McCann noted that the committee is working on a draft of the personnel manual.

Old Business

Discussion of the responses to the RFP was postponed to a special meeting on Saturday, June 12. Employee material purchases with library discounts in still in process.

New Business

McCann said that he would be sending a memorial contribution in honor of Carl Willoughby from the library board and staff.

He provided a sample of capital campaign material and noted that the board should begin to consider options for a capital campaign in conjunction with action on a bond issue.

The meeting was adjourned at 8:55 p.m.

Respectfully submitted,

Barbara Davenport
Secretary

Catherine Cureton
Recording Secretary

DRAFT

Dexter District Library
Board of Trustees
Meeting Minutes
July 12, 2004

President Davis called the meeting to order at 7:35 p.m.

Members present: Mike DeAngelo, Linda Chapman, Pat Cousins (arrived at 7:45 p.m.), Martha Davis, Jim LaVoie (arrived at 7:40 p.m.), Donna Palmer, Rosemary Quigley

Members Absent: Barbara Davenport

Others Present: Paul McCann, Catherine Cureton

A typo was noted on the draft June meeting minutes and are a request was made to change an item to a separate paragraph.

McCann added two items to the agenda under the director's report, one on a FOI request and one on the parking lot.

Quigley moved to accept the amended agenda; Palmer seconded. Approval was: 5 in favor, 2 not present, 1 absent.

Palmer moved to accept the amended June minutes; DeAngelo seconded. Approval was: 5 in favor, 2 not present, 1 absent.

There was no public comment.

Davis reported that the FRIENDS would be meeting on July 14 and were at work preparing for the next book sale which is to be held during Dexter Daze.

Treasurer's Report

McCann reported the following balances in the Library's accounts:

Business Sweep Checking	$186,923.90
Petty Cash	$50.00
CD –Flagstar Bank	$100,000.00
CD –Flagstar Bank	$50,371.48
CD –Flagstar Bank (Driver Bequest)	$25,373.78
Total	$362,719.16

Palmer moved to authorize June bill payments; Quigley seconded. Approval was unanimous.

Director's Report

McCann reported that partial circulation statistics for June were available: 19,058 items circulated; 141 new users were registered, for a total of 7,163; and 379 items were added to the collection. Reports of circulation statistics from the new system are still being created by TLN. McCann noted the final statistics would be included in the minutes.

Dexter District Library Circulation Statistics
June 2004

Adult Books	2653
Young Adult Books	604
Children's Books	7557
Magazines	312
Videos	4404
DVDs	1526
Books on Cassette	634
Books on CD	153
Compact Discs	938
Interlibrary Loans	673
Renewals	411
Total	19865

McCann gave a brief update on the new circulation system, noting that the scanners need to be reprogrammed.

McCann referenced the board training opportunities included in the board packets.

McCann noted that work on direct deposit is still in process.

He reported that $100 in gifts was included in the most recent foundation report.

McCann described an FOI request received by the library and many others in southeastern Michigan and noted that Michigan law prohibits the provision of library patron information.

McCann noted that there continue to be erosion problems in the parking lot following last year's excavations and that the contractor is continuing to follow-up.

Committee Reports

Finance Committee

LaVoie reported that the committee is working on budgets and will meet in August; he noted the committee's request for board member input on the budget and said that it is a non-growth budget for programming with a provision for organizational growth.

Policy Committee

McCann noted that the committee is working on a draft of the personnel manual and will meet in July.

Old Business

There was general discussion of the architectural presentations with follow-up questions to be directed to one of the firms (including a clarification of the timeline, forum content and on-site supervision). A special meeting to discuss responses to the questions was planned for Tuesday, August 20.

Discussion of employee material purchases with library discounts and new business was postponed until the August board meeting.

The meeting was adjourned at 9:40 p.m.

Respectfully submitted,

Barbara Davenport
Secretary

Catherine Cureton
Recording Secretary

Dexter District Library
Board of Trustees
Meeting Minutes

August 2, 2004

President Davis called the meeting to order at 7:33 p.m.

Members present: Linda Chapman, Pat Cousins, Martha Davis, Mike DeAngelo, Jim LaVoie (arrived at 7:38 p.m.)

Members absent: Barbara Davenport, Donna Palmer, Rosemary Quigley

Others present: Catherine Cureton, Paul McCann

McCann added an item on distribution of endowment interest to the treasurer's report.

Davis reported that the FRIENDS were staffed for the Dexter Daze book sale and that the Boy Scouts would be helping with set-up for the sale.

Cousins moved to accept the amended agenda; DeAngelo seconded. Approval was unanimous.

DeAngelo moved to accept the amended July 12 regular board meeting minutes and July 21 special board meeting minutes; LaVoie seconded. Approval was unanimous.

There was no public comment.

Treasurer's Report

McCann reported the following balances in the Library's accounts:

Business Sweep Checking	$163,866.60
Petty Cash	$50.00
CD –Flagstar Bank	$100,000.00
CD –Flagstar Bank	$50,371.48
CD –Flagstar Bank (Driver bequest)	$25,373.78
Total	$339,661.86

Cousins moved to authorize July bill payments; DeAngelo seconded. Approval was unanimous.

Director's Report

McCann reported that it was too early in the month for circulation statistics.

Dexter District Library Circulation Statistics
July 2004

Adult Books	2667
Young Adult Books	505
Children's Books	7280
Magazines	281
Videos	4454
DVDs	1495
Books on Cassette	636
Books on CD	209
Compact Discs	760
Interlibrary Loans	856
Renewals	648
Total	19,791

The library staff answered 602 reference questions and added 382 items to the data base (28 books on CD, 56 DVDs, 16 juvenile books on CD, 12 juvenile DVDs, 59 juvenile books, 77 adult books, 27 CDs, 11 videos and 96 retrospective/older items); and withdrew 30 items from the collection. There were 6,693 visitors and 509 computer uses.

McCann asked about distribution of accrued endowment interest and whether the board wanted to roll it back into the endowment or withdraw it for deposit to this year's fund balance.

LaVoie moved to withdraw the accrued endowment interest and to deposit it to this year's fund balance; Chapman seconded. Approval was unanimous.

McCann reported that the forms for direct deposit need to be completed and that this option will be available to library staff in the future.

He noted the ongoing parking lot repairs, with the lot to be worked on this week and the cost to be limited to materials.

McCann said that he had spoken with the Colbys and that Jennifer will be available to work with the FRIENDS and other grounds volunteers to improve landscaping.

Committee Reports

Finance Committee

LaVoie noted that the committee report would be covered under the agenda item on budget.

Policy Committee

McCann reported that the first draft of the revised personnel manual is completed and the revised employee manual draft is in process.

Old Business

McCann noted that the draft contract for architectural services had been received and that copies would be distributed to Chapman, DeAngelo and LaVoie prior to a conference call to be arranged with Holzheimer and Associates.

New Business

There was general discussion of the preliminary budget.

Chapman moved to approve the preliminary budget for public hearing; DeAngelo seconded. Approval was unanimous.

LaVoie moved to hold the public hearing on the preliminary budget at 7 p.m. on September 13, one-half hour prior to the start of the month's board meeting; Chapman seconded. Approval was unanimous.

The meeting adjourned at 8:48 p.m.

Respectfully submitted,

Barbara Davenport
Secretary

Catherine Cureton
Recording Secretary

Dexter District Library
Board of Trustees
Meeting Minutes
September 13, 2004

Board President Davis called the meeting to order at 7:35.

Members Present:	Linda Chapman, Pat Cousins, Barbara Davenport, Martha Davis, Mike Deangelo, Jim LaVoie, Donna Palmer, Rosemary Quigley
Members Absent:	none
Others present:	Paul McCann

Davis called for additions to the agenda. McCann requested an item concerning the L-4028 Millage Rate Request form be added under the item adopting the 2004-05 budget. McCann also requested additional personnel issues be added under the director's report. LaVoie moved to approve the agenda as amended. Second by Davenport. The vote was unanimous.

Deangelo moved to approve the minutes of the August 2, 2004 regular Board meeting. Second by Cousins. The vote was unanimous.

There was no Public Comment.

The Board reviewed the budget for fiscal year 2004-05. There was no public comment to report from the budget hearing meeting. LaVoie moved to adopt the budget for fiscal year 2004-05. Second by Quigley. The vote was unanimous. The Board approved submitting the L-4029 millage rate request form. Davenport and Davis signed the necessary portions.

Treasurer's Report

LaVoie reviewed recent Budget and Finance Committee discussions regarding the Library's current fine rates, noting that the Dexter District Library currently charges half of what other neighboring libraries charge in fines. The Board discussed the current fine structure and possible changes to the current fine structure. LaVoie moved to adjust the fine rate for all items to 10¢ per day overdue charge per item, excluding DVD's which will be $1.00 per day overdue charge per item. Second by Quigley. Davis called for discussion. A vote was taken. Aye = 7; Nay = 1, motion carried.

LaVoie reported the following balances in the Library's accounts:

Small Business Sweep Checking	$133,686.09
Petty Cash	$50.00
Flagstar CD #1	$100,000.00
Flagstar CD #2	$50,371.48
Flagstar CD #3 (Driver bequest)	$25,373.78
Total	**$309,481.35**

Palmer moved to approve the bills paid during the month of August. Second by LaVoie. A vote was taken. Aye = all, Nay = none, motion carried.

Cousins moved to approve a reimbursement for Cathy Jurich in the amount of $52.97. Second by LaVoie. A vote was taken. Unanimous approval.

Director's Report

McCann reported the following circulation statistics for the month of August:

Adult Books	2620
YA Books	472
Children's Books	6056
Magazines	227
Videos	4302
DVD	1447
Books on Tape	556
Books on CD	181
Music Compact Discs	904
ILL	737
Renewals	788
Total	**18290**

The Library received 6662 visitors and 546 uses of the Internet terminals during the month. The staff answered 618 reference questions, withdrew 103 items from the collection, added 170 items and registered 113 individuals for new library cards.

McCann reported he has revised forms for direct deposit and will schedule a time to meet with LaVoie to obtain the necessary signatures.

McCann noted that Knight's Excavating has failed to return to make the necessary repairs to the sinkholes forming in the parking lot. McCann will continue to follow up on this problem.

McCann noted that a landscape cleanup day has been scheduled for October 2. Volunteers will meet at 9:00 a.m. to shape up the Library's grounds.

McCann reported that Mary Graulich has started her new duties as circulation supervisor. Susan Brady has resigned her duties as circulation supervisor and Virginia Hoyer has resigned her duties as Library Page. McCann has hired Staci Beck, Cynthia Doucette and Stephen North as Library Pages. LaVoie moved to approve the hiring of Staci Beck, Cynthia Doucette and Stephen North as Library Pages at the starting wage of $6.00 per hour. Second by Davenport. A vote was taken. Unanimous approval.

Committee Reports

LaVoie reported that the Finance Committee's work has been reviewed under approval of the 2004-05 budget and the decision to adjust the fine rates.

Davis reported the Policy Committee has not met since the previous Board meeting.

Old Business

The Board discussed the contract for architectural services with David Holzheimer and Associates. LaVoie approved the contract subject to the Library's attorney's review and Holzheimer's acceptance of any changes proposed by the Library's attorney. Second by Chapman. A vote was taken. Unanimous approval.

McCann noted the account for employee book purchases through Baker and Taylor has been set up. McCann will need to create specific procedures before allowing staff to place orders.

New Business

The Board discussed increasing the credit limit on the Library's Visa card in order to allow McCann to charge newsletter postage and the cost of printing the newsletter. This will avoid having to have a special check run for this cost and allow greater flexibility in sending the newsletter for printing. Quigley moved to approve an increase in the credit limit of the Library's Visa card from $1,000.00 to $2,500.00. Second by Chapman. A vote was taken. Unanimous approval.

Friends Report

Davis reported the Friends of the Library had a very successful Dexter Daze Book Sale, grossing over $2,000 during the six hours the sale happened.

There was no additional public comment.

The meeting was adjourned at 8:55 p.m.

Respectfully submitted,

Barbara Davenport
Secretary

Paul McCann
Recording Secretary

Dexter District Library
Board of Trustees
Meeting Minutes

October 4, 2004

President Davis called the meeting to order at 7:42 p.m.

Members present: Linda Chapman, Pat Cousins, Barbara Davenport, Martha Davis, Mike DeAngelo, Jim LaVoie, Rosemary Quigley

Members absent: Donna Palmer
Others present: Catherine Cureton, Paul McCann

McCann added an item on a tax abatement request under the director's report.

Quigley moved to accept the amended agenda; Davenport seconded. Approval was unanimous.

Chapman moved to accept the September minutes; LaVoie seconded. Approval was unanimous.

There was no public comment.

Treasurer's Report

McCann reported the following balances in the Library's accounts:

Business Sweep Checking	$143,888.93
Petty Cash	$50.00
CD –Flagstar Bank	$100,000.00
CD –Flagstar Bank	$50,371.48
CD –Flagstar Bank (Driver bequest)	$25,373.78
Total	$319,684.19

Cousins moved to authorize September bill payments; LaVoie seconded. Approval was unanimous.

Director's Report

McCann reported the following circulation statistics.

Dexter District Library Circulation Statistics
September 2004

Adult Books	2313
Young Adult Books	381
Children's Books	5858
Magazines	249
Videos	3349
DVDs	1371
Books on Cassette	479
Books on CD	182
Compact Discs	789
Interlibrary Loans	710
Renewals	772
Total	16,453

The library staff answered 584 reference questions, added 355 items to the data base and withdrew 14 items from the collection. There were 6,174 visitors and 566 computer uses.

McCann reported that implementation of direct deposit needs final paperwork to be completed.

He noted the recent parking lot repairs and cautioned that there might be continuing problems, particularly under the sidewalk, due to soil disturbance.

McCann said that a small group of volunteers worked on grounds keeping the first Saturday in October and that another outdoor work session is planned for October 16.

He discussed a request from Protomatic seeking a tax abatement for purchase of new equipment that, if granted, will result in less than a $10 dollar loss to the library budget.

LaVoie moved that the board make no response to the Protomatic tax abatement request; Davenport seconded. Approval was unanimous.

Committee Reports

Finance Committee

LaVoie suggested consulting with the auditor regarding requirements for financial reporting for the operations budget.

Policy Committee

There was no report because there had not been a meeting.

Old Business

McCann noted that the contract for architectural services had been received and reviewed by the library attorney, with requests for changes in the contract language returned to Holzheimer and Associates. He said mutually agreeable contract language is close to finalized.

DeAngelo moved to approve the contract for architectural services with Holzheimer and Associates pending library and firm agreement on final contract language; Davenport seconded. Approval was unanimous.

McCann reported that employee material purchases with library discounts in still in process.

There was brief discussion of the coming changes in fine rates and agreement that a notice of the changes will be posted at the circulation desks.

New Business

McCann shared a thank you to the board from Cathy Jurich.

Friends Report

Davis reported that the October Friends sale netted $326 and that a total of $4,248 had been raised at the book sales held between December 2003 and August 2004.

The meeting adjourned at 8:45 p.m.

Respectfully submitted,

Barbara Davenport
Secretary

Catherine Cureton
Recording Secretary

AGENDA 12-13-04

ITEM I-2.2

VILLAGE OF DEXTER – Community Development Office

8140 Main Street, Dexter, Michigan 48130-1092 Phone (734) 426-8303 ext 15 Fax (734) 426-5614

Memorandum

To: Village Council
From: Allison Bishop
Re: Report
Date: December 13, 2004

Notice of Planning Commission Decisions

1. Norfolk Development Minor Amendment Determination – Per Section 19.13, Norfolk Development requested the Planning Commission determine a proposed amendment to the Eaton Court Condominium Project to move the center unit in the triplex buildings forward 20", be considered a minor amendment. The applicant was requesting the site plan amendment due to unforeseen problems with ice damming and potential roof leaks with the existing rooflines on the middle units at Eaton Court. The Planning Commission determined that the requested amendment be considered minor per Section 19.13E, "Minor variations in layout that do not constitute major changes" because the applicant demonstrated that potential improvements to layout and design, and unforeseen difficulties would be an issue with the current middle unit roof design.

2. Peter's Building Company Minor Amendment Determination – Per Section 19.13, Peter's Building Company requested that the Planning Commission determine that the 1.4' encroachment into the front yard setback at 490 Coventry Circle, Lot 186 be considered a minor amendment. The applicant was requesting a minor amendment due to unforeseen difficulties by allowing for the installation of a wooden porch, thus changing the approved footprint of the structure. The Planning Commission determined that the requested amendment be considered minor per Section 19.13E, "Minor variations in layout that do not constitute major changes" because the applicant demonstrated unforeseen difficulties and the location of the foundation was an error.

3. Monument Park Combined Site Plan – The Planning Commission moved to postpone the recommendation for the Monument Park site plan. Conditions included: revising the plans to include comments from village consultants and the DAFD. It is anticipated that the plan will be resubmitted for review by the Planning Commission at the January meeting.

4. Ordinance revisions – Included is a summary of the zoning changes recommended by the Planning Commission and on the 12-13-04 Village Council agenda.

Other Projects

1. MAV Development has contacted the village regarding Boulder Park 2. MAVD is planning on submitting comments to the Village Council at the January 10, 2005 meeting.

2. Washtenaw County's request for volunteers for the Planning Advisory Board Planning Commissioner Kim Clugston has suggested that she would be interested in serving.

Please contact me prior to the meeting with questions.
Thank you,

Dexter Village Council Overview
Of Proposed Ordinances Changes to
Central Business District (CBD) and Village Commercial (VC)
December 6, 2004

Drivers for Zoning Changes:

1. Improved commercial environment and viability of the CBD
2. Follow up to recommendations from the "2003 Parking and Customer Feedback Study" sponsored by the Downtown Development Authority (DDA)

Key Issues Identified by the Study and DDA:

1. Expand range and selection of services within the CBD; restaurants, retail, second floor offices and residential
2. Revise the CBD ordinances to promote a "great downtown feel" and concentrated pedestrian oriented retail and eatery uses within the core blocks of the district
3. Establish a customer friendly parking management strategy which supports higher density needs for today and the future

Task Force Formed to Develop Ordinance Changes:

1. Membership; D. Eureste, A Menard, R. Tell, and G. Vander Haagen
2. Work commenced February 2004. Numerous reviews with the DDA and two Public Hearings completed October 2004.

Key Actions Set Forth in the Recommended Zoning Changes:

1. For expanded services-
   - Zoning boundary changed; expand the CBD to include selected core areas of adjacent VC. Add to the VC buffer surrounding the CBD
   - Change upper floor commercial and residential to "principally permitted"
   - Remove auto repair and service station from CBD special uses
   - Change non-conformance discontinuance from 12 to 6 months

2. For improved pedestrian use and a "great downtown feel"-
   - Lot usage maximized; 100% max with minimums and setbacks that encourage higher density land usage, shoulder-to-shoulder buildings, and zero setbacks at sidewalks. These changes will foster development of open lots, placement of parking to rear of buildings, and the minimizing of poorly utilized private parking
   - All new developments within CBD to be either 2 or 3 story, brick faced, historically consistent buildings
   - New mid block curb cuts are prohibited and curb cut consolidations are encouraged

3. For customer friendly parking-
   - CBD parking will continue as a public asset. The DDA will continue to plan and develop public parking as necessary to meet standards of 3 spaces per 1000 sq ft of ground floor commercial space. VC District parking usage requirements have been reduced slightly and may be either private or owners may participate in the Public Parking Program for $2000 per required space.
   - Any VC curb cut removed provides a $2000 credit towards any Public Parking Program obligation

Other Actions Underway Not Requiring Ordinance Change:

1. DDA will expand its long term parking plans consistent with the ordinances changes and long range objectives
2. Existing parking lots have been designated for 2 hour and long-term parking. Customer friendly parking enforcement has been started.
3. The Main Street parking lot, next to Dairy Queen, will be redeveloped with new 3 story, all brick, historically consistent building for eatery and retail on the first floor and offices on second and third floors
4. The house in corner of the new Forest Street parking lot was sold for commercial space redevelopment
5. The Dexter Chamber of Commerce and DDA will actively promote additional downtown redevelopment consistent with these changes

Allison Menard

From: Jim Seta [jwseta@yahoo.com]
Sent: Wednesday, December 01, 2004 6:24 PM
To: Ray Tell
Cc: Allison Menard
Subject: Fwd: Planning Advisory Board

Dear Village Presidents:

The Washtenaw County Board of Commissioners recognizes that increasing local government representation on the Planning Advisory Board is essential as we face the challenges and opportunities of continued growth. On behalf of the Board, I am requesting your assistance in soliciting nominees to fill two upcoming at-large positions for three year terms expiring December 31, 2007.

The Planning Advisory Board meets on the fourth Monday of each month and duties include review of local master plan amendments and updates, implementation and monitoring the county-wide plan, facilitating planning education and, advising the Board of Commissioners on various ordinances and applications. A detailed listing of Planning Advisory Board charges and duties is attached for your review.

I would appreciate your assistance in forwarding this letter to your elected officials and planning commissions. Interested persons or nominees designated by your Board or Commission will need to submit a letter of interest and resume, including a home address, to Tammy Richards, County Administrator's Office; P.O. Box 8645; Ann Arbor, Michigan 48107. Letters and resumes may be transmitted via email to richardt@ewashtenaw.org, or faxing Tammy Richards, County Administrator's Office at (734) 222-6715.

If you any questions or need additional information, please contact Tony VanDerworp, Director of Planning and Environment at 222-6843 or via e-mail at vanderworpa@ewahtenaw.org.

I know each of you has a busy schedule already and your interest in helping us reach our vision is greatly appreciated.

Sincerely

P64

AGENDA 12-13-04

ITEM J-1

VENDOR APPROVAL SUMMARY REPORT

Village of Dexter

Date: 12/08/2004
Time: 3:23pm
Page: 1

Vendor Name	Vendor Number	Description	Check Amount	Hand Check Amount
ABSOLUTE INTERNET SERVICES	ABSOLUTE	title search 7222 dan hoey	300.00	0.00
ACCIDENT FUND COMPANY	ACCIDENT F	installment 3 of 11	1,657.00	0.00
ALEXANDER CHEMICAL CORPORATION	ALEXANDER	chemicals	586.50	0.00
ANN ARBOR NEWS	A2 NEWS	final adopted version ORD# 18-	379.56	0.00
ATS	ATS	laboratory services	60.00	0.00
AVAYA, INC.	AVAYA, INC	maintenance 11-16-04 to 12-15-	35.75	0.00
ALLISON BISHOP	MENARD/ALL	APA process, Subway planning c	548.59	0.00
CALLENDER & DORNBOS, INC.	CALLENDER	nylon washers	260.73	0.00
CARPENTER HARDWARE & LUMBER	CARPENTER	100 pr wonder gloves	125.00	0.00
CERTIFIED LABORATORIES	CERT LABS	1 doz free w/moly aerosol	139.33	0.00
CHELSEA AREA TRANSPORTATION	CATS	January bus payment	833.00	0.00
CINTAS CORPORATION	CINTAS	blue mats police	697.50	0.00
COMCAST	COMCAST	CABLE INTERNET	95.00	0.00
COMFORT ZONE MECHANICAL	COMFORT ZO	START FURNACE-COOKIE MOMSTER	65.25	0.00
CORRIGAN OIL COMPANY	CORRIGAN O	508.1 GAL LOW SULFUR DIESEL	1,250.06	0.00
DEXTER AREA FIRE DEPARTMENT	DAFD	4TH QTR FIRE DEPT FEE	63,234.71	0.00
DEXTER PHARMACY	DEX PHARMA	SHIPPING	48.04	0.00
DEXTER VILLAGE	DEXVIL	WATER AND SEWER	354.74	0.00
ANDREA DORNEY	DORNEY/AND	mileage Arc View Training	26.25	0.00
DTE ENERGY	DET EDISON	7982 ANN ARBOR ST.	15,423.80	0.00
ETNA SUPPLY CO	ETNA SUPPL	METER COUPLING , GEL CAP	5,557.95	0.00
GRISSOM JANITORIAL	GRISSOM	NOVEMBER 4 CLEANINGS	320.00	0.00
HACKNEY HARDWARE	HACKNEY	WREATH HANGER	386.17	0.00
HEARTS & FLOWERS	HEARTS & F	christmas flowers & decoration	80.55	0.00
HERITAGE IRRIGATION & LANDSCAP	HER I	planting trees	21,404.48	0.00
HERITAGE NEWSPAPERS	HERITAGE N	article 15	1,192.50	0.00
HURON RIVER WATERSHED COUNCIL	HURON RIVE	Dues Oct. 2004 - Sept 2005	1,430.00	0.00
JOHN'S SANITATION	JOHNS SAN	warrior creek park	160.00	0.00
NCO, INC.	COUNTRY MA	calgon	14.16	0.00
KLAPPERICH WELDING	KLAPPERICH	steps on truck, bar grating	165.00	0.00
MANNIK & SMITH GROUP, INC	MANNIK	dexter crossing prof. services	332.08	0.00
[	MCI	long distance	12.69	0.00
MICHIGAN CONFERENCE OF	MI TEAMSTE	welfare fund	2,296.00	0.00
MICHIGAN DEPT OF ENVIRONMENTAL	MI DEQ	sample 8360 huron st.	175.00	0.00
MICHIGAN DEPT OF ENVIRONMENTAL	MI DEQ SUR	npdes# mig640205	2,100.00	0.00
MICHIGAN MUNICIPAL LEAGUE	MI MUN LEA	CDL Drug & Alc. testing 2005	240.00	0.00
MICHIGAN MUNICIPAL TREASURERS	MMTA	2004 mmta dues	35.00	0.00
MICHIGAN SOCIETY OF PLANNING	MI SPO	application exam prep work sho	165.00	0.00
MIDWESTERN CONSULTING	MIDWEST	tree inventory database	1,935.45	0.00
MISS DIG SYSTEM, INC.	MISS DIG	annual membership @ 15.43	185.16	0.00
MORTON SALT	MORTON SAL	salt	4,739.75	0.00
NEW HORIZONS	NEW HORIZO	brenda - access & excell cours	609.00	0.00
NORTH CENTRAL LABORATORIES	NORTH CENT	Whatman 47 mm, pipettor, chemi	260.91	0.00
ORBIT COMMUNICATIONS	ORBIT	oem case, falcon prem vbc	74.67	0.00
PARTS PEDDLER AUTO SUPPLY	PARTS PEDD	wire accessor., 4" h/duty clam	541.75	0.00
PRINTING SYSTEMS	PRINTING S	shut off notices	171.93	0.00
RONALD A. MEYER ELECTRIC, INC	RON MEYER	11/15 remove banner	175.00	0.00
	SBC	426-8530 nov	1,006.57	0.00
STAPLES BUSINESS ADVANTAGE	STAPLES OF	toner pack, combo ink	314.36	0.00
SWANNS	SWANNS	shirts, sox	372.90	0.00
UIS PROGRAMMABLE SERVICES INC	UIS PROGRA	thr. 10/30/04 wwtp calibration	755.04	0.00
WASHTENAW COUNTY TREASURER	W CTY TREA	law enforcement Dec 2004	20,208.89	0.00
		Grand Total:	153,538.77	0.00

INVOICE APPROVAL LIST BY FUND

Date: 12/08/2004
Time: 3:24pm
Page: 1

illage of Dexter

und Department Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
und: General Fund						
Dept: Village Council						
101-101.000-901 000	Printing &	ANN ARBOR NEWS final adopted version ord# 19-	0	ORD # 19-2004	12/14/2004	177.79
101-101.000-901.000	Printing &	ANN ARBOR NEWS final adopted version ORD# 18-	0	ORD# 18-2004	12/14/2004	201 77
101-101.000-901 000	Printing &	HERITAGE NEWSPAPERS ord 19-2004	0	73200	12/14/2004	126.00
101-101 000-901.000	Printing &	HERITAGE NEWSPAPERS ord 18-2004	0	73205	12/14/2004	135 00
101-101 000-901 000	Printing &	PRINTING SYSTEMS laser mini, lws -w3 laser	0	31143	12/14/2004	59.28
101-101 000-958.000	Membership	HURON RIVER WATERSHED COUNCIL Dues Oct. 2004 - Sept 2005	0	633	12/14/2004	1,430.00
				Total Village Council		2,129.84
Dept: Village Manager						
101-172 000-721 000	Health & L	MICHIGAN CONFERENCE OF welfare fund	0	7799-DEC 2004	12/14/2004	303 60
101-172.000-727.000	Office Sup	HACKNEY HARDWARE BATTERY	0	733002	12/14/2004	2.99
101-172 000-727.000	Office Sup	HACKNEY HARDWARE TISSUE	0	733055	12/14/2004	5.37
101-172 000-727.000	Office Sup	HACKNEY HARDWARE MOUNTING TAPE	0	733510	12/14/2004	3.99
101-172.000-727 000	Office Sup	HACKNEY HARDWARE HUMIDIFIER ANTIBACTERIAL	0	733515	12/14/2004	3.99
01-172.000-727.000	Office Sup	HACKNEY HARDWARE HANGER WREATH	0	734592	12/14/2004	2.49
01-172.000-727.000	Office Sup	HACKNEY HARDWARE WREATH HANGER	0	734597	12/14/2004	2.49
01-172 000-727.000	Office Sup	HEARTS & FLOWERS christmas flowers & decoration	0	2519	12/14/2004	80.55
01-172.000-901.000	Printing &	HERITAGE NEWSPAPERS ord 18-2004	0	75824	12/14/2004	81.00
01-172.000-901.000	Printing &	HERITAGE NEWSPAPERS ord 19-2004	0	75826	12/14/2004	67.50
01-172.000-960.000	Education	NEW HORIZONS brenda - access & excell cours	0	4312821	12/14/2004	609.00
				Total Village Manager		1,162.97
ept: Finance Department						
01-201 000-802.000	Profession	MIDWESTERN CONSULTING task 00300 gis&gasb 34 Assista	0	03088A-19 /00300	12/14/2004	679.25
				Total Finance Department		679.25
ept: Village Treasurer						
01-253.000-721.000	Health & L	MICHIGAN CONFERENCE OF welfare fund	0	7799-DEC 2004	12/14/2004	101.20
01-253.000-958.000	Membership	MICHIGAN MUNICIPAL TREASURERS 2004 mmta dues	0	MMTA DUES 2004	12/14/2004	35.00
				Total Village Treasurer		136.20
ept: Buildings & Grounds						
01-265.000-727 000	Office Sup	STAPLES BUSINESS ADVANTAGE paper, binders	0	3050660090	12/14/2004	108.13
01-265.000-727.000	Office Sup	STAPLES BUSINESS ADVANTAGE toner, post its, folders	0	30506600091	12/14/2004	112 07
01-265 000-920.000	Utilities	COMCAST CABLE INTERNET	0	11/26- 12/25	12/14/2004	95.00
01-265.000-920.000	Utilities	DTE ENERGY 8014 MAIN ST.	0	294954200050 NOV	12/14/2004	497 09
01-265.000-920.000	Utilities	DTE ENERGY 7551 DAN HOEY RD. BLDG LTG	0	294954200043 NOV	12/14/2004	21.83
01-265.000-920.000	Utilities	ORBIT COMMUNICATIONS oem case, falcon prem vbc	0	76629	12/14/2004	74 67
01-265.000-935.000	Bldg Maint	CINTAS CORPORATION mats & soap village office	0	300514394	12/14/2004	31 35
1-265 000-935.000	Bldg Maint	CINTAS CORPORATION brown mats & soap	0	300524487	12/14/2004	31 35
[illegible]	Bldg Maint	COMFORT ZONE MECHANICAL	0		12/14/2004	65.25

Fund / Department / Account	GL Number / Abbrev	Vendor Name / Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: General Fund						
Dept: Buildings & Grounds						
101-265 000-935.001	Office Cle	GRISSOM JANITORIAL NOVEMBER 4 CLEANINGS	0	112	12/14/2004	320.00
				Total Buildings & Grounds		1,356.74
Dept: Law Enforcement						
101-301.000-803.000	Contracted	WASHTENAW COUNTY TREASURER law enforcement Dec 2004	0	10919	12/14/2004	20,208.89
101-301 000-920.000	Utilities	DEXTER VILLAGE WATER AND SEWER	0	10/14- 11/15 , 2004	12/14/2004	31.62
101-301.000-920.000	Utilities	DTE ENERGY 8140 MAIN ST	0	321995300118 NOV	12/14/2004	115.00
101-301 000-935.000	Bldg Maint	CINTAS CORPORATION blue mats police	0	300514392	12/14/2004	19.45
101-301 000-935.000	Bldg Maint	CINTAS CORPORATION no service credit	0	84020	12/14/2004	-11.50
101-301 000-935.000	Bldg Maint	CINTAS CORPORATION blue mats police	0	300519426	12/14/2004	19.45
101-301.000-935.000	Bldg Maint	CINTAS CORPORATION blue mats police	0	300524485	12/14/2004	19.45
101-301 000-935.000	Bldg Maint	CINTAS CORPORATION blue mats police	0	300529668	12/14/2004	19.45
				Total Law Enforcement		20,421 81
Dept: Fire Department						
101-336.000-721.000	Health & L	MICHIGAN CONFERENCE OF welfare fund	0	7799-DEC 2004	12/14/2004	506.00
101-336.000-803.000	Contracted	DEXTER AREA FIRE DEPARTMENT 4TH QTR FIRE DEPT FEE	0	4TH QUARTER	12/14/2004	63,234.71
101-336.000-920.000	Utilities	DEXTER VILLAGE WATER AND SEWER	0	10/14- 11/15 , 2004	12/14/2004	42.16
				Total Fire Department		63,782.87
Dept: Planning Department						
101-400.000-721.000	Health & L	MICHIGAN CONFERENCE OF welfare fund	0	7799-DEC 2004	12/14/2004	101.20
101-400.000-901.000	Printing &	HERITAGE NEWSPAPERS ord adoption	0	71914	12/14/2004	49.50
101-400.000-901.000	Printing &	HERITAGE NEWSPAPERS article 5	0	75835	12/14/2004	139.50
101-400.000-901 000	Printing &	HERITAGE NEWSPAPERS article 20	0	75843	12/14/2004	54.00
101-400.000-901.000	Printing &	HERITAGE NEWSPAPERS article 8	0	75844	12/14/2004	108.00
101-400 000-901.000	Printing &	HERITAGE NEWSPAPERS article 15	0	75845	12/14/2004	162.00
101-400.000-901.000	Printing &	HERITAGE NEWSPAPERS capitol imp.	0	75847	12/14/2004	27.00
101-400 000-901.000	Printing &	HERITAGE NEWSPAPERS article 15	0	75848	12/14/2004	189.00
101-400 000-955.000	Miscellane	ALLISON BISHOP APA process, Subway planning c	0	120804	12/14/2004	30.59
101-400.000-958.000	Membership	ALLISON BISHOP APA process, Subway planning c	0	120804	12/14/2004	518.00
101-400 000-960.000	Education	MICHIGAN SOCIETY OF PLANNING application exam prep work sho	0	2005 AICP EXAM PREP.	12/14/2004	165.00
				Total Planning Department		1,543.79
Dept: Zoning Board of Appeals						
101-410 000-901.000	Printing &	HERITAGE NEWSPAPERS zba-kuthy	0	73241	12/14/2004	54.00
				Total Zoning Board of Appeals		54 00
Dept: Department of Public Works						
101-441.000-721.000	Health & L	MICHIGAN CONFERENCE OF welfare fund	0	7799-DEC 2004	12/14/2004	116.38
101-441.000-740.000	Operating	CALLENDER & DORNBOS, INC.	0	[illegible]	12/14/2004	232.28

Fund Department Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: General Fund						
Dept: Department of Public Works						
101-441.000-740.000	Operating	CERTIFIED LABORATORIES	0		12/14/2004	139.33
		1 doz free w/moly aerosol		944032		
101-441.000-740.000	Operating	CARPENTER HARDWARE & LUMBER	0		12/14/2004	125.00
		100 pr wonder gloves				
101-441.000-740.000	Operating	HACKNEY HARDWARE	0		12/14/2004	59.96
		PLIER, BIT SET, HWH NEO TEK,		733895		
101-441.000-740.000	Operating	HACKNEY HARDWARE	0		12/14/2004	11.99
		VISE GRIP		734287		
101-441.000-740.000	Operating	HACKNEY HARDWARE	0		12/14/2004	29.14
		ORANGE CORD, HVY DUTY ADAPTER		734575		
101-441.000-740.000	Operating	PARTS PEDDLER AUTO SUPPLY	0		12/14/2004	7.79
		anti seize		301992		
101-441.000-740.000	Operating	PARTS PEDDLER AUTO SUPPLY	0		12/14/2004	34.77
		grip chuck, male plug, service		302114		
101-441.000-745.000	Uniform Al	CINTAS CORPORATION	0		12/14/2004	52.53
		uniforms		300511786		
101-441.000-745.000	Uniform Al	CINTAS CORPORATION	0		12/14/2004	52.53
		uniforms dpw		300516843		
101-441.000-745.000	Uniform Al	CINTAS CORPORATION	0		12/14/2004	52.53
		uniforms dpw		300526998		
101-441.000-745.000	Uniform Al	CINTAS CORPORATION	0		12/14/2004	52.53
		uniforms dpw		300532167		
101-441.000-745.000	Uniform Al	CINTAS CORPORATION	0		12/14/2004	52.53
		uniforms dpw		300521906		
101-441.000-745.000	Uniform Al	SWANNS	0		12/14/2004	200.88
		sw jackets		11907		
101-441.000-745.000	Uniform Al	SWANNS	0		12/14/2004	172.02
		shirts, sox		111906		
101-441.000-751.000	Gasoline &	CORRIGAN OIL COMPANY	0		12/14/2004	853.10
		508.1 GAL LOW SULFUR DIESEL		0661461		
101-441.000-802.000	Profession	MIDWESTERN CONSULTING	0		12/14/2004	1,064.80
		tree inventory database		03088A-19/00600		
101-441.000-920.000	Utilities	DEXTER VILLAGE	0		12/14/2004	31.63
		WATER AND SEWER		10/14- 11/15 , 2004		
101-441.000-920.000	Utilities	DTE ENERGY	0		12/14/2004	80.00
		8140 MAIN ST		321995300118 NOV		
101-441.000-920.001	Telephones	SBC	0		12/14/2004	292.74
		426-8308 local & long dis		7344266830311		
101-441.000-920.001	Telephones	SBC	0		12/14/2004	127.60
		426-8530 nov		734426853011		
101-441.000-937.000	Equip Main	HACKNEY HARDWARE	0		12/14/2004	6.47
		OIL, EAR INSERTS		733403		
101-441.000-937.000	Equip Main	HACKNEY HARDWARE	0		12/14/2004	48.15
		UTILITY LIGHT, HEX SCR. & NUT		733439		
101-441.000-937.000	Equip Main	HACKNEY HARDWARE	0		12/14/2004	9.98
		WHITE LITHIUM GREASE		734251		
101-441.000-937.000	Equip Main	PARTS PEDDLER AUTO SUPPLY	0		12/14/2004	89.05
		filters, wash solv.,anti freez		302081		
101-441.000-937.000	Equip Main	PARTS PEDDLER AUTO SUPPLY	0		12/14/2004	19.36
		starter, wiper blades		302146		
101-441.000-937.000	Equip Main	PARTS PEDDLER AUTO SUPPLY	0		12/14/2004	13.98
		wire accessor., 4" h/duty clam		302354		
101-441.000-939.000	Vehicle Ma	KLAPPERICH WELDING	0		12/14/2004	165.00
		steps on truck, bar grating		6652		
101-441.000-939.000	Vehicle Ma	PARTS PEDDLER AUTO SUPPLY	0		12/14/2004	9.59
		gas tank strap		300840		
101-441.000-939.000	Vehicle Ma	PARTS PEDDLER AUTO SUPPLY	0		12/14/2004	74.18
		combo chambe		300862		
101-441.000-939.000	Vehicle Ma	PARTS PEDDLER AUTO SUPPLY	0		12/14/2004	73.78
		air filter, misc parts		302324		
101-441.000-958.000	Membership	MICHIGAN MUNICIPAL LEAGUE	0		12/14/2004	240.00
		CDL Drug & Alc. testing 2005		130		
101-441.000-970.001	Cap Sidewa	ABSOLUTE INTERNET SERVICES	0		12/14/2004	150.00
		title search sidewalk project		54179		
101-441.000-970.001	Cap Sidewa	ABSOLUTE INTERNET SERVICES	0		12/14/2004	150.00
		title search 7222 dan hoey		54180		
101-441.000-970.003	Tree Repla	HERITAGE IRRIGATION & LANDSCAP	0		12/14/2004	3,000.00
		planting trees		329657		

Fund / Department / Account	GL Number Abbrev	Vendor Name / Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: General Fund						
Dept: Department of Public Works						
101-441.000-970.004	New Trees	HERITAGE IRRIGATION & LANDSCAP planting trees	0	329657	12/14/2004	2,404.48
				Total Department of Public Works		13,324.53
Dept: Downtown Public Works						
101-442.000-802.000	Profession	RONALD A. MEYER ELECTRIC, INC 11/15 remove banner	0	8690	12/14/2004	175.00
101-442.000-920.000	Utilities	DTE ENERGY 3138 BAKER RD.	0	294954200027 -NOV	12/14/2004	128.17
101-442.000-920.000	Utilities	DTE ENERGY 3050 BAKER RD.	0	294954200019 NOV	12/14/2004	77.14
101-442.000-920.000	Utilities	DTE ENERGY 3302 INVERNESS ST.	0	202373300013 NOV	12/14/2004	59.91
101-442.000-920.000	Utilities	DTE ENERGY 3248 BROAD ST	0	294954200035 NOV	12/14/2004	156.13
101-442.000-920.000	Utilities	DTE ENERGY 8059 MAIN ST.	0	321995300068 NOV	12/14/2004	42.85
101-442.000-920.000	Utilities	DTE ENERGY 8091 MAIN ST	0	321995300076 NOV	12/14/2004	468.68
101-442.000-920.000	Utilities	DTE ENERGY 3302 EDISON	0	202764900017 NOV	12/14/2004	89.85
101-442.000-920.000	Utilities	DTE ENERGY 8030 FOREST	0	294954200084 NOV	12/14/2004	109.34
101-442.000-920.000	Utilities	DTE ENERGY 7982 ANN ARBOR ST.	0	321995300126 NOV	12/14/2004	64.90
				Total Downtown Public Works		1,371.97
Dept: Engineering						
101-447.000-830.001	Engin Insp	MANNIK & SMITH GROUP, INC dexter crossing prof. services	0	15742	12/14/2004	332.08
				Total Engineering		332.08
Dept: Solid Waste						
101-528.000-721.000	Health & L	MICHIGAN CONFERENCE OF welfare fund	0	7799-DEC 2004	12/14/2004	101.20
101-528.000-740.000	Operating	HACKNEY HARDWARE EAR INSERTS	0	733534	12/14/2004	4.98
				Total Solid Waste		106.18
Dept: Parks & Recreation						
101-751.000-721.000	Health & L	MICHIGAN CONFERENCE OF welfare fund	0	7799-DEC 2004	12/14/2004	35.42
101-751.000-944.000	Portable T	JOHN'S SANITATION warrior creek park	0	1341-1353	12/14/2004	160.00
				Total Parks & Recreation		195.42
Dept: Insurance & Bonds						
101-851.000-910.000	Work Comp	ACCIDENT FUND COMPANY installment 3 of 11	0	4209812	12/14/2004	836.00
				Total Insurance & Bonds		836.00
Dept: Transfers Out - Control						
101-965.000-999.001	CATS	CHELSEA AREA TRANSPORTATION January bus payment	0	JAN PAYMENT	12/14/2004	833.00
				Total Transfers Out - Control		833.00
					Fund Total	108,266.65
Fund: Major Streets Fund						
Dept: Contracted Road Construction						
202-451.000-974.000	CIP Capita	MIDWESTERN CONSULTING prof serv. 9/26 - 10/30 #00100	0	03088 A	12/14/2004	191.40
				Total Contracted Road Construction		191.40
Dept: Routine Maintenance						
202-463.000-721.000	Health & L	MICHIGAN CONFERENCE OF	0	[illegible]	12/14/2004	101.20

Fund Department Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: Major Streets Fund						
Dept: Routine Maintenance						
				Total Routine Maintenance		177.42
Dept: Traffic Services						
202-474.000-721.000	Health & L	MICHIGAN CONFERENCE OF welfare fund	0	7799-DEC 2004	12/14/2004	35.42
202-474.000-910.000	Work Comp	ACCIDENT FUND COMPANY installment 3 of 11	0	4209812	12/14/2004	26 51
				Total Traffic Services		61.93
Dept: Winter Maintenance						
202-478.000-721.000	Health & L	MICHIGAN CONFERENCE OF welfare fund	0	7799-DEC 2004	12/14/2004	50 60
202-478.000-740.000	Operating	MORTON SALT salt	0	304958	12/14/2004	1,560.78
202-478.000-740.000	Operating	MORTON SALT salt	0	307426	12/14/2004	1,589.80
202-478.000-740.000	Operating	MORTON SALT salt	0	306295	12/14/2004	1,589.17
202-478.000-910.000	Work Comp	ACCIDENT FUND COMPANY installment 3 of 11	0	4209812	12/14/2004	38.94
				Total Winter Maintenance		4,829.29
					Fund Total	5,260.04
nd: Local Streets Fund						
ept: Routine Maintenance						
03-463.000-721.000	Health & L	MICHIGAN CONFERENCE OF welfare fund	0	7799-DEC 2004	12/14/2004	30.36
03-463.000-910.000	Work Comp	ACCIDENT FUND COMPANY installment 3 of 11	0	4209812	12/14/2004	23.20
				Total Routine Maintenance		53.56
ept: Traffic Services						
03-474.000-721.000	Health & L	MICHIGAN CONFERENCE OF welfare fund	0	7799-DEC 2004	12/14/2004	10.12
03-474.000-910.000	Work Comp	ACCIDENT FUND COMPANY installment 3 of 11	0	4209812	12/14/2004	8 29
				Total Traffic Services		18.41
ept: Winter Maintenance						
03-478.000-721.000	Health & L	MICHIGAN CONFERENCE OF welfare fund	0	7799-DEC 2004	12/14/2004	25 30
03-478.000-910.000	Work Comp	ACCIDENT FUND COMPANY installment 3 of 11	0	4209812	12/14/2004	18 23
				Total Winter Maintenance		43 53
					Fund Total	115.50
d: Sewer Enterprise Fund						
pt: Sewer Utilities Departmentq						
0-548.000-721.000	Health & L	MICHIGAN CONFERENCE OF welfare fund	0	7799-DEC 2004	12/14/2004	414.92
0-548.000-740.000	Operating	HACKNEY HARDWARE SCHED NIPPLES & ADAPTERS	0	733994	12/14/2004	11 63
0-548.000-740.000	Operating	STAPLES BUSINESS ADVANTAGE toner pack, combo ink	0	3050660092	12/14/2004	94 16
0-548.000-742.000	Chem Plant	ALEXANDER CHEMICAL CORPORATION credit	0	0325379-CM	12/14/2004	-270 00
0-548.000-742.000	Chem Plant	ALEXANDER CHEMICAL CORPORATION ref # 028144 credit over payme	0	324379 PP	12/14/2004	-270 00
0-548.000-742.000	Chem Plant	ALEXANDER CHEMICAL CORPORATION chemicals	0	0326671	12/14/2004	353.52
0-548.000-742.000	Chem Plant	ALEXANDER CHEMICAL CORPORATION credit memo	0	326672 CM	12/14/2004	-765.00
0-548.000-742.000	Chem Plant	ALEXANDER CHEMICAL CORPORATION chemicals	0	335906	12/14/2004	1,209.72
0-548.000-742.000	Chem Plant	ALEXANDER CHEMICAL CORPORATION	0		12/14/2004	-370.00

Fund / Department / Account	GL Number Abbrev	Vendor Name / Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: Sewer Enterprise Fund						
Dept: Sewer Utilities Departmentq						
590-548.000-742.000	Chem Plant	ALEXANDER CHEMICAL CORPORATION chemicals	0	336550	12/14/2004	1,068.26
590-548.000-742.000	Chem Plant	ALEXANDER CHEMICAL CORPORATION deposit refund	0	336551	12/14/2004	-370.00
590-548.000-743.000	Chem Lab	DEXTER PHARMACY SHIPPING	0	11-19,11-23	12/14/2004	48.04
590-548.000-743.000	Chem Lab	HACKNEY HARDWARE CLOROX	0	733500	12/14/2004	1.49
590-548.000-743.000	Chem Lab	KENCO, INC. calgon	0	45245	12/14/2004	3.58
590-548.000-743.000	Chem Lab	KENCO, INC. calgon	0	45207	12/14/2004	10.58
590-548.000-743.000	Chem Lab	NORTH CENTRAL LABORATORIES hydrochloric acid	0	175798	12/14/2004	147.82
590-548.000-743.000	Chem Lab	NORTH CENTRAL LABORATORIES Whatman 47 mm, pipettor, chemi	0	175563	12/14/2004	113.09
590-548.000-745.000	Uniform Al	CINTAS CORPORATION uniforms water & sewer	0	300511787	12/14/2004	34.90
590-548.000-745.000	Uniform Al	CINTAS CORPORATION uniforms water & sewer	0	300516844	12/14/2004	34.90
590-548.000-745.000	Uniform Al	CINTAS CORPORATION uniforms sewer & water	0	300521907	12/14/2004	34.90
590-548.000-745.000	Uniform Al	CINTAS CORPORATION uniforms water & sewer	0	300532168	12/14/2004	34.90
590-548.000-745.000	Uniform Al	CINTAS CORPORATION unioforms water & sewer	0	300526999	12/14/2004	34.90
590-548.000-751.000	Gasoline &	CORRIGAN OIL COMPANY 200 GL FILL NO LEAD	0	634114	12/14/2004	396.96
590-548.000-751.000	Gasoline &	PARTS PEDDLER AUTO SUPPLY mobil oil	0	301069	12/14/2004	186.66
590-548.000-802.000	Profession	MICHIGAN DEPT OF ENVIRONMENTAL 2005 npdes discharge permit	0	05-MI0022829	12/14/2004	1,950.00
590-548.000-802.000	Profession	UIS PROGRAMMABLE SERVICES INC thr. 10/30/04 wwtp calibration	0	529757	12/14/2004	755.04
590-548.000-824.000	Testing &	ATS laboratory services	0	2029	12/14/2004	60.00
590-548.000-861.000	Travel & M	ANDREA DORNEY mileage Arc View Training	0	12/03/04	12/14/2004	26.25
590-548.000-910.000	Work Comp	ACCIDENT FUND COMPANY installment 3 of 11	0	4209812	12/14/2004	447.34
590-548.000-920.000	Utilities	DEXTER VILLAGE OCT - NOV 15 UTILITIES	0	10/14 - 11/15/ 2004	12/14/2004	249.33
590-548.000-920.000	Utilities	DTE ENERGY 2356 BISHOP CR.	0	321995300092 NOV	12/14/2004	14.65
590-548.000-920.000	Utilities	DTE ENERGY 8360 HURON R. DR	0	466742700019 NOV	12/14/2004	477.49
590-548.000-920.000	Utilities	DTE ENERGY 3238 EASTRIDGE	0	321995300019 NOV	12/14/2004	41.05
590-548.000-920.000	Utilities	DTE ENERGY 8360 HURON ST	0	3212995300100 NOV	12/14/2004	9,600.02
590-548.000-920.000	Utilities	SBC 424-1425 nov	0	734424142511	12/14/2004	30.50
590-548.000-920.001	Telephones	AVAYA, INC. maintenance 11-16-04 to 12-15-	0	2719907029	12/14/2004	35.75
590-548.000-920.001	Telephones	MCI long distance	0	121304	12/14/2004	12.69
590-548.000-920.001	Telephones	SBC 426-4572 nov	0	734426457211	12/14/2004	389.00
590-548.000-937.000	Equip Main	HACKNEY HARDWARE 1/2 ' NIPPLES, CAPS	0	732998	12/14/2004	6.65
590-548.000-937.000	Equip Main	PARTS PEDDLER AUTO SUPPLY gear oil	0	300834	12/14/2004	32.59
590-548.000-958.000	Membership	MISS DIG SYSTEM, INC. annual membership @ 15.43	0	2005092	12/14/2004	185.16
				Total Sewer Utilities Departmentq		16,503.44

INVOICE APPROVAL LIST BY FUND

Fund Department Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: Water Enterprise Fund						
Dept: Water Utilities Department						
591-556.000-721.000	Health & L	MICHIGAN CONFERENCE OF welfare fund	0	7799-DEC 2004	12/14/2004	363.08
591-556.000-740.000	Operating	HACKNEY HARDWARE UTILITY LIGHT	0	733060	12/14/2004	42.57
591-556.000-740.000	Operating	HACKNEY HARDWARE CABLE TIE	0	733899	12/14/2004	28.48
591-556.000-740.000	Operating	HACKNEY HARDWARE CABLE TIES, PVC 90 DEGREE	0	733915	12/14/2004	24.23
591-556.000-740.000	Operating	HACKNEY HARDWARE PVC COUPLING	0	733920	12/14/2004	4.14
591-556.000-745.000	Uniform Al	CINTAS CORPORATION uniforms water & sewer	0	300511787	12/14/2004	26.27
591-556.000-745.000	Uniform Al	CINTAS CORPORATION uniforms water & sewer	0	300516844	12/14/2004	26.27
591-556.000-745.000	Uniform Al	CINTAS CORPORATION uniforms sewer & water	0	300521907	12/14/2004	26.27
591-556.000-745.000	Uniform Al	CINTAS CORPORATION uniforms water & sewer	0	300532168	12/14/2004	26.27
591-556.000-745.000	Uniform Al	CINTAS CORPORATION unioforms water & sewer	0	300526999	12/14/2004	26.27
591-556.000-802.000	Profession	MICHIGAN DEPT OF ENVIRONMENTAL npdes# mig640205	0	05-MIG640205	12/14/2004	150.00
591-556.000-824.000	Testing &	MICHIGAN DEPT OF ENVIRONMENTAL sample 8360 huron st.	0	1348305	12/14/2004	175.00
591-556.000-901.000	Printing &	PRINTING SYSTEMS shut off notices	0	30923	12/14/2004	112.65
591-556.000-910.000	Work Comp	ACCIDENT FUND COMPANY installment 3 of 11	0	4209812	12/14/2004	182.27
591-556.000-920.000	Utilities	DTE ENERGY 3676 CENTRAL ST	0	321995300043 NOV	12/14/2004	31.16
591-556.000-920.000	Utilities	DTE ENERGY 3620 CENTRAL	0	321995300035 NOV	12/14/2004	1,974.19
591-556.000-920.000	Utilities	DTE ENERGY 2164 BISHOP CR	0	321995300084 NOV	12/14/2004	44.06
591-556.000-920.000	Utilities	DTE ENERGY 3400 RYAN DR	0	294954200068 NOV	12/14/2004	1,330.29
591-556.000-920.001	Telephones	SBC 426-4572 nov	0	734426457211	12/14/2004	166.73
591-556.000-937.000	Equip Main	HACKNEY HARDWARE BATTERY 14.4 V.	0	734558	12/14/2004	74.99
591-556.000-977.000	Equipment	ETNA SUPPLY CO SENSUS METER , TOUCH PAD,	0	1001772	12/14/2004	5,282.50
591-556.000-977.000	Equipment	ETNA SUPPLY CO METER COUPLING , GEL CAP	0	1002294-01	12/14/2004	275.45
				Total Water Utilities Department		10,393.14
					Fund Total	10,393.14
Fund: Trust & Agency Fund						
Dept: Assets, Liabilities & Revenue						
701-000.000-255.000	Cust Depos	HERITAGE IRRIGATION & LANDSCAP planting trees	0	329657	12/14/2004	13,000.00
				Total Assets, Liabilities & Revenue		13,000.00
					Fund Total	13,000.00
					Grand Total	153,538.77

AGENDA 12-13-04
ITEM K-1

INTERNAL MEMORANDUM
VILLAGE OF DEXTER

8140 Main Street, Dexter, Michigan 48130 Phone (734) 426-8303 Fax (734) 426-5614

TO: Village Council
FROM: John P. Hanifan, Assistant Village Manager
SUBJECT: Blackhawk Development Occupancy Permits
DATE: 12/10/04

Village Council is considering a Letter of Agreement with Blackhawk Development for authorizing three Certificates of Occupancy for: 273, 275 and 281 Victoria Drive, Building F. Council may choose to adopt the following resolution:

Village Council authorizes a Letter of Agreement with Blackhawk Development for Occupancy permits for 273, 275 and 281 Victorian Drive, subject to the terms and conditions included in the Letter of Agreement, including:

1)
2)
3)
4)
5)

Please don't hesitate to contact me if you have any questions.

AGENDA 12-13-04
ITEM L-1

Donna Eureste

Application for Appointment as Commission or Committee Member

Name ___John Coy_____

Address ___8033 Huron St_____

Phone ___426-2103_____ Best time to call _Evening_____

Which Commission/Committee are you applying for?

____ Zoning Board of Appeals

____ Planning Commission

_X__ Parks Commission

____ Downtown Development Authority

____ Local Development Finance Authority

____ Other (Specify) _____

Why are you interested in serving on this Commission/Committee?

I believe that Parks, Open Space and Trees play a valuable role in the quality of life for our residents. These are important issues to me, and I feel I can make a positive contribution to the Parks commission.

What particular skills and/or background do you feel that you could bring to this appointment?

In my younger days, I worked in landscape maintenance and installation, and landscape architecture has always been a hobby of mine.

Former Village Planning commission Member, Former Village President, Business owner.

Please list any other information that you would like to have considered.
I am interested in further establishing the Villages Tree Committee.

AGENDA 12-13-04
ITEM L-2

VILLAGE OF DEXTER – Community Development Office

8140 Main Street, Dexter, Michigan 48130-1092 Phone (734) 426-8303 ext. 15 Fax (734) 426-5614

Memorandum

To: Village Council
From: Allison Bishop
Re: Section 8.11.B.27 Outdoor Seating
Date: December 13, 2004

NOTICE OF DECISION

At the December 6, 2004 meeting the Planning Commission recommended approval of the proposed amendments to Section 8.11.B.27 of the Village of Dexter Zoning Ordinance. The Draft motion is as follows:

Planning Commission moves to recommend that the Village Council **APPROVE** the proposed amendments to Section 8.11.B.27, Outdoor Seating Requirements of the Village of Dexter Zoning Ordinance. The ordinance is recommended with the following changes:

1. Add, "Proposed outdoor seating materials should be reviewed and considered on a case-by-case basis", to item I, second paragraph.

The Planning Commission and Village Council shall consider the following criteria set forth in Section 23.06 to determine the appropriateness of amending the text, standards and regulations of the Zoning Ordinance.

A. Documentation has been provided from Village Staff or the Board of Zoning Appeals indicating problems and conflicts in implementation of specific sections of the Ordinance.
B. Reference materials, planning and zoning publications, information gained at seminars or experiences of other communities demonstrate improved techniques to deal with certain zoning issues, or that the Village's standards are outdated.
C. The Village Attorney recommends an amendment to respond to significant case law.
D. The amendment would promote implementation of the goals and objectives of the Village's Master Plan.
E. Other factors deemed appropriate by the Planning Commission and Village Council.

REVIEW

The Community Development Office has reviewed ordinances from various communities, including the following, Northville, Plymouth, St. Petersburg, Florida, Islands, Florida, and Newport Beach, California. Many of the components of the ordinances reviewed were similar and have been incorporated into the recommended amendments. The Planning Commission has reviewed the ordinance on multiple occasions and the ordinance has previously been presented to Council for review.

The Community Development Office's review from September has been included for your review, as well as the Proposal to Modify the Outdoor Seating requirements.

It is recommended that based on the information reviewed and presented to the Planning Commission and Village Council, that the proposed amendments to Section 8.11.B.27 be approved.

SUGGESTED MOTIONS

Move that the Village Council **(APPROVE / DENY)** the amendments to Section 8.11.B.27, Outdoor Seating Requirements, of the Village of Dexter Zoning Ordinance recommended by the Planning Commission. Per Section 23.06, the following criteria has been used in making that determination:

1. The amendment would promote implementation of the goals and objectives of the Village's Master Plan and the recommendations of the DDA Parking Study, the DDA Action Plan subcommittee and the Planning Commission.
2. Other factors deemed appropriate by the Planning Commission and the Village Council.
3. _____
4. _____

OR

Move that the Village Council **POSTPONE** the proposed amendments to Section 8.11.B.27, Parking and Loading, until ___**(DATE)**____ to allow more time for the following:

1. _____
2. _____
3. _____

Please contact me prior to the meeting with questions.

Thank you,

Recommendation for proposed amendments to Article 8, Section 8.11.B.27

Section 8.11 SPECIAL LAND USE SPECIFIC REQUIREMENTS

B. List of specific requirements by use:

27. Outdoor eating areas *(amd. September 3, 2002, eff. September 23, 2002)*

Restaurants shall be permitted to operate outdoor eating areas that are physically adjacent, and accessory to the principal restaurant use. Including areas within the public right-of-way and in courtyards, provided that pedestrian circulation and access to store entrances shall not be impaired.

Outdoor Seating shall be permitted to provide a unique environment for relaxation, food and beverage consumption, and the need to encourage additional pedestrian traffic and activity.

a. To allow for pedestrian circulation, a minimum of five feet of clear sidewalk along the street frontage, and leading to the entrance to the establishment shall be maintained free of any encumbrances. ~~The public right-of-way shall be clear of permanent projections such as signs and counters.~~ A minimum of ten feet of sidewalk width must be provided to accommodate outdoor seating, if outdoor seating is placed on the public sidewalk.

b. When outdoor seating is located at a street corner, a ten-foot setback from the corner of the building shall be maintained along both frontages.

c. ~~b.~~ Planters, posts with ropes, or other removable enclosures are encouraged and shall be used as a way of defining the area occupied by the outdoor eating area. If liquor is served a removable enclosure is required.

d. ~~c.~~ Extended awnings, canopies, or large umbrellas shall be permitted and located to provide shade. Colors shall complement building colors.

e. Tables, chairs, planters, trash receptacles, and other elements of street furniture shall be compatible with the architectural character of the building where the establishment is located. Photographs, drawings or manufacturers brochures fully describing the appearance of all proposed tables, chairs, umbrellas, awnings, canopies, or other fixtures related to the outdoor seating area shall be included with the application.

f. Outdoor eating areas shall not be entitled to additional signage, over and beyond what is permitted for this type of establishment.

g. The operators of the establishment shall be responsible for keeping the outdoor eating area and the immediately adjacent area, clean and void of litter at all times.

h. The village may restrict the hours of operation for outdoor seating areas immediately abutting residential districts.

i. ~~h.~~ Outdoor seating furniture and elements such as umbrellas and awnings, associated with outdoor seating furniture, must be of substantial weight so that at no time will the outdoor seating furniture present an obstruction or risk to public safety. Proposed outdoor seating materials should be reviewed and considered on a case-by-case basis. If the outdoor seating furniture and elements associated with outdoor seating furniture is temporary in nature it is the responsibility of the proprietor to remove the outdoor seating furniture during inclement weather. All umbrellas should be closed and removed each evening. The Village of Dexter accepts no liability for any injury/damage caused by outdoor seating furniture. Applicants for outdoor seating will also be required to sign and submit the Village's Hold Harmless Agreement.

j. Each permit application for a sidewalk café or outdoor seating shall be accompanied by a policy or certificate of insurance, in an amount acceptable to the village, including workers compensation, naming the village as an additionally insured. Establishments serving alcohol shall also provide a liquor liability policy or certificate of insurance naming the village as an additionally insured.

k. The permittee shall be responsible for repair of any damage to the sidewalk caused by the outdoor seating furniture.

l. ~~i.~~ All outdoor seating furniture is to be maintained in a manner that is compatible with the buildings site elements, i.e. signs, awnings and walls. No broken, peeling, rusting or other aesthetic elements should be left outdoors for continued use.

m. ~~j.~~ Each permit shall be effective for one year from October 1 until September 30 and must be renewed annually through administrative review. The annual permit fee for establishing and maintaining outdoor seating shall be established by Village Council resolution.

n. ~~k.~~ The Village of Dexter reserves the right to deny, revoke or suspend an outdoor seating permit if the permittee has failed to correct violations of the outdoor seating permit within the time specified on the violation notice. If the village denies, revokes, or suspends the permit the village will notify the permittee in writing. The decision to deny, revoke, or suspend a permit may be appealed to the Village Council. Variances from the outdoor seating standards must be appealed before the Zoning Board of Appeals.

VILLAGE OF DEXTER – Community Development Office

8140 Main Street, Dexter, Michigan 48130-1092 Phone (734) 426-8303 ext. 15 Fax (734) 426-5614

Memorandum

To: Planning Commission
From: Allison Menard
Re: Proposal to Modify Outdoor Seating Requirements
Date: September 2, 2004

On August 23, 2004 the Village Council moved to request that the Planning Commission consider the included "Proposal to modify outdoor seating requirements". The Planning Commission is being asked to review the included information.

REQUESTED ACTION

1) Motion to set a public hearing on October 4, 2004 to review the proposed changes to Article 8, Section 8.11.B.27
2) Move to postpone proposed changes to Article 8, Section 8.11.B.27 until the October 4, 2004 Planning Commission meeting.
3) The Planning Commission moves to recommend to the Village Council that no changes be made to Article 8, Section 8.11.B.27

RECOMMENDATION

Based on the information presented in the proposal the Community Development Office recommends that the following be considered for Section 8.11.B.27:

1) Safety – Recommended language: Outdoor seating furniture and elements such as umbrellas and awning, associated with outdoor seating furniture, must be of substantial weight so that at no time will the outdoor seating furniture present an obstruction or risk to public safety. If the outdoor seating furniture and elements associated with outdoor seating furniture is temporary in nature it is the responsibility of the proprietor to remove the outdoor seating furniture during inclement weather. All umbrellas should be closed and removed each evening. The Village of Dexter accepts no liability for any injury/damage caused by outdoor seating furniture.
2) Enclosures – It is recommended that some type of temporary enclosure be placed around outdoor seating furniture in order to define the area in which patrons are to remain and not impede pedestrian traffic. Enclosure could be reviewed on a case-by-case basis.
3) Private vs. Public ROW – There is no difference between public and private outdoor seating regulations, however if a private property owner would like to put more restrictions on a tenant they may do so. Requirements on private property cannot be less than those required by the village. Recommendation: Each case is unique and should be addressed upon review and application of an outdoor seating special use permit.
4) Maintenance – Recommended language: All outdoor seating furniture is to be maintained in a manner that is compatible with the buildings site elements, i.e. signs,

awnings and walls. No broken, peeling, rusting or other aesthetic elements should be left outdoors for continued use.

5) Plastic furniture vs. more permanent outdoor seating furniture - Recommendation: Proposed outdoor seating materials should be reviewed and considered on a case-by-case basis. In certain situations plastic furniture may be warranted due to the daily removal of the furniture. In other cases, heavier, more permanent furniture may be warranted if the furniture will remain outdoors all summer.

Following are the proposed changes to Section 8.11.B 27. Please contact me prior to the meeting if you have questions.

Thank you,

PROPOSAL: Proposal to Modify Outdoor Seating Requirements

DISCUSSION/INFORMATION: Council has had a number of discussions recently regarding whether or not outdoor restaurant seating implemented through Special Use should to be left outdoors overnight during the portion of the year when this seating is in use. In the past it has been customary to include a standard requirement of approval of outdoor seating under Special Uses to remove outdoor seating overnight. I am proposing we reconsider the current rules regarding outdoor seating and submit potential changes to the Planning Commission for consideration.

The current ordinance regarding outdoor seating in Special Uses reads as follows:

> Article VIII - SPECIAL LAND USES, Section 8.11 SPECIAL LAND USE SPECIFIC REQUIREMENTS, B. List of specific requirements by use:
> 27. Outdoor eating areas (amd. September 3, 2002, eff. September 23, 2002)
> Restaurants shall be permitted to operate outdoor eating areas that are physically adjacent, and accessory to the principal restaurant use. Including areas within the public right-of-way and in courtyards, provided that pedestrian circulation and access to store entrances shall not be impaired.
> a. To allow for pedestrian circulation, a minimum of five feet of clear sidewalk along the street frontage, and leading to the entrance to the establishment shall be maintained free of any encumbrances. The public right-of-way shall be clear of permanent projections such as signs and counters.
> b. Planters, posts with ropes, or other removable enclosures are encouraged and shall be used as a way of defining the area occupied by the outdoor eating area.
> c. Extended awnings, canopies, or large umbrellas shall be permitted and located to provide shade. Colors shall complement building colors.
> d. Outdoor eating areas shall be required to provide additional outdoor trash receptacles.
> e. Tables, chairs, planters, trash receptacles, and other elements of street furniture shall be compatible with the architectural character of the building where the establishment is located.
> f. Outdoor eating areas shall not be entitled to additional signage, over and beyond what is permitted for this type of establishment.
> g. The operators of the establishment shall be responsible for keeping the outdoor eating area and the immediately adjacent area, clean and void of litter at all times.

Potential Discussion Items:

- Safety - The current practice is to use tables and chairs which are temporary in nature, generally plastic and lightweight in construction. This may have been because the outdoor furniture proposed was less expensive, because the expectation has been that the furniture would have to be removed nightly, or a desire on the applicants' part to easily be able to store the furniture nightly to prevent theft or vandalism issues. How can we ensure furniture for outdoor seating is safe to be left out continuously for a period of time? Is a 5-foot minimum pedestrian path sufficient in this case? Does the furniture need to be substantial enough to prevent wind from overturning it? What about umbrellas and other fixtures which are much more susceptible to wind? If the furniture is more substantial, is a physically partitioned area needed to prevent chairs or tables from blowing or sliding around? Is there a difference between requirements for outdoor seating in the right of way versus that on a private walkway?
- Aesthetics - Using furniture overnight over the course of a season will subject the furniture to the elements constantly. What requirements are needed requiring the

appearance of the furniture is maintained? Should it be specified there should not be any rust or peeling paint on the furniture, similar to the nuisance ordinance? (Code of Ordinance, Sec. 18-31. Definition of public nuisance, (3) n. Property and structures that are not properly maintained, including, but not limited to: 1. Peeling, flaking, and chipped paint on structures.) What requirements are needed for appearance overall for outdoor seating anywhere in the Village? (Zoning Ordinance, Section 15(B).03, DEXTER-ANN ARBOR ROAD CORRIDOR OVERLAY DISTRICT, ARCHITECTURAL STANDARDS, E. Other Site Elements: Signs, landscaping, walls, lighting and other site elements *[does this include outdoor seating?]* shall be coordinated and compatible with the building design, as well as harmonious with the intended character of the District.) Should materials or construction of furniture be addressed explicitly or reviewed on a case-by-case basis? Should this be part of the annual review requirements? The current Special Use requirement states, "Tables, chairs, planters, trash receptacles, and other elements of street furniture shall be compatible with the architectural character of the building where the establishment is located." (Is plastic seating and tables compatible with the architectural character *anywhere* in the Village?)

- Right Of Way vs. Private Walkways - Should there be a differentiation between outdoor seating in the public right of way versus seating in private walkways? Should there be restrictions on the seating in the right of way that are not on the seating in private walkways? If more restrictions are placed on ROW seating, will this place the downtown/CBD at a disadvantage to restaurants in other areas, such as ARC where a private walkway may be available?

WHAT WOULD BE REQUIRED TO IMPLEMENT:
Any update to the requirements would be a modification to the Zoning Ordinance. The process to change based on a request from Council is:

Article XXIII ORDINANCE AMENDMENTS, Section 23.01 INITIATION OF AMENDMENTS
The Village Council may, from time to time, amend, modify, supplement or revise the zoning district boundaries shown on the Official Zoning Map or the provisions of this Ordinance. Amendments to the provisions of this Ordinance may be initiated by the Village Council the Planning Commission, the Board of Zoning Appeals, the Zoning Administrator or by petition of one or more residents or land owners. Amendments to the Official Zoning Map may be initiated by the Village Council, the Planning Commission, or by the owner or owners of the subject site. All proposed amendments to the provisions of this Ordinance or the Official Zoning Map shall be referred to the Planning Commission for public hearing and recommendation to the Village Council prior to action by the Village Council.

Section 23.03 AMENDMENT PROCEDURE; PUBLIC HEARING AND NOTICE
A. Upon initiation of an amendment, a work session and public hearing to consider the proposed amendment shall be scheduled before the Planning Commission. Notice of the hearing shall be given as required by the City or Village Zoning Act (Public Act 207 of 1921, as amended).
B. Following the public hearing, the Planning Commission shall identify and evaluate all factors relevant to the petition and shall report its findings and recommendation to the Village Council. The Planning Commission shall consider the criteria listed in Section 23.05 for a requested amendment to the Official Zoning Map, and the criteria listed in Section 23.06 for requested amendments to the standards and regulations in the text.
C. Following receipt of the findings and recommendation of the Planning Commission, the Village Council shall act on the proposed amendment. In the case of an amendment

to the text of this Ordinance, the Village Council may modify or revise the proposed amendment recommended by the Planning Commission prior to enactment. In the case of an amendment to the Official Zoning Map, the Village Council shall approve or deny the amendment, based on its consideration of the criteria in Section 23.05.

PROPOSED MOTION:
Village Council requests, per Section 23.03 of the Village Zoning Ordinance, that the Planning Commission schedule a public hearing and review this proposed change to Zoning Ordinance, Article VIII - SPECIAL LAND USES, Section 8.11 SPECIAL LAND USE SPECIFIC REQUIREMENTS, B. List of specific requirements by use: 27. Outdoor eating areas, to include the following requirements:

Outdoor seating may remain outdoors during hours when the associated business is closed for an extended period (dates to be defined by applicant) subject to the following:

- Furniture to be used is of substantial weight or secured to prevent wind or other weather from causing the furniture to move outside the designated seating area.
- Umbrellas used for shade will be closed and secured against removal or removed inside when the business is closed.
- Furniture is of quality construction, not temporary in nature (such as plastic outdoor furniture), should be kept in good and safe condition, including but not limited to ensuring paint is not peeling, flaking, or chipped, and the furniture is monitored to ensure it does not become faded, rusty, or degrade in some other fashion.
- _____
- _____
- _____

It is requested the Planning Commission comment on the proposal overall and in detail on each individual change, as well as the Planning Commission's overall recommendation for one of the following options:

1) adoption of the specified language as submitted to the Planning Commission for review,
2) proposed revised language for the ordinance from the Planning Commission for adoption, or,
3) if the changes should be rejected completely and the Ordinance left as it is currently.

VILLAGE OF DEXTER – Community Development Office

8140 Main Street, Dexter, Michigan 48130-1092 Phone (734) 426-8303 ext. 15 Fax (734) 426-5614

AGENDA 12-13-04

ITEM L-3

Memorandum

To: Village Council
From: Allison Bishop
Re: Article 15 Village Commercial District
Date: December 13, 2004

NOTICE OF DECISION

At the December 6, 2004 meeting the Planning Commission recommended approval of the proposed amendments to Article 15, Village Commercial District of the Village of Dexter Zoning Ordinance. The Draft motion reads as follows:

Planning Commission recommends that the Village Council **APPROVE** the proposed amendments to Article 15, Village Commercial District, of the Village of Dexter Zoning Ordinance due to the following:

1. The amendment would promote implementation of the goals and objectives of the Village's Master Plan and the recommendations of the DDA Parking Study and DDA Action Plan subcommittee recommendations.
2. Experiences of other communities demonstrate improved techniques to deal with certain zoning issues.

The Planning Commission and Village Council shall consider the following criteria set forth in Section 23.06 to determine the appropriateness of amending the text, standards and regulations of the Zoning Ordinance.

A. Documentation has been provided from Village Staff or the Board of Zoning Appeals indicating problems and conflicts in implementation of specific sections of the Ordinance.
B. Reference materials, planning and zoning publications, information gained at seminars or experiences of other communities demonstrate improved techniques to deal with certain zoning issues, or that the Village's standards are outdated.
C. The Village Attorney recommends an amendment to respond to significant case law.
D. The amendment would promote implementation of the goals and objectives of the Village's Master Plan.
E. Other factors deemed appropriate by the Planning Commission and Village Council.

REVIEW

Amendments recommended to the ordinance were based on recommendations from the Parking Study. Several use changes are proposed, as well as prohibiting new curb cuts and encouraging shared driveways. The most significant change is encouraging participation in the voluntary public parking program (described in Article 5). Additional changes are to Section 15.04G, Architectural standards. Changes to the architectural standards were intended to make the

the ordinance more concise about the types of buildings, new and rehabilitated, are permitted and intended in the Village Commercial District.

The proposed ordinance amendments are consistent with the DDA Parking Study Recommendations and the following Master Plan goals and objectives:

1994 Master Plan Goals and Objectives

1. Encourage the preservation of unique or historical features of the village.
2. Encourage the reuse/rehabilitation of older buildings within the village as an alternative to new construction. The proposed changes provide guidelines for property owner interested in restoration or rehabilitation.
3. To promote and maintain a well-planned commercial district to efficiently serve the needs and desires of village residents while at the same time strengthening the village's tax base and employment base.
4. Maintain high standards of site design and encourage frontage beautification, sidewalks and landscaping.
5. Preserve the existing downtown, encouraging the maintenance of older commercial structures, and architectural compatibility and building placement of new developments.
6. Provide adequate off-street parking for commercial uses, including joint-use parking and/or additional rear off-street parking lots in the downtown. The implementation of the voluntary public parking program will facilitate this goal.
7. Foster development, redevelopment and expansion within the Village center, thus creating new employment and business opportunities.
8. Establish incubator buildings to encourage new business development and promote re-investment in existing buildings.

2004 Draft Master Plan

1. Selectively expand the CBD and VC to open up additional redevelopment opportunities, improve critical mass, density and walkability in the downtown. The proposed amendments encourage walkability and pedestrian safety and expansion of the permitted and special uses provide more opportunities for varying commercial development or redevelopment.
2. Provide convenient and adequate parking in the downtown. Adding the voluntary public parking program provides property owners the ability to redevelop their property and not have to design detention and private on-site parking, which many times becomes cost prohibitive on a small site.
3. Improve Access Management and Pedestrian Safety– providing an incentive for the elimination of curb cuts will help improve access management and pedestrian safety.
4. Promote the consolidation of curb cuts.
5. Promote shared parking lots.
6. Flexibility in parking requirements to allow for the conversion of homes along Baker Road to non-residential land uses.

RECOMMENDATION

Based on the information presented in the Master Plans, DDA Parking Study, the recommendations of the Action Plan subcommittee and the Planning Commission, as well as the support from the DDA and the Village attorney, it is recommended that the proposed amendments to Article 15, Village Commercial District be approved.

SUGGESTED MOTIONS

Move that the Village Council **(APPROVE / DENY)** the amendments to Article 15, Village Commercial District, of the Village of Dexter Zoning Ordinance recommended by the Planning Commission. Per Section 23.06, the following criteria has been used in making that determination:

1. The amendment would promote implementation of the goals and objectives of the Village's Master Plan and the recommendations of the DDA Parking Study, the DDA Action Plan subcommittee and the Planning Commission.
2. _____
3. _____
4. _____

OR

Move that the Village Council **POSTPONE** the proposed amendments to Article 15, Village Commercial District, until ___**(DATE)**____ to allow more time for the following:

1. _____
2. _____
3. _____

Please contact me prior to the meeting with questions.

Thank you,

Article XV

VC VILLAGE COMMERCIAL DISTRICT

Adopted June 12, 1995
Amended November 10, 1997
Effective December 1, 1997
Amended _____
Effective _____

Section 15.01 INTENT

The intent of the Village Commercial District (VC) is to promote the orderly development, redevelopment, and continued maintenance of Dexter's commercial district. This District is also intended to serve the comparison, convenience, and service needs of the Dexter Area. The VC district shall complement the CBD district with less intense office, service, and retail uses, all within a safe pedestrian environment and within convenient walking distance from the CBD district.

Because of the variety of uses permitted in the VC district, special attention must be focused on site layout, building design, vehicular circulation, and coordination of site features between adjoining sites. Off-street parking shall be located on the side or rear yard although participation in the public parking program is strongly encouraged. (Refer to section 5.1). Permitted uses should be complementary to each other, and should not have an adverse impact on street capacity, public utilities and services, or the overall image and function of the district. A mixture of uses within a building, such as retail, office and residential is encouraged.

Section 15.02 PERMITTED PRINCIPAL USES

A. Retail establishments for the sale of such products as art/supplies, hardware, books, stationary, flowers, clothing, shoes, music, sporting goods, painting and wallpaper supplies, drugs, and notions, gifts, and home entertainment supplies and rental, and similar specialty retail shops.

B. Personal service establishments such as barber shops, beauty salons, and dry cleaners; including repair shops for watches, bicycles, jewelry, and other such items.

C. Food establishments, retail up to 2,000 square feet of gross floor: such as for the sale of groceries, fruit, meat and fish; baked goods; and dairy products.

D. Restaurants, sit down which do or do not serve alcohol.

E. Banks, savings and loan institutions, and credit unions without drive up windows.

F. Business and professional offices such as administrative, legal, architecture, engineering, insurance, real estate, accounting, medical, dental, Computer and Internet Services and other similar offices.

G. Printing and photographic reproduction establishments.

H. Public buildings and offices, post offices, museums, libraries and community centers and Senior Centers.

I. Schools, commercial: such as dance, art, and music.

J. Theaters, cinemas.

K. An integration of upper floor residential dwelling, commercial/retail, and office uses within a building.

L. Off-street parking and loading see Article V.

M. Signs subject to the provisions of Article VII.

Section 15.03 SPECIAL USES

The following uses may be permitted upon review by the Planning Commission and approval by the Village Council in accordance with the general standards for all Special Land Uses listed in Section 8.03, and the standards for the specific uses listed in Section 8.11.

A. Food establishments, retail over 2,000 square feet of gross floor area but not to exceed 10,000 square feet of gross floor area: such as for the sale of groceries, fruit and meat; baked goods; and dairy products.

B. Restaurants, carryout.

C. Bars/Taverns/Lounges.

D. Vocational and technical training facilities.

E. Banks, savings and loan institutions, and credit unions with drive-up windows.

F. Service Establishments of an office/workshop/retail outlet or showroom nature, such as plumbing, electrician, interior decorating, dressmaking, tailoring, upholstering, hose appliance and similar establishments of similar character subject to the provision that not more than fifty (50) percent of the total useable floor area of the establishment shall be used for servicing, repairing, or processing activities.

G. Outdoor eating areas.

H. Small animal clinics

I. Private clubs, fraternal organizations, and lodge halls.

J. All buildings over 10,000 square feet gross floor area require a special use permit per Article 8.

Section 15.04 REQUIRED CONDITIONS

A. All buildings shall have at least 70 percent of their 1st floor facade on the street-facing sidewalk as non-reflective/non-tinted glass. The use of reflective/tinted glass on the first floor side and rear building windows requires Planning Commission approval.

B. No new mid-block curb cuts are permitted. Shared driveways are strongly encouraged. Access changes are permitted where drives can be consolidated or repositioned for sharing, improved safety, or more on-street parking can be provided.

C. All buildings shall have at least one pedestrian entrance on the front.

D. All business establishments shall be retail or service establishments dealing directly with customers. All goods produced on the premises shall be sold at retail on premises where produced.

E. All business, servicing, or processing, except for off-street parking or loading, shall be conducted within a completely enclosed building.

F. Exterior walls facing public rights-of-way, customer parking areas, and adjoining property that is zoned or used for residential purposes shall have a finished appearance, using the same materials as used on the front of the building. Wherever possible, meter boxes, dumpsters, and mechanical equipment should be screened on a side of the building that faces residentially-zoned or used property, or mounted and screened on the roof.

G. Architectural standards: All new commercial buildings, additions and significant exterior changes or renovations shall be found to be architecturally compatible with the intent of the Village Commercial District. In making such a determination, the following will be considered:

1. General architecture, front facade, and overall building appointments should be consistent with the historical buildings of the downtown Main Street area. As an example, a multi-story, brick building with historically formatted storefront windows and doors with upper and lower cornices.

2. Remodeling or Rehabilitating an existing historical commercial building: the guidelines set forth in the National Park Services, Technical Preservation Services for Historical Buildings should be followed where possible to preserve the

Villages historical heritage. Refer to http://www2.cr.nps.gov/tps/care/index.htm, for detailed information and preservation services available. In addition, all other Section 15 Required Conditions must be met.

3. Colors are consistent with the majority of the established buildings. Stark or bold colors, and similar "non-traditional" downtown colors are not permitted. The use of an historical color palette is encouraged.

4. Desirable Materials include brick, stone accents (natural and cast) and glass. Undesirable materials include EIFS (exterior insulation and finishing system), siding (vinyl, wood or metal), composite accents at the street level and reflective glass.

5. The site design shall be sensitive to pedestrian and bicycle needs. Bicycle hoops are required per Section 5.03 of the Parking and Loading Standards.

6. Rear or side entrances should be provided where parking is on the side or rear of the building.

AGENDA 12-13-04
ITEM L-4

VILLAGE OF DEXTER – Community Development Office

8140 Main Street, Dexter, Michigan 48130-1092 Phone (734) 426-8303 ext 15 Fax (734) 426-5614

Memorandum

To: Village Council
From: Allison Bishop
Re: Article 15A Central Business District
Date: December 13, 2004

NOTICE OF DECISION

At the December 6, 2004 meeting the Planning Commission recommended approval of the proposed amendments to Article 15A, Central Business District of the Village of Dexter Zoning Ordinance. The Draft motion reads as follows:

Planning Commission recommends that the Village Council **APPROVE** the proposed amendments to Article 15A, Central Business District, of the Village of Dexter Zoning Ordinance due to the following:

1. The amendment would promote implementation of the goals and objectives of the Village's Master Plan and the recommendations of the DDA Parking Study and DDA Action Plan subcommittee recommendations.
2. Experiences of other communities demonstrate improved techniques to deal with certain zoning issues.

The Planning Commission and Village Council shall consider the following criteria set forth in Section 23.06 to determine the appropriateness of amending the text, standards and regulations of the Zoning Ordinance.

A. Documentation has been provided from Village Staff or the Board of Zoning Appeals indicating problems and conflicts in implementation of specific sections of the Ordinance.
B. Reference materials, planning and zoning publications, information gained at seminars or experiences of other communities demonstrate improved techniques to deal with certain zoning issues, or that the Village's standards are outdated.
C. The Village Attorney recommends an amendment to respond to significant case law.
D. The amendment would promote implementation of the goals and objectives of the Village's Master Plan.
E. Other factors deemed appropriate by the Planning Commission and Village Council.

REVIEW

Amendments recommended to the ordinance were based on recommendations from the Parking Study. Section 15.01(A) Intent was revised to more accurately state the goals of the Master Plan and the DDA, and better articulate the importance of mixed uses and density to encourage pedestrian circulation. General permitted and special uses were also changed. The provision that new curb cuts are prohibited was added to Section 15.04(A), Required Conditions. Additional changes were to Section 15.04(A)G, Architectural standards. Changes to the

architectural standards were intended to make the ordinance more concise about the types of buildings, new and rehabilitated, are permitted and intended in the Central Business District.

The proposed ordinance amendments are consistent with the DDA Parking Study Recommendations and the following Master Plan goals and objectives. The proposed amendments are intended to be similar in nature to the proposed changes to Article 15, Village Commercial District. The intent of both districts is to encourage more compatible land uses for a downtown district and to encourage better management of parking for downtown visitors and pedestrians. The proposed ordinance amendments are consistent with the following Master Plan goals and objectives:

1994 Master Plan Goals and Objectives

1. Encourage the preservation of unique or historical features of the village.
2. Encourage the reuse/rehabilitation of older buildings within the village as an alternative to new construction. The proposed changes provide guidelines for property owner interested in restoration or rehabilitation.
3. To promote and maintain a well-planned commercial district to efficiently serve the needs and desires of village residents while at the same time strengthening the village's tax base and employment base.
4. Maintain high standards of site design and encourage frontage beautification, sidewalks and landscaping.
5. Preserve the existing downtown, encouraging the maintenance of older commercial structures, and architectural compatibility and building placement of new developments.
6. Provide adequate off-street parking for commercial uses, including joint-use parking and/or additional rear off-street parking lots in the downtown. The implementation of the voluntary public parking program will facilitate this goal.
7. Foster development, redevelopment and expansion within the Village center, thus creating new employment and business opportunities.
8. Establish incubator buildings to encourage new business development and promote re-investment in existing buildings.

2004 Draft Master Plan

1. Selectively expand the CBD and VC to open up additional redevelopment opportunities, improve critical mass, density and walkability in the downtown. The proposed amendments encourage walkability and pedestrian safety and expansion of the permitted and special uses provide more opportunities for varying commercial development or redevelopment.
2. Provide convenient and adequate parking in the downtown. Adding the voluntary public parking program provides property owners the ability to redevelop their property and not have to design detention and private on-site parking, which many times becomes cost prohibitive on a small site.
3. Improve Access Management and Pedestrian Safety– providing an incentive for the elimination of curb cuts will help improve access management and pedestrian safety.
4. Promote the consolidation of curb cuts.
5. Promote shared parking lots.
6. Flexibility in parking requirements to allow for the conversion of homes along Baker Road to non-residential land uses.

RECOMMENDATION

Based on the information presented in the Master Plans, DDA Parking Study, the recommendations of the Action Plan subcommittee and the Planning Commission, as well as the support from the DDA and the Village attorney, it is recommended that the proposed amendments to Article 15A, Central Business District be approved.

SUGGESTED MOTIONS

Move that the Village Council **(APPROVE / DENY)** the amendments to Article 15A, Central Business District, of the Village of Dexter Zoning Ordinance recommended by the Planning Commission. Per Section 23.06, the following criteria has been used in making that determination:

1. The amendment would promote implementation of the goals and objectives of the Village's Master Plan and the recommendations of the DDA Parking Study, the DDA Action Plan subcommittee and the Planning Commission.
2. _____
3. _____
4. _____

OR

Move that the Village Council **POSTPONE** the proposed amendments to Section 15A, Central Business District, until ___**(DATE)**____ to allow more time for the following:

1. _____
2. _____
3. _____

Please contact me prior to the meeting with questions.

Thank you,

Article XV(A)
CBD CENTRAL BUSINESS DISTRICT

Amended _____
Effective_____

Section 15.01(A) INTENT

This District is the historical old Central Business District or commercial center. The intent is to foster continued improvements and redevelopment around the historical theme and heritage of the "old Dexter" thereby adding to the character, social and environmental diversity and improvement in economic viablility of the downtown area. Off-street private parking facilities are not required due to the location of on-street and municipal parking areas. Store frontage with appealing windows and entrances and contiguous building mass along Main and other streets in the CBD are strongly encouraged.

To foster an appealing high-density pedestrian environment, the CBD is intended to be physically compact and to provide a diversity of products and services, convenient parking, and pedestrian and vehicle safety. Buildings should front primary streets with parking lots to the rear of buildings. Mixed-uses are encouraged within buildings. Along primary streets (Main, Broad, and Central) retail and eatery uses should dominate ground floors, office uses and residential dwellings on upper floors, and all buildings should be clustered within shoulder-to-shoulder block groups wherever feasible.

Section 15.02(A) PERMITTED USES

The dimensional standards and required conditions of this overlay district shall apply simultaneously with the list of uses permitted or regulated as Special Uses in the underlying district. All uses shall meet the applicable standards for the CBD District listed in Section 15.04(A) and Article XX, Schedule of Regulations

A. Retail establishments for the sale of such products as art/supplies, hardware, books, stationary, flowers, clothing, shoes, music, sporting goods, painting and wallpaper supplies, drugs, and notions, gifts, and home entertainment supplies and rental, and similar specialty retail shops.

B. Personal service establishments such as barber shops, beauty salons, and dry cleaners: including repair shops for watches, bicycles, jewelry, and other such items.

C. Food establishments, retail up to 2000 square feet of gross floor: such as for the sale of groceries, fruit and meat; baked goods; and dairy products.

D. Restaurants, sit down which do or do not serve alcohol.

E. Banks, savings and loan institutions, and credit unions without drive up windows.

F. Business and professional offices such as administrative, legal, architecture, engineering, insurance, real estate, accounting, medical, dental, and other similar offices.

G. Printing and photographic reproduction establishments.

H. Public buildings and offices, post offices, museums, libraries, community centers, and Senior Centers.

I. Schools, commercial: such as dance, art, and music.

J. Theaters, cinemas.

K. An integration of upper floor residential, commercial/retail, and office uses within a building.

L. Off-street parking and loading, see Article V.

M. Signs subject to the provisions of Article VII

Section 15.03(A) SPECIAL USES

The following uses may be permitted upon review by the Planning Commission and approval by the Village Council in accordance with the general standards for all Special Land Uses listed in section 8.03, and the standards for the specific uses listed in Section 8.11.

A. Food establishments, retail over 2000 square feet of gross floor area but not to exceed 20,000 square feet of gross floor area: such as for the sale of groceries, fruit and meat; baked goods; and dairy products.

B. Restaurants, carryout.

C. Bars/Taverns/Lounges.

D. Banks, savings and loan institutions, and credit unions with drive up windows.

E. Service Establishments of an office/workshop/retail outlet or showroom nature, such

as plumbing, electrician, interior decorating, dressmaking, tailoring, upholstering, home appliance and other establishments of similar character subject to the provision that not more than fifty (50) percent of the total useable floor area of the establishment shall be used for servicing, repairing, or processing activities.

F. Outdoor cafes and eating areas.

G. Small animal clinics.

H. All buildings over 20,000 square feet gross floor area require a special use permit per Article 8.

Section 15.04(A) REQUIRED CONDITIONS

A. No minimum lot size or front, side or rear yards are required in this district providing the provisions of Section 5.07 Off-Street Loading and Unloading Requirements are complied with.

B. Uses in this district are exempt from the requirements of ARTICLE V Off-Street Parking Requirements. New curb cuts are prohibited and closure of existing curb cuts is recommended. Where setbacks and minimum building size requirements have been met, per Section 20.01, exceptions will be considered if vehicle access is required and not otherwise possible.

C. All buildings shall have at least 70 percent of their 1st floor facade on the street-facing sidewalk as non-reflective/non-tinted glass. The use of reflective/tinted glass on the first floor side and rear windows is discouraged. Use of reflective/tinted windows requires Planning Commission approval.

D. All buildings shall be built to within one foot of the front lot line and street side lot line on corner lots.

E. All buildings shall have at least one pedestrian entrance on the front.

F. All business establishments shall be retail or service establishments dealing directly with customers. All goods produced on the premises shall be sold at retail on premises where produced.

G. All business, servicing, or processing, except for loading, shall be conducted within a completely enclosed building.

H. Exterior walls facing public rights-of-way, customer parking areas, and adjoining

property that is zoned or used for residential purposes shall have a finished appearance, using the same materials as used on the front of the building. Wherever possible, meter boxes, dumpsters, and mechanical equipment should be screened on a side of the building that faces residentially-zoned or used property, or mounted and screened on the roof.

I. Architectural standards: All new buildings, additions and significant exterior changes or renovations shall be found to be architecturally compatible with the intent of the Central Business District. In making such a determination, the following will be considered:

1. General architecture, front facade, and overall building appointments should be consistent with the historical buildings of the downtown Main Street area. As an example, a multi-story, brick building with historically formatted storefront windows and doors with upper and lower cornices.

2. Remodeling or rehabilitating an existing historical commercial building: the guidelines set forth in the National Park Services, Technical Preservation Services for Historical Buildings should be followed where possible to preserve the Villages historical heritage. Refer to http://www2.cr.nps.gov/tps/care/index.htm, for detailed information and preservation services available. In addition, all other Section 15 Required Conditions must be met.

3. Colors are consistent with the majority of the established buildings. Stark or bold colors, and similar "non-traditional" downtown colors are not permitted. The use of an historical color palette is encouraged.

4. Desirable Materials include brick, stone accents (natural and cast) and glass. Undesirable materials include EIFS (exterior insulation and finishing system), siding (vinyl, wood or metal), composite accents at the street level and reflective glass.

5. The site design shall be sensitive to pedestrian and bicycle needs. Buildings over 6,000 square feet gross floor area must provide a minimum of two (2) bicycle hoops.

6. Rear or side entrances should be provided where parking is on the side or rear of the building.

AGENDA 12-13-04
ITEM 6-5

VILLAGE OF DEXTER – Community Development Office

8140 Main Street, Dexter, Michigan 48130-1092 Phone (734) 426-8303 ext. 15 Fax (734) 426-5614

Memorandum

To: Village Council
From: Allison Bishop
Re: Article 5 Parking and Loading
Date: December 13, 2004

NOTICE OF DECISION

At the December 6, 2004 meeting the Planning Commission recommended approval of the proposed amendments to Article 5, Parking and Loading of the Village of Dexter Zoning Ordinance. The Draft motion reads as follows:

The Planning Commission recommends that the Village Council **APPROVE** the proposed amendments to Article 5, Parking and Loading, of the Village of Dexter Zoning Ordinance due to the following:

1. The amendment would promote implementation of the goals and objectives of the Village's Master Plan and the recommendations of the DDA Parking Study and DDA Action Plan subcommittee recommendations.

The Planning Commission and Village Council shall consider the following criteria set forth in Section 23.06 to determine the appropriateness of amending the text, standards and regulations of the Zoning Ordinance.

A. Documentation has been provided from Village Staff or the Board of Zoning Appeals indicating problems and conflicts in implementation of specific sections of the Ordinance.
B. Reference materials, planning and zoning publications, information gained at seminars or experiences of other communities demonstrate improved techniques to deal with certain zoning issues, or that the Village's standards are outdated.
C. The Village Attorney recommends an amendment to respond to significant case law.
D. The amendment would promote implementation of the goals and objectives of the Village's Master Plan.
E. Other factors deemed appropriate by the Planning Commission and Village Council.

REVIEW

Amendments recommended to the ordinance were based on recommendations from the Parking Study. Article 5 was revised to include the voluntary public parking program, revise the gross floor area definition, encourage the reduction of parking spaces per the Huron Rover Watershed Council and the City of Northville's recommendations and ordinances, as well as to reduce the amount of impervious surface and excessive land used for parking instead of commercial space. Section 5.03 was changed to reduce some of the parking spaces required per use, and Section 5.09, Village Commercial District Parking was added for specific parking requirements for the Village Commercial District and the voluntary public parking program.

The proposed ordinance amendments are consistent with the DDA Parking Study Recommendations and the following Master Plan goals and objectives. The intent of the ordinance changes is to encourage better parking management within the downtown through the public parking program and to reduce the number of required parking spaces to be more in line with current parking standards that are more conscious of impervious surface and water quality issues. The proposed ordinance amendments are consistent with the following Master Plan goals and objectives:

1994 Master Plan Goals and Objectives

1. To promote and maintain a well-planned commercial district to efficiently serve the needs and desires of village residents while at the same time strengthening the village's tax base and employment base.
2. Maintain high standards of site design and encourage frontage beautification, sidewalks and landscaping.
3. Provide adequate off-street parking for commercial uses, including joint-use parking and/or additional rear off-street parking lots in the downtown. The implementation of the voluntary public parking program will facilitate this goal.

2004 Draft Master Plan

1. Selectively expand the CBD and VC to open up additional redevelopment opportunities, improve critical mass, density and walkability in the downtown. The proposed amendments encourage walkability and pedestrian safety as well as encouraging parking to be developed as public instead of private.
2. Provide convenient and adequate parking in the downtown. Adding the voluntary public parking program provides property owners the ability to redevelop their property and not have to design detention and private on-site parking, which many times becomes cost prohibitive on a small site. The voluntary public parking program provides the DDA the opportunity to develop more public parking.
3. Improve Access Management and Pedestrian Safety– providing an incentive for the elimination of curb cuts will help improve access management and pedestrian safety.
4. Promote the consolidation of curb cuts.
5. Promote shared parking lots.
6. Flexibility in parking requirements to allow for the conversion of homes along Baker Road to non-residential land uses.

RECOMMENDATION

Based on the information presented in the Master Plans, DDA Parking Study, the recommendations of the Action Plan subcommittee and the Planning Commission, as well as the support from the DDA and the Village attorney, it is recommended that the proposed amendments to Article 5, Parking and Loading be approved.

SUGGESTED MOTIONS

Move that the Village Council **(APPROVE / DENY)** the amendments to Article 5, Parking and Loading, of the Village of Dexter Zoning Ordinance recommended by the Planning Commission. Per Section 23.06, the following criteria has been used in making that determination:

1. The amendment would promote implementation of the goals and objectives of the Village's Master Plan and the recommendations of the DDA Parking Study, the DDA Action Plan subcommittee and the Planning Commission.
2. _____
3. _____
4. _____

OR

Move that the Village Council **POSTPONE** the proposed amendments to Article 5, Parking and Loading, until ___**(DATE)**____ to allow more time for the following:

1. _____
2. _____
3. _____

Please contact me prior to the meeting with questions.

Thank you,

Article V

PARKING AND LOADING

Amended _____
Effective _____

Section 5.01 OFF-STREET PARKING REQUIREMENTS

The purpose of this section is to provide in all districts at the time or erection or enlargement of any main building or structure, automobile off-street parking space with adequate access to all spaces. Within the Village Commercial (VC) District, two options exist for meeting parking requirements; on site private parking or participation in the voluntary public parking program. Refer to Section 5.09 for public parking program standards. Parking spaces, in conjunction with all land or building uses, shall be provided, prior to the issuance of a certificate of occupancy, as hereinafter prescribed:

A. Off-street parking spaces may be located within a nonrequired side or rear yard and within the rear yard setback unless otherwise provided in this Ordinance. Off-street parking shall not be permitted within a front yard or a side yard setback unless otherwise provided in this Ordinance.

B. Off-street parking shall be convenient and pedestrian accessible, either on the same lot or within three hundred (300) feet of the building it is intended to serve, measured from the nearest point of the building to the nearest point of the off-street parking lot. Ownership shall be shown of all lots or parcels intended for use as parking by the Applicant.

C. Required residential off-street parking spaces shall consist of a parking strip, parking bay, driveway, garage, or combination thereof and shall be located on the premises they are intended to serve, and subject to the provisions for accessory uses, buildings and structures (Section 3.02 Accessory Structures).

D. Any area once designated as required off-street parking shall not be changed to any other use unless and until equal facilities are provided elsewhere.

E. Off-street parking existing at the effective date of this Ordinance, in connection with the operation of an existing building or use, shall not be reduced to an amount less than hereinafter required for a similar new building or new use.

F. Two (2) or more buildings or uses may collectively provide the required off-street parking; in which case, the required number of parking spaces shall not be less than the sum of the requirements for the several individual uses computed separately.

Two (2) or more buildings or uses may collectively provide the required off-street parking, in which case the required number of parking spaces for the uses calculated individually may be reduced if a signed agreement is provided by the property owners,

and the Planning Commission determines that the peak usage will occur at significantly different periods of the day and/or there is potential for a customer to visit two (2) or more uses.

G. Flexibility in Application. The Village recognizes that, due to the specific requirements of any given development, inflexible application of the parking standards set forth in Section 5.03 may result in development with inadequate parking or parking far in excess of which us needed. The former situation may lead to traffic congestion or unauthorized parking on adjacent streets or neighboring sites. The latter situation may result in excessive paving and stormwater runoff and a waste of space, which could be left as open space.

The Planning Commission may permit deviations from the requirements of Section 5.03 and may require more or allow less parking whenever its finds that such deviations are more likely to provide a sufficient number of parking spaces to accommodate the specific characteristics of the use in question.

The Planning Commission may attach conditions to the approval of a deviation from the requirement of Section 5.03 that bind such approval to the specific use in question. Where a deviation results in a reduction of parking, the Planning Commission may further impose conditions, which ensure that adequate reserve area, is set-aside for future parking, if needed.

H. Where two or more uses are present on the premises, parking requirement shall be calculated for each use, unless specifically provided otherwise herein.

I. The storage of merchandise, motor vehicles for sale, trucks, or the repair of vehicles is prohibited.

J. For those uses not specifically mentioned, the requirements for off-street parking facilities shall be in accord with a use which the Planning Commission considers similar in type.

For uses not specifically listed in Section 5.03, the requirements for off-street parking facilities shall be in accordance with a similar use or based on documentation regarding the specific parking needs for the particular use, as determined by the Planning Commission.

K. Parking lot landscaping see Section 6.04 and 6.08.

L. During construction, off-street parking shall be provided on site for all construction vehicles and employees.

M. Carports and garages for multiple-family dwellings shall be calculated as parking spaces on a one to one basis. Carports and garages in multiple-family dwelling developments shall have a maximum height of fourteen (14) feet, measured from the grade to the peak of the structure. Carports shall be partially screened by landscape screen walls, berms,

retainer walls, or a combination thereof, along the sides and front end facing any public streets or internal street or drive.

Section 5.02 PARKING UNITS OF MEASUREMENT

A. Floor Area/Gross Floor Area:

1. In calculating bench seating for places of assembly, each twenty-four (24) inches of benches, pews or other such seating, shall be counted as one seat.

2. Where the number of spaces required is based on the number of employees, calculations shall be based upon the maximum number of employees likely to be on the premises during the peak shift.

3. When units of measurements determining the number of required parking or loading spaces results in a fractional space, any fraction shall be counted as one (1) additional space.

4. See Section 2.02 for Gross Floor Area Definitions.

Section 5.03 PARKING SPACE NUMERICAL REQUIREMENTS

The number of off-street parking spaces by type of use shall be determined in accordance with the following schedule. The Planning Commission encourages the following schedule to be used as maximum requirements unless an applicant can demonstrate a need for additional parking; excessive parking diminishes opportunities for new buildings and new businesses, thereby reducing business activity and ~~the~~ commercial viability of businesses within the Village Commercial (VC) District. Less impervious surfaces are also desired to minimize storm water demands and increased run-off pollutants. The Planning Commission strongly~~also~~ encourages participation in the voluntary public parking program within the ~~Village Commercial (VC)~~ District, which provides more efficient land usage, fewer private curb cuts, improved safety, and higher density.

The following table provides the parking requirements for districts other than the Central Business District (CBD) by usage:

USE	NUMBER OF MINIMUM PARKING SPACES PER UNIT OF MEASURE
Residential	
1. Single and two-family dwellings	2.0 spaces per dwelling unit
2. Multiple-family dwellings	2.0 spaces per dwelling unit 0.5 guest space per every 3 dwelling units

3.	Senior independent units	1.0 spaces per unit
4.	Senior "interim care" and "intermediate care" units retirement villages, etc.	1.0 spaces per each room or two beds, whichever is less, plus 1.0 space per each employee expected during the peak shift
5.	Convalescent homes, nursing home units, sanitariums, rest homes, etc.	1.0 space per each three beds or two rooms, whichever is less, up to 120 beds; plus 3.0 spaces per each additional eight beds over 120 beds
6.	Manufactured homes in a mobile home park	2.0 spaces per each manufactured/mobile home unit or site

Institutional

1.	Churches, places of worship	1.0 spaces per each three seats or six feet of pews
2.	Hospitals, including emergency rooms but excluding areas devoted to outpatient care	2.5 spaces per each licensed bed; or 1.0 space per each two licensed beds, plus 1.0 space per each staff doctor and employee during peak shifts, whichever is greater (requirements for outpatient care listed separately)
3.	Primary schools (elementary and junior high schools)	1.0 space per each instructor, employee and administrator, plus spaces required for any assembly hall, auditorium and/or outdoor arena
4.	Secondary (high) schools, commercial schools, colleges required for any assembly hall, auditorium, or outdoor arena	1.0 per each instructor, plus 1.0 per each employee and administrator, plus 5.0 spaces per each classroom, plus parking
5.	Dance and union halls, fraternal orders, civic clubs, banquet rooms, and similar uses or facilities	1.0 space per every two persons of capacity authorized by the County Building Code
6.	Fraternity or Sorority	One (1) for each five (5) permitted active members, or one (1) for each two (2) beds, whichever is less
7.	Auditoriums, assembly halls and outdoor arenas	1.0 space per each three seats or six feet of bleachers
8.	Theaters and Auditoriums	One (1) for each three (3) seats plus one (1) for each two (2) employees

9.	Child care centers	2.0 spaces plus 1.0 additional space per each eight children of licensed authorized capacity
10.	Public Libraries	Three (3) spaces per 1,000 square feet of gross floor area
11.	Public Recreation Centers	5.0 spaces per 1,000 square feet of gross floor area

Business and Commercial

1.	Planned Commercial or Shopping Center or enclosed malls	Three (3) spaces per 1,000 square feet of gross floor area
2.	Automobile Wash (Automatic)*	Two (2) spaces, plus 1.0 space per each employee on peak shift
3.	Auto Wash (Self-Service or Coin Operated)*	Two (2) spaces for each washing stall in addition to the stall itself
4.	Barber Shop/Beauty Salon	2.5 spaces per each barber or beautician's chair/station
5.	Bowling Centers	5.0 spaces per lane plus 25% of the required parking for any lounge
6.	Ice/Roller Skating Rink	6.0 spaces per 1,000 sq. ft.
7.	Restaurant - sit down type with liquor license.	12.0 spaces per 1,000 sq. ft. of gross floor area
8.	Bar/lounges/night club with liquor license and dancing	12.0 spaces per 1,000 sq. ft. of gross floor area
9.	Restaurant - take out with less than six tables and/or booths	5.0 spaces plus 1.0 space for each employee on peak shift
10.	Restaurant - standard (a family-type restaurant without a bar or lounge area)	12.0 spaces per 1,000 sq. ft. of gross floor area or 0.5 space per seat, whichever is greater, plus any spaces required for any banquet or meeting rooms.
11.	Restaurant - fast food with drive-through window	12.0 spaces per 1,000 sq. ft. of gross floor area, plus 1.0 space for each employee on peak shift
12.	Showroom of a plumber, decorator or similar trade	1.0 space per 1,000 sq. ft. of gross floor area
13.	Appliance Store	3.0 spaces per 1,000 sq. ft. of gross floor area
14.	Convenience Store, with or without gasoline service *	4.0 spaces per 1,000 sq. ft. of gross floor area, plus spaces required for an auto service station activities or gasoline sales.

15.	Equipment Repair	1.0 space per 1,000 sq. ft. of gross floor area
16.	Laundromat	1.0 space per each two washing machines
17.	Funeral Homes	1.0 space per 50 sq. ft. of gross floor area for service parlors, chapels and reception area, plus 1.0 space per each funeral vehicle stored on the premises
18.	Motel/Hotel with Lounge, Restaurant, Conference or Banquet Rooms or Exhibit	1.0 space per guest room plus 7.0 spaces per 1,000 sq. ft. of gross floor area lounge, restaurant, conference or banquet rooms or exhibit space
19.	Motel with Restaurant/Lounge	1.0 space per guest room, plus 10.0 spaces per 1,000 sq. ft. of gross floor area for restaurant/lounge space
20.	Motel without Restaurant/Lounge; Bed and Breakfast Inn	1.0 spaces per guest room, plus 2.0 spaces for employees
21.	Automobile Sales	5.0 spaces per 1,000 sq. ft. of gross floor area, plus 2.0 spaces per each auto service bay. The areas devoted to customer service and employee parking shall be clearly delineated on the parking plan and reserved for that purpose.
22.	Auto Service Station and Auto Care Centers without Convenience Goods	2.0 spaces per each service bay, plus 1.0 space per employee, plus 1.0 space per each tow truck, plus 2.0 spaces for each 1,000 square feet of gross floor area devoted to sales of automotive goods
23.	Other general retail uses not specified*	3.0 spaces per 1,000 sq. ft of gross floor area
24.	Health Fitness Centers without Swimming Pool	4.0 spaces per 1,000 sq. ft. of gross floor area
25.	Swimming Pool	1.0 space per each three (3) persons of capacity authorized by the County Building Code
26.	Racquetball/Tennis Centers	1.0 space per 1,000 sq. ft of gross floor area or 6.0 spaces per court, whichever is greater

* See Section 5.04 for required stacking spaces

Offices

1.	Branch Bank, Credit Union or Savings and Loans *	5.0 spaces per 1,000 sq. ft. of gross floor area plus 2.0 spaces per each 24-hour teller
2.	General Office Building	3.0 spaces per 1,000 sq. ft of gross floor area
3.	Medical/Dental Clinic/Office	4.0 spaces per 1,000 sq. ft of gross floor area

4.	Business and Professional Offices	3 spaces per 1000 sq. ft. of gross floor area for second and upper story office uses.

* See Section 5.04 for required stacking spaces

Industrial (Amended April 22, 1996. Effective May 13, 1996.)

1.	Light Industrial, Manufacturing, testing Labs, Research and Development Centers	1.5 spaces per 1,000 sq. ft of gross floor area, or 1.2 spaces per employee at peak shift, whichever is less; plus 1.0 space for each corporate vehicle
2.	Warehousing	1.5 space per each 1,000sq. ft. of gross floor area, or 1.0 space per employee at peak shift, whichever is greater; plus 1.0 space for each corporate vehicle (separate standard provided for mini-storage)

Bicycle Parking

1. Commercial, retail, and office buildings	1.0 bicycle hoop per twenty (20) parking spaces.

Section 5.04 STACKING SPACE REQUIREMENTS

A. Separate, outdoor, stacking spaces which will not conflict with traffic accessing the use, and each twenty-five (25) feet in length, shall be provided for the following uses:

(1)	Automobile repair station	=	1 space per bay
(2)	Automobile service station	=	2 spaces per pump island
(3)	Convenience store drive through	=	2 spaces
(4)	Drive-through financial institution	=	4 spaces per window
(5)	Drive-through food service	=	10 spaces
(6)	Dry cleaning drop-off station	=	2 spaces
(7)	Fully automatic car wash	=	10 spaces per bay
(8)	Self serve car wash	=	2 spaces per bay
(9)	Semi-automatic car wash	=	10 spaces per bay

B. Stacking spaces which block access to parking spaces shall not be included in calculating the required number of spaces.

Section 5.05 BARRIER FREE PARKING REQUIREMENTS

Handicapped parking space(s) shall be located for convenient access to elevators, ramps, walkways, and entrances so that the physically handicapped are not compelled to wheel or walk behind parked cars to reach them. Access from the parking lot to the principal use and all

accessory uses shall be by means of ramping consisting of asphalt and/or concrete material constructed to the engineering specifications and standards of the Village.

On each site proposed for use, additions, and/or redevelopment, for which the Zoning Ordinance requires submission of a site plan, designated handicapped parking spaces shall be provided in accordance with the following table. The number of barrier free spaces may be increased if needed to comply with the Michigan Department of Labor, Construction Code Commission, Barrier Free Design Division, or the Americans with Disabilities Act or for which the Planning Commission determines may have a higher demand for such spaces. Such space(s) shall be a minimum of twelve (12) feet wide and twenty (20) feet in depth, clearly depicted upon the site plan, and clearly indicated by a sign and/or pavement markings. A fifteen (15) foot wide space for vans may also be required.

Total Spaces	# Required	Total Spaces	# Required
1-25	1	151-200	6
26-50	2	201-300	12
51-75	3	301-400	12
76-100	4	Over 400	12 plus 2 for every 250 or fraction thereof over 400
101-150	5		

Where a curb exists between a parking lot surface and a sidewalk entrance, an inclined approach or curb cut with a gradient of not more than a 1: 12 slope and width of a minimum four (4) feet shall be provided for wheelchair access.

Section 5.06 OFF-STREET PARKING SPACE LAYOUT, STANDARDS, CONSTRUCTION AND MAINTENANCE

Whenever the off-street parking requirements above require the building of an off-street parking facility are provided, such off-street parking lots shall be laid out, constructed and maintained in accordance with the following standards and regulations:

A. No parking lot shall be constructed until a permit is issued by the Zoning Administrator. Applications for a permit shall be submitted in a form specified by the Zoning Administrator. Applications shall be accompanied with two (2) sets of site plans for the development and construction of the parking lot showing that the provisions of this Section will be fully complied with.

B. Plans for the layout of off-street parking facilities shall be in accord with the following minimum requirements:

Parking Pattern	Maneuvering Lane Width	Parking Space Width	Parking Space Length

0° (Parallel parking)	11'	8 ft.	23 ft.
30° to 53°	12 ft.	8 ft. 6 in.	20 ft.
54° to 74°	15'	8 ft. 6 in.	20 ft.
75° to 90°	22'	9 ft.	18 ft.

Note: where a parking space is curbed, the vehicle overhang of the curb may be credited as two feet if abutting landscaping or abutting a sidewalk at least seven (7) feet wide.

C. All spaces shall be provided adequate access by means of maneuvering lanes. Parking lots shall be designed to prevent vehicles from backing into the street or requiring use of the street for maneuvering between parking rows.

D. Adequate ingress and egress to the parking lot by means of clearly defined drives shall be provided for all vehicles. Adequate ingress and egress to the parking facility shall be provided by clearly defined driveways. All driveways and parking lots shall have a concrete or asphalt surface in accordance with specifications of the Village of Dexter. The parking area shall be surfaced within one (1) year of the date the occupancy permit is issued.

E. Each entrance and exit to and from any off-street parking lot located in an area zoned for other than single-family residential use shall be at least twenty-five (25) feet distant from adjacent property located in any One Family Residential District.

F. See Article VI for required parking lot screening and internal landscaping.

G. Off-street parking areas shall be drained to prevent surface flow into adjacent property or toward buildings.

H. All lighting used to illuminate any off-street parking area shall be installed to be shielded within and directed onto the parking area only. All parking lot or display lighting shall be designed, located and/or shielded to prevent spill over onto adjacent properties, and shall be arranged to prohibit adverse affect on motorist visibility on adjacent public roadways. All lighting shall be shoebox fixtures with no recessed lighting. (See Section 3.20, Exterior Lighting.)

I. Curbing or bumper blocks shall be provided where parking spaces abut landscaping, property lines, sidewalks or required setback areas.

Section 5.07 OFF-STREET LOADING AND UNLOADING

On premise space for standing, loading and unloading vehicles shall be provided for each use involving the receipt or distribution of goods.

A. The size of the loading area shall be sufficient to prevent undue interference with adjacent required parking spaces, maneuvering aisles or traffic flow or public streets.

B. Loading docks and loading areas facing a residential district shall be adequately screened by a wall and/or landscaping as described in Article VI, Landscape Standards.

C. Loading/unloading areas or docks shall not be provided in the front yard or on any building side directly visible to a public street.

D. All required loading and unloading spaces shall be laid out in the dimension of at least ten by fifty (10 x 50) feet, or five hundred (500) square feet in area, with a clearance of at least fourteen (14) feet in height. Loading dock approaches shall be provided with a pavement having an asphalt or portland cement binder so as to provide a permanent, durable and dustless surface:

E. All loading and unloading in the I-1 and RD Districts shall be provided off-street in the rear yard or interior side yard, and shall in no instance be permitted in a front yard. In those instances where exterior side yards have a common relationship with an industrial district across a public thoroughfare, loading and unloading may take place in said exterior side yard when the setback is equal to at least fifty (50) feet. Required loading areas shall not be included in calculations for off-street parking space requirements.

F. The minimum number of loading spaces provided shall be in accordance with the following table:

Institutional, Commercial and Office Uses

Up to 5,000 sq. ft. GFA = 1.0 space
5,001 - 60,000 sq. ft. GFA = 1.0 space, plus 1.0 space per each 20,000 sq. ft Gross Floor Area (GFA)
60,001 sq. ft. GFA and over = 3.0 spaces, plus 1.0 space per each additional 50,000 sq. ft. GFA

Industrial Uses

up to 1,400 sq. ft. GFA = 0
1,401 - 20,000 sq. ft. GFA = 1.0 space
20,001 - 100,000 sq. ft. GFA= 1.0 space, plus 1.0 space per each 20.000 sq. ft. GFA in excess of 20,000 sq. ft.
100,001 sq. ft. GFA and over = 5.0 spaces

Section 5.08 RESTRICTIONS OF THE USE OF PARKING LOTS

A. Parking and/or storage of recreational vehicles or recreational equipment shall meet the standards listed in the General Provisions (Section 3.19).

B. Parking or outdoor storage of commercial vehicles greater than one (1) ton, semi-trucks and trailers, mobile homes, tractors, earthmoving equipment, and similar vehicles shall be

prohibited from residential districts unless associated with approved construction on the site.

C. Parking of commercial vehicles over one (1) ton for a period exceeding 24 hours shall be prohibited in the Village Commercial and Central Business District, and prohibited in the front yard in the General Business, Village Residential and One Family Residential Districts.

D. The parking of vehicles advertised for sale on land not leased or owned by the owner of the vehicle for over 24 hours shall be restricted to permitted automobile sales establishments.

5.09 VILLAGE COMMERCIAL DISTRICT PARKING

Village Commercial (VC) District Parking may be either on-site private parking as outlined in Section 5.03 or the property owner may participate in the voluntary public parking program to satisfy all or part of the parking requirements of this ordinance.

The Public Parking Program has the same parking requirement by usage per Section 5.03, but ~~is~~may be met by contributing~~a contribution of~~ $2000 for each ~~/~~required space to the voluntary "Public Parking Fund", or such other amount as the Village Council may establish by resolution.~~as established per resolution by the Village Council, to the voluntary "Public Parking Fund"~~.

Elimination of an existing curb cut provides a credit of $2000 towards any voluntary "Public Parking Fund" obligation as incurred through participation. No cash refunds are given.

No new mid block curb cuts are permitted. Shared driveways are strongly encouraged. Access changes are permitted where drives can be consolidated or repositioned for sharing, improved safety, or more on-street parking can be provided.

Public Parking/Land Swap Option: Where a portion of a lot can be potentially developed for public parking the DDA and Planning Commission will consider swapping land in exchange for any voluntary Public Parking Fund contribution. Any exchange must be reviewed by the DDA and approved by the Planning Commission prior to the approval of any site plan.